

# SUPPORTING DOCUMENT FOR QUANTITATIVE METRIC: 5.1.4

All the supporting documents are available on the college website under the given URL link

<https://www.coeb.ac.in/naac/ssr/criteria5.1.4.pdf>

SUBMITTED TO NAAC  
BY



**College Of Engineering Bhubaneswar (COEB)**



Plot No. 1(A), CNI Complex, Patia, Bhubaneswar - 751024, Odisha, India

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. \_\_\_\_\_

Date: \_\_\_\_\_

## RESPONSE

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Ans: A. All of the above**

  
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College of Engineering Bhubaneswar  
Principal





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2018/473(I)

Date: 11/01/2018

## Notification

### Formation of Institute Level Anti-Ragging Committee and Anti- Ragging Squad: 2018-2019




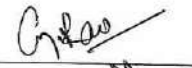


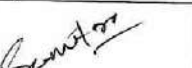

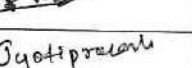
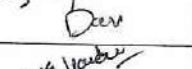
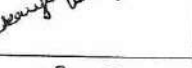
A committee to prevent and prohibit ragging on the campus of the institution has been established immediately in response to the directives of the Hon'ble Apex Court in SLP No. 24295 of 2006, dated May 16, 2007, and in Civil Appeal No. 887 of 2009, dated May 8, 2009, as well as in AICTE Notification F. No. 337-3/ Legal/AICTE /2009, dated 01/07/ 2009. The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.

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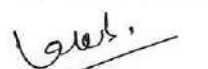

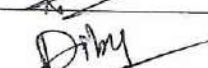
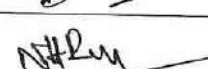
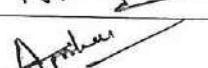
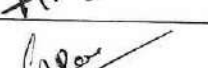
The committee comprises of the following members :

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Sadashiv Dash, Registrar	Member	
4	Shri. Abhay Kumar Mohanty, Development Officer	Member	
5	Dr. Lokanath Sarangi , Department of Electronic & Communication Engineering	Member	
6	Prof. Snehasis Dey , Department of Electronic & Communication Engineering	Member	
7	Asst. Professor Dibyalekha Nayak , Department of Electronic & Communication Engineering	Member	
8	Dr. Nayak Himanshu Sekhar Ray, Department of Mechanical Engineering	Member	

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9	Dr.SaumyaDarsanMohanty , Department of Mechanical Engineering	Member	
10	Dr. Sujit Kumar Khuntia , Department of Mechanical Engineering	Member	
11	Asst. Professor AnshumanNayak ,Department of Electrical Engineering	Member	
12	Dr. G.S.S Rao , Department of Computer Science & Engineering	Member	
13	Mr.Madhuri Mishra, OAS, DWO, Khordha, Local Civil Administration	Member	
14	Mr. SiddharthKataria, IPS, Bhubaneswar; Commissionarate Police	Member	
15	Mr.SumitraTripathy , Social Worker , Local NGO	Member	
16	Mr.RasmiRanjanMohapatra , Journalist, Media	Member	
17	Mr. Jyotiprakash Das ,2 <sup>nd</sup> Year Student, Electrical Engineering	Member	
18	Miss. SukanyaKundu , 3 <sup>rd</sup> Year Student, Civil Engineering	Member	
19	Miss. Bipasha Das , 4 <sup>th</sup> Year Student, Electronic & Communication Engineering	Member	

**Institute Level Anti-Ragging Squad :**

SI NO	NAME	DESIGANTYION	SIGANTURE
1	Dr.Lokanath Sarangi Department of Electronic & Communication Engineering	Member	
2	Prof. Snehasis Dey . Department of Electronic & Communication Engineering	Member	
3	Asst. Professor Dibyalekha Nayak , Department of Electronic & Communication Engineering	Member	
4	Dr. Nayak Himanshu Sekhar Ray, Department of Mechanical Engineering	Member	
5	Asst. Professor Anshuman Nayak ,Department of Electrical Engineering	Member	
6	Dr. G.S.S Rao , Department of Computer Science & Engineering	Member	

**NB: Students may inform / contact any member of the committee in case of need pertaining to any incidence of ragging, if any!**



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The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute. The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations. The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute.

The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations and effectively monitor & compile with the provision made in the directives.



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**Copy to :**

1. Member Secretary AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary SDTE, Govt. of Odisha.
3. Registrar, BPUT, Rourkela.
4. Chairman, College Of Engineering Bhubaneswar
5. All Members Concerned, GF



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2018/472(I)

Date: 11/9/2018

## NOTICE

To prevent the menace of ragging and maintain healthy interpersonal relations among students in the college campus of College of Engineering Bhubaneswar ragging is strictly forbidden in or outside the college campus. For this Purpose the Anti-Ragging Committee has been implemented. So all are advised to actively take efforts to maintain the calm and quite environment in college campus. The Anti-ragging committee will be formed for this academic year 2018-19.

Following are The Anti-Ragging Policy which was formed earlier as given below for the reference

### Objectives of Anti Ragging Committee:

The Anti-Ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging Free Environment in the college Campus. The student volunteers will work under the supervision of Anti Ragging committee and to engage in the works of checking places like Canteens, Classrooms and other places of student congregation. The Anti-Ragging committee will be involve in designing strategies and action plans for curbing the menace of ragging in the college by adopting an array of activities.

### Responsibilities of Anti Ragging Committee:

- ❖ To keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of student aggregation including, classrooms, canteen, grounds, lawns etc.
- ❖ Mandated Orientation Programme for freshers and parents to familiarize them with the institutional rules and regulations inclusive of anti-ragging measures, what constitutes ragging and the consequences to be faced.
- ❖ Prepare freshers not to oblige to such practices boldly. As a preventive measure a member of the committee is appointed during the admission procedure throughout.
- ❖ Regular policing by the committee members and student's volunteers in the beginning of the odd semester every year.
- ❖ To educate the students by adopting various means about the menace of ragging and related punishments there too.
- ❖ Assurance to maintain their confidentiality if reported.
- ❖ Make discrete random surveys.

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As per the guidelines of UGC and BPUT, ragging constitutes one or more of any intention by any student or group of students on:

- ❖ Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment.
- ❖ Handling, including rowdy, undisciplined activities which cause or likely to cause annoyance.
- ❖ Undue hardship, physical or psychological harms or raises apprehensive fear in fresher.
- ❖ Asking the students to do any act or perform something which any student would not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

#### **Punishment for Participation in/or Abetment of Ragging:**

- I. Cancellation of admission.
- II. Suspension from attending classes
- III. Withholding/withdrawing scholarship/fellowship and other benefits.
- IV. Debarring from appearing in any test/examination or other evaluation process.
- V. Withholding results.
- VI. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
- VII. Suspension/expulsion from the hostel.
- VIII. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
- IX. Expulsion from the institution and consequent debarring from admission to any other institution.

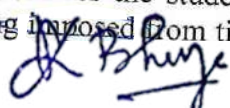
#### **Initiatives to prevent the menace of ragging:**

- ❖ Put up the posters on Anti ragging on notice boards and various vantage points in the college campus.
- ❖ Anti-Ragging complaint box will be installed at various places in the college so that students can freely and fearlessly contact the committee.
- ❖ Various competitions like essay writing, slogan writing, extempore and poster making on themes/topics related to ragging and anti-ragging will be organized to create awareness among students and sensitize the young minds on various aspects of ragging.
- ❖ Anti-ragging campaign/rallies will be organized within and outside the college campus to generate awareness. Enthusiastic students usually participate in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.
- ❖ Keeping in mind the present scenario to maintain and follow social distancing norms webinars will be organized (instead of seminar) to educate the students about various aspects of ragging and how it can be completely eradicated

#### **Anti-Ragging Policy:**

Anti-Ragging policy shall strictly implement in this institution. Based on the Guidelines of the UGC and the directions of the Hon'ble Supreme Court of India, all the steps and precautions to prevent ragging is to be effected in our institutions.

Any student studying or seeking admission should not involve or indulge in any sort of ragging in the campus, hostels or elsewhere. Ragging in any manner is a criminal offense and strictly policed & prohibited. Students found guilty of involving in ragging will be subjected to severe punishment as offence under IPC leading to expulsion from the institute without any notice. The course of action for the students proven guilty in ragging will be as per the rules and regulations on prevention of ragging imposed from time to time by the Government / Apex Courts or any other competent authorities.

  
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**AICTE Regulations As Per The Directives Of Supreme Court Ragging Constitutes One Or More Of Any Of The Following Acts:**

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-

- a. Suspension from attending classes
  - b. Withholding/withdrawing scholarship/fellowship and other benefits
  - c. Debarring from appearing in any test/examination or other evaluation process and/or withholding results
  - d. Fine with public apology
  - e. Suspension/expulsion from the hostel
  - f. Rustication from the institution for period ranging from 1 to 4 semesters
  - g. Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers. Directives of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging.



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### **MYTH:**

- Ragging is against the concept of equality, student unity and civilized behaviour
- Ragging would always hurt fellow human beings.
- Ragging has claimed many innocent lives.
- Ragging will land you in jail.
- Ragging is a perverted act of a distorted mind.
- Ragging is inhuman; let us stop the cycle of ragging.
- Be a part of Ragging Free Campus.
- Goodbye ragging
- No fear on our campus.
- Say no to ragging.

### **Future Plans:**

- ❖ Arrange for professional counselling sessions to prevent any untoward incidents to both seniors and freshers.
- ❖ Appoint mentoring cells involving senior students of college

### **Copy to:**

1. All Members Concerned, GF
2. All notice boards for information

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2018/444 (1)

Date: 17/09/2018

## NOTICE

A meeting of the anti-ragging committee will be held in Room No.B-102 on 18/09/2018 at 4:30 PM to discuss the following agenda: All members are requested to attend the meeting.

### Agenda:

- To read & confirm of the minutes of previous meeting of Anti- ragging committee.
- Discussed & Decision regarding the grievance of ragging, if any.
- Any other matter with the permission of the chair.

Convener

Anti-Ragging Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information.
4. All Notice Boards for information.

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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**ANTI RAGGING COMMITTEE****Minutes of the Meeting Date**

The meeting of the Anti-Ragging Committee for the academic session 2018-19 was conducted on September 18, 2018 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Lokanath Sarangi Department of Electronic & Communication Engineering	Member	
4	Prof. Snehasis Dey, Department of Electronic & Communication Engineering	Member	
5	Asst. Professor Dibyalekha Nayak, Department of Electronic & Communication Engineering	Member	
6	Dr. Nayak Himanshu Sekhar Ray, Department of Mechanical Engineering	Member	
7	Dr. Saumya Darsan Mohanty, Department of Mechanical Engineering	Member	
8	Dr. Sujit Kumar Khuntia, Department of Mechanical Engineering	Member	
9	Asst. Professor Anshuman Nayak, Department of Electrical Engineering	Member	

The convener read welcomed all the Hon. Members of Anti-Ragging committee & read out the agenda of the meeting.

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### **Resolution-1**

The convener read out the minutes of the previous meeting date 13/01/2018 and it was approved by all the members of Anti- Ragging committee.

### **Resolution-2**

The member discussed the second agenda item regarding the ragging cases in the college. The convener informed me that there was not a single case of ragging. The members were satisfied with the work of the Anti-Ragging Committee throughout the entire session.

### **Resolution-3**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of the Anti-Ragging Committee for attending the meeting and making valuable suggestions for the overall development of the institution.

The principal thanked all the members, and the meeting ended at 5:37 p.m. as there were no other points for discussion.



Convener  
Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/421(1)

Date: 16/01/2019

## NOTICE

A meeting of the anti-ragging committee will be held in Room No.B-102 on January 17, 2019 at 3:30 PM to discuss the following agenda. All members are requested to attend the meeting.

### Agenda:

- Duty allotted regarding Anti-Ragging activity.
- To take decision vigilance round
- To create awareness and conversant with 1<sup>st</sup> year students regarding Anti-Ragging committee.
- Any other matter with the permission of the chair.

*MPS*

Convener

Anti-Ragging Committee

### Copy to:

5. Principal, College of Engineering Bhubaneswar
6. All Members Concerned, GF
7. Staff Circular file for information.
8. All Notice Boards for information.

*K Bhuy*

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI RAGGING COMMITTEE

### Minutes of the Meeting Date

The meeting of the Anti-Ragging Committee for the academic session 2018-19 was conducted on January 17, 2019 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Lokanath Sarangi Department of Electronic & Communication Engineering	Member	
4	Prof. Snehasis Dey, Department of Electronic & Communication Engineering	Member	
5	Asst. Professor Dibyalekha Nayak, Department of Electronic & Communication Engineering	Member	
6	Dr. Nayak Himanshu Sekhar Ray, Department of Mechanical Engineering	Member	
7	Dr. Saumya Darsan Mohanty, Department of Mechanical Engineering	Member	
8	Dr. Sujit Kumar Khuntia, Department of Mechanical Engineering	Member	
9	Asst. Professor Anshuman Nayak, Department of Electrical Engineering	Member	

The convener welcomed all the Hon. Members of the Anti-Ragging Committee and read out the agenda of the meeting.

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### **Resolution-1**

Asst. Professor Sasmita Mishra extended a warm welcome to all the members. He acknowledges their contribution to the development of the institution and extends hope that the institute will continue to receive their guidance, support, and cooperation to achieve zero ragging on campus.

### **Resolution-2**

The committee members discussed that every staff member should be allotted some or other duties regarding anti-ragging, and all the faculty members who are part of the anti-ragging squad committee should submit a weekly report with regards to fresh students under their care.

### **Resolution-3**

Resolved to maintain constant vigilance and decisiveness in decision-making, ensuring thorough consideration of all pertinent factors, thereby fostering effective progress and prudent actions.

### **Resolution-4**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of the Anti-Ragging Committee for attending the meeting and making valuable suggestions for the overall development of the institution. The meeting ended at 5:37 pm as there were no other points for discussion.

  
Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI-RAGGING CELL

### Annual Report 2018-19

The Anti-Ragging Committee submits its annual report for the academic year 2018-19, detailing our efforts and achievements in preventing and addressing incidents of ragging within our institution. This report encompasses our activities, initiatives, and outcomes aimed at creating a safe and conducive environment for all students.

Following is a summary of the resolution of the students and the action taken by the committee during the academic year 2018-19.

SI NO	DATE OF MEETING	AGENDA	RESOLUTION
01	18/09/2018	The member discussed the second agenda item regarding the ragging cases in the college. The convener informed me that there was not a single case of ragging. The members were satisfied with the work of the Anti-Ragging Committee throughout the entire session.	<ul style="list-style-type: none"><li>⇒ Conducted a join session for the awarress for anti ragging</li><li>⇒ A probable lawfulaction for ragging was explinaed in the classes.</li><li>⇒ Cutting of news papers about harms of the ragging were placed on notice board</li></ul>
02	17/01/2019	The committee members discussed that every staff member should be allotted some or other duties regarding anti-ragging, and all the faculty members who are part of the anti-ragging squad committee should submit a weekly report with regards to fresh students under their care.	<ul style="list-style-type: none"><li>⇒ Slogans were written on the walls of the campus.</li><li>⇒ Welcome fuction was aranged for news stduents by the older one.</li></ul>

PRINCIPAL  
College of Engineering Bhubaneswar

Convener  
Anti- Ragging Committee





Mishra Prakash Dash  
Date - 30/07/2018

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27AA 564228

UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN


AFFIDAVIT

I, Pravasini Mishra S/o, D/o Bipini Bihari Mishra  
aged about 17 years, resident of At - Rankei; P.O - Kuradha; T - Kanakpur  
Bl - Titrol; Dis - Jagatsinghpur bearing University Registration No. \_\_\_\_\_  
of \_\_\_\_\_ branch provisionally selected to take admission in 4/3  
years B.TECH Degree in COLLEGE OF ENGINEERING BHUBANESWAR (CEB) do hereby affirm and  
undertake as under:

On admission to the privilege of being a student of COLLEGE OF ENGINEERING BHUBANESWAR  
I hereby undertake to abide by the following:

1. I shall abide by the admissible rules and regulations of CEB and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
- 1.1 That I have read and understood the directives of the Hon'ble Supreme Court of India on anti ragging.
- 1.2 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the institute.
- 1.3 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 1.4

TRUE COPY

  
PRINCIPAL  
College of Engineering Bhubaneswar

Pravasini Mishra  
Date - July 30. 2018



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28.7.16

PL  
CEB  
P  
S

Jaganmohini College  
Stamp Vendor  
Bhubaneswar Campus

RECEIVED  
KHURDA, BHUBA. ESWAR  
28 JUL 2016  
ADDL. TREASURY OFFICER

B. Barik

TRUE COPY

*K. Bhuje*  
PRINCIPAL  
College of Engineering Bhubaneswar

- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole -heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-parte decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian  
*Bishnu Prakash Dash*  
Parents/Guardian

*Poavasini Mishra*  
DEPONENT

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

*A Bhuy*  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/472(A)

Date: 4/09/2019

## Notification

### Formation of Institute Level Anti-Ragging Committee and Anti- Ragging Squad: 2019-2020

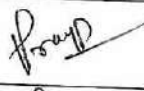
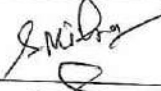

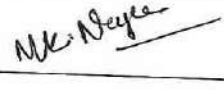
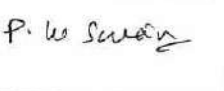
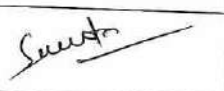
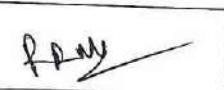
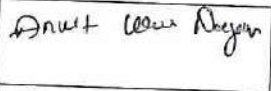
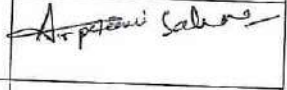
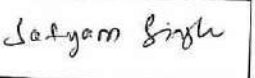
A committee to prevent and prohibit ragging on the campus of the institution has been established immediately in response to the directives of the Hon'ble Apex Court in SLP No. 24295 of 2006, dated May 16, 2007, and in Civil Appeal No. 887 of 2009, dated May 8, 2009, as well as in AICTE Notification F. No. 337-3/ Legal/AICTE /2009, dated 01/07/ 2009. The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.

The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.


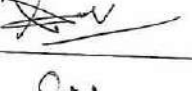



The committee comprises of the following members :

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Sadashiv Dash, Registrar	Member	
4	Shri. Abhay Kumar Mohanty, Development Officer	Member	
5	Asst. Professor Pradeepta Kishore Dehury Department of Civil Engineering	Member	
6	Asst. Professor Dilleep Kumar Bhadra , Department of Electronic & Communication Engineering	Member	
7	Asst. Professor Asit Kumar Satapathy , Department of Electronic & Communication Engineering	Member	
8	Dr. Subhakanta Nayak , Department of Mechanical Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar

9	Asst. Professor Pradipta Kumar Rout , Department of Mechanical Engineering	Member	
10	Asst. Professor Sasmita Mishra ,Department of Computer Science &Engineering	Member	
11	Asst. Professor Tanmaya Kumar Das , Department of Computer Science &Engineering	Member	
12	Asst. Professor BiswaRanjanTripathy, Department of Civil Engineering	Member	
13	Mr.Manoj Kumar Nayak, OAS, DWO, Khordha, Local Civil Administration	Member	
14	Mr. Pratap Kumar Swain, SP, Bhubaneswar; Cuttack, Commissionarate Police ,	Member	
15	Mr.SumitraTripathy , Social Worker , Local NGO	Member	
16	Mr. Rasmi Ranjan Mohapatra , Journalist, Media	Member	
17	Ankit Kumar Nayak, 2 <sup>nd</sup> Year Stduent, Mechanical Engineering	Member	
18	Arpitarani Sahoo, 2 <sup>nd</sup> Year Student , Computer Science Engineering	Member	
19	Satyam Singh, 3 <sup>rd</sup> Year Student, Civil Engineering	Member	

**Institute Level Anti-Ragging Squad :**

SI NO	NAME	DESIGANTYION	SIGANTURE
1	Asst. Professor Sachikanta Pradhan, Department of Civil Engineering	Member	
2	Professor Snehasis Dey , Department of Electronics & Telecommunication Engineering	Member	
3	Dr. Subhakanta Nayak, Department of Mechanical Engineering	Member	
4	Asst. Professor Gopal Krishna Mohanty , Department of Electrical Engineering	Member	
5	Asst. Professor Tanmaya Kumar Das , Department of Computer Science Engineering	Member	
6	Dr. Santosh Kumar Acharya, Department of Basic Science & Humanities	Member	

**NB: Students may inform / contact any member of the committee in case of need pertaining to any incidence of ragging, if any!**

  
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The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute. The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations. The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute.

The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations and effectively monitor & compile with the provision made in the directives.



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**Copy to :**

1. Member Secretary AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary SDTE, Govt. of Odisha.
3. Registrar, BPUT, Rourkela.
4. Chairman, College Of Engineering Bhubaneswar
5. All Members Concerned, GF



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/472(A)

Date: 4/19/2019

## NOTICE

To prevent the menace of ragging and maintain healthy interpersonal relations among students in the college campus of College of Engineering Bhubaneswar ragging is strictly forbidden in or outside the college campus. For this Purpose the Anti-Ragging Committee has been implemented. So all are advised to actively take efforts to maintain the calm and quite environment in college campus. The Anti-ragging committee will be formed for this academic year 2019-20.

Following are The Anti-Ragging Policy which was formed earlier as given below for the reference

### Objectives of Anti Ragging Committee:

The Anti-Ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging Free Environment in the college Campus. The student volunteers will work under the supervision of Anti Ragging committee and to engage in the works of checking places like Canteens, Classrooms and other places of student congregation. The Anti-Ragging committee will be involve in designing strategies and action plans for curbing the menace of ragging in the college by adopting an array of activities.

### Responsibilities of Anti Ragging Committee:

- ❖ To keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of student aggregation including, classrooms, canteen, grounds, lawns etc.
- ❖ Mandated Orientation Programme for freshers and parents to familiarize them with the institutional rules and regulations inclusive of anti-ragging measures, what constitutes ragging and the consequences to be faced.
- ❖ Prepare freshers not to oblige to such practices boldly. As a preventive measure a member of the committee is appointed during the admission procedure throughout.
- ❖ Regular policing by the committee members and student's volunteers in the beginning of the odd semester every year.
- ❖ To educate the students by adopting various means about the menace of ragging and related punishments there too.
- ❖ Assurance to maintain their confidentiality if reported.
- ❖ Make discrete random surveys.

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As per the guidelines of UGC and BPUT, ragging constitutes one or more of any intention by any student or group of students on:

- ❖ Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment.
- ❖ Handling, including rowdy, undisciplined activities which cause or likely to cause annoyance.
- ❖ Undue hardship, physical or psychological harms or raises apprehensive fear in fresher.
- ❖ Asking the students to do any act or perform something which any student would not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

#### **Punishment for Participation in/or Abetment of Ragging:**

- I. Cancellation of admission.
- II. Suspension from attending classes
- III. Withholding/withdrawing scholarship/fellowship and other benefits.
- IV. Debarring from appearing in any test/examination or other evaluation process.
- V. Withholding results.
- VI. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
- VII. Suspension/expulsion from the hostel.
- VIII. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
- IX. Expulsion from the institution and consequent debarring from admission to any other institution.

#### **Initiatives to prevent the menace of ragging:**

- ❖ Put up the posters on Anti ragging on notice boards and various vantage points in the college campus.
- ❖ Anti-Ragging complaint box will be installed at various places in the college so that students can freely and fearlessly contact the committee.
- ❖ Various competitions like essay writing, slogan writing, extempore and poster making on themes/topics related to ragging and anti-ragging will be organized to create awareness among students and sensitize the young minds on various aspects of ragging.
- ❖ Anti-ragging campaign/rallies will be organized within and outside the college campus to generate awareness. Enthusiastic students usually participate in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.
- ❖ Keeping in mind the present scenario to maintain and follow social distancing norms webinars will be organized (instead of seminar) to educate the students about various aspects of ragging and how it can be completely eradicated

#### **Anti-Ragging Policy:**

Anti-Ragging policy shall strictly implement in this institution. Based on the Guidelines of the UGC and the directions of the Hon'ble Supreme Court of India, all the steps and precautions to prevent ragging is to be effected in our institutions.

Any student studying or seeking admission should not involve or indulge in any sort of ragging in the campus, hostels or elsewhere. Ragging in any manner is a criminal offense and strictly policed & prohibited. Students found guilty of involving in ragging will be subjected to severe punishment as offence under IPC leading to expulsion from the institute without any notice. The course of action for the students proven

  
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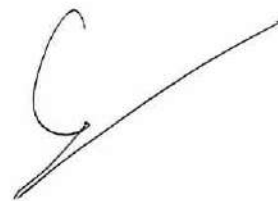
guilty in ragging will be as per the rules and regulations on prevention of ragging imposed from time to time by the Government / Apex Courts or any other competent authorities.

**Future Plans:**

- ❖ Arrange for professional counselling sessions to prevent any untoward incidents to both seniors and freshers.
- ❖ Appoint mentoring cells involving senior students of college

**Copy to:**

1. All Members Concerned, GF
2. All notice boards for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/475(I)

Date: 9/09/2019

## NOTICE

A meeting of the Anti-Ragging committee will be held in Room No.B-102 on 10/9/2019, at 4:30 PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

### Agenda:

- Awareness about punishment against ragging is to be displayed on the notice board, library, hostel and in the college corridor
- Report from Anti-ragging committee.
- Any other matter with the permission of the chair.

  
Convener

Anti-Ragging Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information.
4. All Notice Boards for information.

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI RAGGING COMMITTEE

### Minutes of the Meeting Date

The meeting of Anti - Ragging Committee for the academic session 2019-20 was conducted on 10/09/2019 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

SI No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Asst. Professor Pradeepta Kishore Dehury Department of Civil Engineering	Member	
4	Asst. Professor Dilleep Kumar Bhadra , Department of Electronic & Communication Engineering	Member	
5	Asst. Professor Asit Kumar Satapathy , Department of Electronic & Communication Engineering	Member	
6	Asst. Professor Dr.Subhakanta Nayak , Department of Mechanical Engineering	Member	
7	Asst. Professor Pradipta Kumar Rout , Department of Mechanical Engineering	Member	
8	Asst. Professor Sasmita Mishra ,Department of Computer Science & Engineering	Member	
9	Asst. Professor Tanmaya Kumar Das , Department of Computer Science & Engineering	Member	
10	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member	

The convener read welcomed all the Hon. Members of Anti-Ragging committee & read out the agenda of the meeting.

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### **Resolution-1**

The convener read out the minutes of the previous meeting date 17/01/2019 and it was approved by all the members of Anti- Ragging committee.

### **Resolution-2**

Awareness about punishment against ragging is to be displayed in notice board, library, hostel, and in the corridor has been finalized.

### **Resolution-3**

The student representative suggestion were also taken on ragging issues and confirmed that there are no such issue.

### **Resolution-4**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of Anti- Ragging committee for attending the meeting for making valuable suggestion for the overall development of the institution.

The Principal thanked all the members and the meeting ended at 5:00 pm as there were no other points for discussion.

  
Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/520(A)

Date: 20/01/2020

## NOTICE

A meeting of the Anti-Ragging committee will be held in Room No.B-102 on 21/01/2020, at 3:30 PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

### Agenda:

- Student feedback from 1<sup>st</sup> year teacher.
- Campus monitoring during college hours..
- Any other matter with the permission of the chair.

  
Convener

Anti-Ragging Committee

### Copy to:

5. Principal, College of Engineering Bhubaneswar
6. All Members Concerned, GF
7. Staff Circular file for information.
8. All Notice Boards for information.



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI RAGGING COMMITTEE

### Minutes of the Meeting Date

The meeting of Anti - Ragging Committee for the academic session 2019-20 was conducted on 21/01/2020 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Asst. Professor Pradeepta Kishore Dehury Department of Civil Engineering	Member	
4	Asst. Professor Dilleep Kumar Bhadra , Department of Electronic & Communication Engineering	Member	
5	Asst. Professor Asit Kumar Satapathy , Department of Electronic & Communication Engineering	Member	
6	Asst. Professor Dr.Subhakanta Nayak , Department of Mechanical Engineering	Member	
7	Asst. Professor Pradipta Kumar Rout , Department of Mechanical Engineering	Member	
8	Asst. Professor Sasmita Mishra ,Department of Computer Science & Engineering	Member	
9	Asst. Professor Tanmaya Kumar Das , Department of Computer Science & Engineering	Member	
10	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member	

The convener read welcomed all the Hon. Members of Anti-Ragging committee & read out the agenda of the meeting.

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### **Resolution-1**

Asst. Professor Mrutyunjay Padhi extended a warm welcome to all the members. He acknowledge the embers contribution in the developments of institution & extended hope that the institute shall continue to received their guidance, support & co-operation to achieve Zero ragging in the campus.

### **Resolution-2**

The feedback from the 1<sup>st</sup> year teacher and the committee member has been taken there are no issue about ragging.

### **Resolution-3**

Campus monitoring is executed properly during college hours from committee members.

### **Resolution-4**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of Anti- Ragging committee for attending the meeting for making valuable suggestion for the overall development of the institution and the meeting ended at 4:57 pm as there were no other points for discussion.



Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI-RAGGING CELL

### Annual Report 2019-20

The Anti-Ragging Committee submits its annual report for the academic year 2019-20, detailing our efforts and achievements in preventing and addressing incidents of ragging within our institution. This report encompasses our activities, initiatives, and outcomes aimed at creating a safe and conducive environment for all students.

Following are the summary of the resolution of the students and the action taken by the Committee during the academic year 2019-20.

SI NO	DATE OF MEETING	AGENDA	RESOLUTION
01	10/09/2019	Awareness about punishment against ragging is to be displayed on the notice board, library, hostel and in the college corridor	Awareness about punishment against ragging is to be displayed in notice board, library, hostel, and in the corridor has been finalized
		Report from Anti-ragging committee	The student representative suggestion were also taken on ragging issues and confirmed that there are no such issue.
02	21/01/2020	Student feedback from 1 <sup>st</sup> year teacher	The feedback from the 1 <sup>st</sup> year teacher and the committee member has been taken there are no issue about ragging
		Campus monitoring during college hours	Campus monitoring is executed properly during college hours from committee members

PRINCIPAL  
College of Engineering Bhubaneswar

Convener  
Anti- Ragging Committee





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UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN

**AFFIDAVIT**

I, Subhasish Das S/o, D/o Kailash chandra Das,  
 aged about 19 years, resident of Goudasahi, Pandua, Bahama,  
Tajati Singh Pur. bearing University Registration No. \_\_\_\_\_  
 of Electrical Engineering branch provisionally selected to take admission in 4/3  
 years B.TECH Degree in COLLEGE OF ENGINEERING BHUBANESWAR (COEB) do hereby affirm and  
 undertake as under:

On admission to the privilege of being a student of COLLEGE OF ENGINEERING BHUBANESWAR  
 I hereby undertake to abide by the following:

1. I shall abide by the admissible rules and regulations of COEB and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
2. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti ragging.
3. That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the institute.
4. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

Contd.....

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*K. Bhuy*

PRINCIPAL  
 College of Engineering Bhubaneswar

Subhasish Das



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JAGANNATH MANAPADA  
Stamp Vendor  
Bhubaneswar Court  
JUDICIAL OFFICE

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PRINCIPAL  
College of Engineering Bhubaneswar

- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole -heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-party decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian

*Subhasish Das,*

DEPONENT

Parents/Guardian

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

*A. B. Singh*

PRINCIPAL

College of Engineering Bhubaneswar

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/563(I)

Date: 10/11/2020

## Notification

### Formation of Institute Level Anti-Ragging Committee and Anti- Ragging Squad: 2020-2021

A committee to prevent and prohibit ragging on the campus of the institution has been established immediately in response to the directives of the Hon'ble Apex Court in SLP No. 24295 of 2006, dated May 16, 2007, and in Civil Appeal No. 887 of 2009, dated May 8, 2009, as well as in AICTE Notification F. No. 337-3/ Legal/AICTE /2009, dated 01/07/ 2009. The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.

The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.

The committee comprises of the following members :

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Sadashiv Dash, Registrar	Member	
4	Shri. Abhay Kumar Mohanty, Development Officer	Member	
5	Dr. Lokanath Sarangi, Department of Electronic & Communication Engineering	Member	
6	Asst. Professor Puspa Ranjan Swain, Department of Automobile Engineering	Member	
7	Dr. Mamata Mohanty , HOD , Civil Engineering	Member	
8	Dr. Shanta Mohapatra , Department of Mechanical Engineering	Member	

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9	Dr.Saumya Darsan Mohanty , Department of Mechanical Engineering	Member	<i>Smd</i>
10	Dr. Sujit Kumar Khuntia , Department of Mechanical Engineering	Member	<i>Sujit</i>
11	Asst. Professor Bivasa Ranjan Parida ,Department of Computer Science & Engineering	Member	<i>BPR</i>
12	Dr. Debasmita Samal, Department of Basic Science & Humanities	Member	<i>Debasmita</i>
13	Dr.Ippsita Mishra , Department of Basic Science & Humanities	Member	<i>Ippsita Mishra</i>
14	Dr. Dharitri Routray , Department of Basic Science & Humanities	Member	<i>Dhr</i>
15	Mr. Madhuri Mishra, OAS, DWO, Khordha, Local Civil Administration	Member	<i>Madhuri</i>
16	Mr. Siddharth Kataria, IPS, Bhubaneswar; Commissionarate Police	Member	<i>Siddharth</i>
17	Mr.Sumitra Tripathy , Social Worker , Local NGO	Member	<i>Sumitra</i>
18	Mr. Rasmi Ranjan Mohapatra , Journalist, Media	Member	<i>Rasmi</i>
19	Mr. Kuldeep Bagati , 2 <sup>nd</sup> Year Student, Civil Engineering	Member	<i>Kuldeep Bagati</i>
20	Mr. Ashutosh Behera , 3 <sup>rd</sup> Year Student , Mechanical Engineering	Member	<i>A. Behera</i>
21	Mr. Ashutosh Mishra , 4 <sup>th</sup> Year student, Electrical Engineering	Member	<i>Ashutosh Mishra</i>

**Institute Level Anti-Ragging Squad :**

SI NO	NAME	DESIGANTYION	SIGANTURE
1	Dr. Mamata Mohanty , HOD , Department of Civil Engineering	Member	<i>M</i>
2	Dr. Shanta Mohapatra , Department of Mechanical Engineering	Member	<i>Shanta</i>
3	Dr.Saumya Darsan Mohanty , Department of Mechanical Engineering	Member	<i>Smd</i>
4	Asst. Professor Bivasa Ranjan Parida ,Department of Computer Science & Engineering	Member	<i>BPR</i>
5	Dr. Debasmita Samal, Department of Basic Science & Humanities	Member	<i>Debasmita</i>
6	Dr.Ippsita Mishra , Department of Basic Science & Humanities	Member	<i>Ippsita Mishra</i>

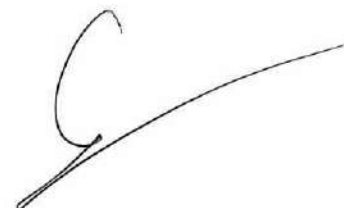
**NB: Students may inform / contact any member of the committee in case of need pertaining to any incidence of ragging, if any!**

*[Signature]*  
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The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute. The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations .The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute.

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Copy to :

1. Member Secretary AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary SDTE, Govt. of Odisha.
3. Registrar, BPUT, Rourkela.
4. Chairman, College Of Engineering Bhubaneswar
5. All Members Concerned, GF



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/563(I)

Date: 10/11/2020

## NOTICE

To prevent the menace of ragging and maintain healthy interpersonal relations among students in the college campus of College of Engineering Bhubaneswar ragging is strictly forbidden in or outside the college campus. For this Purpose the Anti-Ragging Committee has been implemented. So all are advised to actively take efforts to maintain the calm and quite environment in college campus. The Anti-ragging committee will be formed for this academic year 2020-21.

Following are The Anti-Ragging Policy which was formed earlier as given below for the reference

### Objectives of Anti Ragging Committee:

The Anti-Ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging Free Environment in the college Campus. The student volunteers will work under the supervision of Anti Ragging committee and to engage in the works of checking places like Canteens, Classrooms and other places of student congregation. The Anti-Ragging committee will be involveh in designing strategies and action plans for curbing the menace of ragging in the college by adopting an array of activities.

### Responsibilities of Anti Ragging Committee:

- ❖ To keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of student aggregation including, classrooms, canteen, grounds, lawns etc.
- ❖ Mandated Orientation Programme for freshers and parents to familiarize them with the institutional rules and regulations inclusive of anti-ragging measures, what constitutes ragging and the consequences to be faced.
- ❖ Prepare freshers not to oblige to such practices boldly. As a preventive measure a member of the committee is appointed during the admission procedure throughout.
- ❖ Regular policing by the committee members and student's volunteers in the beginning of the odd semester every year.
- ❖ To educate the students by adopting various means about the menace of ragging and related punishments there too.
- ❖ Assurance to maintain their confidentiality if reported.
- ❖ Make discrete random surveys.

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As per the guidelines of UGC and BPUT, ragging constitutes one or more of any intention by any student or group of students on:

- ❖ Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment.
- ❖ Handling, including rowdy, undisciplined activities which cause or likely to cause annoyance.
- ❖ Undue hardship, physical or psychological harms or raises apprehensive fear in fresher.
- ❖ Asking the students to do any act or perform something which any student would not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

**Punishment for Participation in/or Abetment of Ragging:**

- I. Cancellation of admission.
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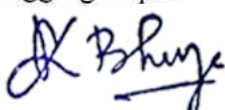
**Initiatives to prevent the menace of ragging:**

- ❖ Put up the posters on Anti ragging on notice boards and various vantage points in the college campus.
- ❖ Anti-Ragging complaint box will be installed at various places in the college so that students can freely and fearlessly contact the committee.
- ❖ Various competitions like essay writing, slogan writing, extempore and poster making on themes/topics related to ragging and anti-ragging will be organized to create awareness among students and sensitize the young minds on various aspects of ragging.
- ❖ Anti-ragging campaign/rallies will be organized within and outside the college campus to generate awareness. Enthusiastic students usually participate in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.
- ❖ Keeping in mind the present scenario to maintain and follow social distancing norms webinars will be organized (instead of seminar) to educate the students about various aspects of ragging and how it can be completely eradicated

**Anti-Ragging Policy:**

Anti-Ragging policy shall strictly implement in this institution. Based on the Guidelines of the UGC and the directions of the Hon'ble Supreme Court of India, all the steps and precautions to prevent ragging is to be effected in our institutions.

Any student studying or seeking admission should not involve or indulge in any sort of ragging in the campus, hostels or elsewhere. Ragging in any manner is a criminal offense and strictly policed & prohibited. Students found guilty of involving in ragging will be subjected to severe punishment as offence under IPC leading to expulsion from the institute without any notice. The course of action for the students proven guilty in ragging will be as per the rules and regulations on prevention of ragging imposed from time to time by the Government / Apex Courts or any other competent authorities.

  
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**AICTE Regulations As Per The Directives Of Supreme Court Ragging Constitutes One Or More Of Any Of The Following Acts:**

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
  2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
  3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
  4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
  5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
  6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
  7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
  8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
  9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
    - a. Suspension from attending classes
    - b. Withholding/withdrawing scholarship/fellowship and other benefits
    - c. Debarring from appearing in any test/examination or other evaluation process and/or withholding results
    - d. Fine with public apology
    - e. Suspension/expulsion from the hostel
    - f. Rustication from the institution for period ranging from 1 to 4 semesters
    - g. Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers. Directives of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging.

  
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**MYTH:**

- Ragging is against the concept of equality, student unity and civilized behaviour
- Ragging would always hurt fellow human beings.
- Ragging has claimed many innocent lives.
- Ragging will land you in jail.
- Ragging is a perverted act of a distorted mind.
- Ragging is inhuman; let us stop the cycle of ragging.
- Be a part of Ragging Free Campus.
- Goodbye ragging
- No fear on our campus.
- Say no to ragging.

**Future Plans:**

- ❖ Arrange for professional counselling sessions to prevent any untoward incidents to both seniors and freshers.
- ❖ Appoint mentoring cells involving senior students of college

**Copy to:**

1. All Members Concerned, GF
2. All notice boards for information

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/586(I)

Date: 9/02/2021

## CERTIFICATE

It is certified that there is no Anti-ragging committee meeting was held during the current Academic session 2020-21 since the college was closed for physical presence of students due to COVID-19 as per the Government orders issued from time-to - time.

1. Dr.Subrat Kumar Mohanty, (Chairman).....

2. Asst. Professor Mrutyunjay Padhi (Convener).....

3. Asst. Professor Pradeepta Kishore Dehury (Member).....

4. Asst. Professor BiswaRanjan Tripathy (Member).....

  
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College of Engineering Bhubaneswar





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UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN

AFFIDAVIT

I, Ankardh Verma S/o, D/o Rupesh Verma  
aged about 18 years, resident of S/o Rupesh Verma, Ashok Nagar,  
Road No.-3, Kanakpur bearing University Registration No. \_\_\_\_\_  
of CSE branch provisionally selected to take admission in 4 years  
B.TECH Degree in COLLEGE OF ENGINEERING BHUBANESWAR (COEB) do hereby affirm and undertake  
as under:

On admission to the privilege of being a student of COLLEGE OF ENGINEERING BHUBANESWAR  
I hereby undertake to abide by the following:

1. I shall abide by the admissible rules and regulations of COEB and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
- 1.1 That I have read and understood the directives of the Hon'ble Supreme Court of India on anti ragging.
- 1.2 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the institute.
- 1.3 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 1.4

Contd.....

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*X Bhuy*  
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College of Engineering Bhubaneswar

Rupesh Verma

Ankardh Verma

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Jaganmohapatra  
Stamp Vendor  
Bhubaneswar Court

TRUE COPY

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- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole -heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-party decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian

Parents/Guardian

I know the Deponent

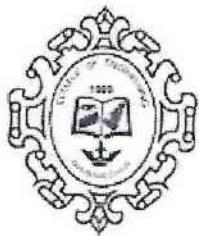
Identifier

*Aakrsh Verma*  
DEPONENT

On solemn affirmation before me  
First Class Magistrate/Notary public

*A. B. Singh*  
PRINCIPAL  
College of Engineering Bhubaneswar

**TRUE COPY**



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/628(A)

Date: 03/9/2021

## Notification

### Formation of Institute Level Anti-Ragging Committee and Anti- Ragging Squad: 2021-2022

A committee to prevent and prohibit ragging on the campus of the institution has been established immediately in response to the directives of the Hon'ble Apex Court in SLP No. 24295 of 2006, dated May 16, 2007, and in Civil Appeal No. 887 of 2009, dated May 8, 2009, as well as in AICTE Notification F. No. 337-3/ Legal/AICTE /2009, dated 01/07/ 2009. The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.

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The committee comprises of the following members :

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Sadashiv Dash, Registrar	Member	
4	Shri. Abhay Kumar Mohanty, Development Officer	Member	
5	Dr. Lokanath Sarangi Department of Electronic & Communication Engineering	Member	
6	Dr. Sujit Kumar Khuntia, Department of Mechanical Engineering	Member	

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College of Engineering Bhubaneswar



7	Dr. Mamata Mohanty , HOD , Civil Engineering	Member	<i>Mb</i>
8	Dr. Shanta Mohapatra , Department of Mechanical Engineering	Member	<i>Sm</i>
9	Asst. Professor Naba Kumar Rath, Department of Computer Science & Engineering	Member	<i>NKR</i>
10	Asst. Professor Chandrakant Mallick, Department of Computer Science & Engineering	Member	<i>C. Mallick</i>
11	Dr. Sonali Pradhan ,Department of Computer Science & Engineering	Member	<i>Sp</i>
12	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	<i>Alekha</i>
13	Dr. Jagannath Patel, Department of Basic Science & Humanities	Member	<i>Jagannath Patel</i>
14	Dr. Pravat Kumar Rath, Department of Basic Science & Humanities	Member	<i>P. K. Rath</i>
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18	Mr. Rasmi Ranjan Mohapatra , Journalist, Media	Member	<i>R. M.</i>
19	Mr. Abhishek Pradhan , 2 <sup>nd</sup> Year Student, Civil Engineering	Member	<i>Abhishek Pradhan</i>
20	Mr. Sunil Das, 3 <sup>rd</sup> Year Student, Automobile Engineering	Member	<i>Sunil Das</i>
21	Mr. Biplab Rout, 4 <sup>th</sup> Year Student, Mechanical Engineering	Member	<i>Biplab Rout</i>

**Institute Level Anti-Ragging Squad :**

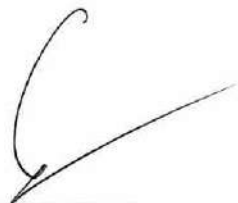
SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Sonali Pradhan ,Department of Computer Science & Engineering	Member	<i>Sp</i>
2	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	<i>Alekha</i>
3	Dr. Jagannath Patel, Department of Basic Science & Humanities	Member	<i>Jagannath Patel</i>
4	Dr. Pravat Kumar Rath, Department of Basic Science & Humanities	Member	<i>P. K. Rath</i>
5	Dr. Lokanath Sarangi Department of Electronic & Communication Engineering	Member	<i>L. S.</i>
6	Asst. Professor Naba Kumar Rath, Department of Computer Science & Engineering	Member	<i>NKR</i>

*[Signature]*  
PRINCIPAL  
College of Engineering Bhubaneswar

**NB: Students may inform / contact any member of the committee in case of need pertaining to any incidence of ragging, if any!**

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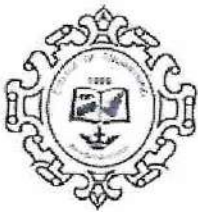
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**College of Engineering Bhubaneswar**





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/628(A)

Date: 03/09/2021

## NOTICE

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- ❖ Various competitions like essay writing, slogan writing, extempore and poster making on themes/topics related to ragging and anti-ragging will be organized to create awareness among students and sensitize the young minds on various aspects of ragging.
- ❖ Anti-ragging campaign/rallies will be organized within and outside the college campus to generate awareness. Enthusiastic students usually participate in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.
- ❖ Keeping in mind the present scenario to maintain and follow social distancing norms webinars will be organized (instead of seminar) to educate the students about various aspects of ragging and how it can be completely eradicated

#### **Anti-Ragging Policy:**

Anti-Ragging policy shall strictly implement in this institution. Based on the Guidelines of the UGC and the directions of the Hon'ble Supreme Court of India, all the steps and precautions to prevent ragging is to be effected in our institutions.

Any student studying or seeking admission should not involve or indulge in any sort of ragging in the campus, hostels or elsewhere. Ragging in any manner is a criminal offense and strictly policed & prohibited. Students found guilty of involving in ragging will be subjected to severe punishment as offence under IPC leading to expulsion from the institute without any notice. The course of action for the students proven guilty in ragging will be as per the rules and regulations on prevention of ragging imposed from time to time by the Government / Apex Courts or any other competent authorities.

  
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**AICTE Regulations As Per The Directives Of Supreme Court Ragging Constitutes One Or More Of Any Of The Following Acts:**

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
  2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
  3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
  4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
  5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
  6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
  7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
  8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
  9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
    - a. Suspension from attending classes
    - b. Withholding/withdrawing scholarship/fellowship and other benefits
    - c. Debarring from appearing in any test/examination or other evaluation process and/or withholding results
    - d. Fine with public apology
    - e. Suspension/expulsion from the hostel
    - f. Rustication from the institution for period ranging from 1 to 4 semesters
    - g. Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers. Directives of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging.



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### **MYTH:**

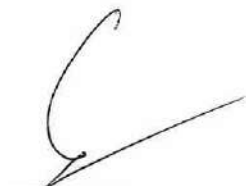
- Ragging is against the concept of equality, student unity and civilized behaviour
- Ragging would always hurt fellow human beings.
- Ragging has claimed many innocent lives.
- Ragging will land you in jail.
- Ragging is a perverted act of a distorted mind.
- Ragging is inhuman; let us stop the cycle of ragging.
- Be a part of Ragging Free Campus.
- Goodbye ragging
- No fear on our campus.
- Say no to ragging.

### **Future Plans:**

- ❖ Arrange for professional counselling sessions to prevent any untoward incidents to both seniors and freshers.
- ❖ Appoint mentoring cells involving senior students of college

### **Copy to:**

1. All Members Concerned, GF
2. All notice boards for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/628 (B)

Date: 8/9/2021

## NOTICE

A meeting of the anti-ragging committee will be held in Room No.B-102 on September 9, 2021, at 4:30 PM to discuss the following agenda: All members are requested to attend the meeting.

### Agenda:

- Awareness about punishment against ragging in orientation program.
- Hostel Monitoring after college hours.
- Any other matter with the permission of the chair.

Convener

Anti-Ragging Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information.
4. All Notice Boards for information.

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI RAGGING COMMITTEE

### Minutes of the Meeting Date

The meeting of the Anti-Ragging Committee for the academic session 2021-22 was conducted on September 9, 2021, at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Lokanath Sarangi Department of Electronic & Communication Engineering	Member	
4	Dr. Sujit Kumar Khuntia, Department of Mechanical Engineering	Member	
5	Dr. Mamata Mohanty, HOD, Civil Engineering	Member	
6	Dr. Shanta Mohapatra, Department of Mechanical Engineering	Member	
7	Asst. Professor Naba Kumar Rath, Department of Computer Science & Engineering	Member	
8	Asst. Professor Chandrakant Mallick, Department of Computer Science & Engineering	Member	
9	Dr. Sonali Pradhan, Department of Computer Science & Engineering	Member	
10	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	
11	Dr. Jagannath Patel, Department of Basic Science & Humanities	Member	

The convener welcomed all the Hon. Members of the Anti-Ragging Committee and read out the agenda of the meeting.

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✍ The chairman welcomed all the members.

### **Resolution-1**

- ✍ Awareness about punishment against ragging was included in orientation program for the 1<sup>st</sup> year students.
- ✍ The chairman informed the heads of the departments to raise awareness among senior students about the punishment for ragging.

### **Resolution-2**

In the hostel, students were monitored by the hostel warden along with security.

### **Resolution-3**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of the Anti-Ragging Committee for attending the meeting and making valuable suggestions for the overall development of the institution.

The principal thanked all the members, and the meeting ended at 5:09 p.m. as there were no other points for discussion.



Convener  
Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/647(III)

Date: 12/01/2022

## NOTICE

A meeting of the Anti-Ragging committee will be held in Room No.B-102 on 13/01/2022, at 3:30 PM to discuss the following agenda. All members are requested to attend the meeting.

### Agenda:

- Student feedback from 1<sup>st</sup> year teacher.
- Campus monitoring during college hours.
- Any other matter with the permission of the chair.

  
Convener

Anti-Ragging Committee

### Copy to:

5. Principal, College of Engineering Bhubaneswar
6. All Members Concerned, GF
7. Staff Circular file for information.
8. All Notice Boards for information.



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI RAGGING COMMITTEE

### Minutes of the Meeting Date

The meeting of the Anti-Ragging Committee for the academic session 2021-22 was conducted on 13/01/2022 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Dr.Lokanath Sarangi,Department of Electronic & Communication Engineering	Member	
4	Dr. Sujit Kumar Khuntia , Department of Mechanical Engineering	Member	
5	Dr. Mamata Mohanty , HOD , Civil Engineering	Member	
6	Dr. Shanta Mohapatra , Department of Mechanical Engineering	Member	
7	Asst. Professor Naba Kumar Rath, Department of Computer Science & Engineering	Member	
8	Asst. Professor Chandrakant Mallick, Department of Computer Science & Engineering	Member	
9	Dr. Sonali Pradhan ,Department of Computer Science & Engineering	Member	
10	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	
11	Dr. Jagannath Patel, Department of Basic Science & Humanities	Member	

The convener welcomed all the Hon. Members of the Anti-Ragging Committee and read out the agenda of the meeting.

PRINCIPAL  
College of Engineering Bhubaneswar

### **Resolution-1**

Asst. Professor Mrutyunjay Padhi extended a warm welcome to all the members. He acknowledges their contribution to the development of the institution and extends hope that the institute will continue to receive their guidance, support, and cooperation to achieve zero ragging on campus.

### **Resolution-2**

The feedback from the 1<sup>st</sup> year teacher and the committee member has been taken; there is no issue about ragging.

### **Resolution-3**

Campus monitoring is executed properly during college hours by committee members.

### **Resolution-4**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of the Anti-Ragging Committee for attending the meeting and making valuable suggestions for the overall development of the institution. The meeting ended at 4:57 pm as there were no other points for discussion.



Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.



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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI-RAGGING CELL

### Annual Report 2021-22

The Anti-Ragging Committee submits its annual report for the academic year 2021-22, detailing our efforts and achievements in preventing and addressing incidents of ragging within our institution. This report encompasses our activities, initiatives, and outcomes aimed at creating a safe and conducive environment for all students.

Following is a summary of the resolution of the students and the action taken by the committee during the academic year 2021-22.

SI NO	DATE OF MEETING	AGENDA	RESOLUTION
01	09/09/2021	Awareness about punishment against ragging in the orientation program.	<p>⇒ Awareness about punishment against ragging was included in the orientation program for the first-year students.</p> <p>⇒ The chairman informed the heads of the departments to raise awareness among senior students about the punishment for ragging.</p>
		Hostel Monitoring after college hours	In the hostel, students were monitored by the hostel warden along with security.
02	13/01/2022	Student feedback from 1 <sup>st</sup> year teacher	The feedback from the 1 <sup>st</sup> year teacher and the committee member has been taken; there is no issue about ragging.
		Campus monitoring during college hours	Campus monitoring is executed properly during college hours by committee members.

PRINCIPAL  
College of Engineering Bhubaneswar

Convener  
Anti- Ragging Committee





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38AA 801478

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, Nabaratna Kumbhar S/o, D/o Dasharathi Kumbhar  
aged about 17 years, resident of GATE SAROVAR PARA, BALANGIR

bearing University Registration No. \_\_\_\_\_  
of \_\_\_\_\_ branch provisionally selected to take admission in 4/3  
years B.TECH Degree in **COLLEGE OF ENGINEERING BHUBANESWAR (COEB)** do hereby affirm and  
undertake as under:

On admission to the privilege of being a student of **COLLEGE OF ENGINEERING BHUBANESWAR**  
I hereby undertake to abide by the following:

- 1.
- 1.1 I shall abide by the admissible rules and regulations of **COEB** and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
- 1.2 That I have read and understood the directives of the Hon'ble Supreme Court of India on anti ragging.
- 1.3 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the Institute.
- 1.4 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

Contd.....

**TRUE COPY**

*X Bhuy*

PRINCIPAL  
College of Engineering Bhubaneswar

Nabaratna Kumbhar  
Dasharathi Kumbhar



- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole -heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-parte decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian

Jeshobanti Kumbhare  
Parents/Guardian


Nabaratna Kumbhare  
DEPONENT

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

  
PRINCIPAL  
College of Engineering Bhubaneswar





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50AA 910785

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, SHIVAM KUMAR S/o, D/o PINTUKUMAR  
aged about 18 years, resident of BINAR  
bearing University Registration No. \_\_\_\_\_  
of CSE branch provisionally selected to take admission in 4/3  
years B.TECH Degree in **COLLEGE OF ENGINEERING BHUBANESWAR (COEB)** do hereby affirm and  
undertake as under:

On admission to the privilege of being a student of **COLLEGE OF ENGINEERING BHUBANESWAR**  
I hereby undertake to abide by the following:

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- 1.2 That I have read and understood the directives of the Hon'ble Supreme Court of Indian on anti ragging.
- 1.3 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the institute.
- 1.4 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

Contd.....

**TRUE COPY**

*[Signature]*  
PRINCIPAL  
College of Engineering Bhubaneswar

Shivam Kumar  
09-02-21 PINTU KUMAR



- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
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- 2.1 That I shall participate fully and whole -heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
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- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
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- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian

*Devi Kumar*  
Parents/Guardian

*Devi Kumar*  
DEPONENT

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

*A. Bhunia*  
PRINCIPAL  
College of Engineering Bhubaneswar





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50AA 910631

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, Deepan kumar Bishoyi S/o, D/o Bhanga kishore Bishoyi  
 aged about 18 years, resident of Raibania, Khandamal  
 bearing University Registration No. \_\_\_\_\_

of Complex Science & Engineering branch provisionally selected to take admission in 4/3  
 years B.TECH Degree in COLLEGE OF ENGINEERING BHUBANESWAR (COEB) do hereby affirm and  
 undertake as under:

On admission to the privilege of being a student of COLLEGE OF ENGINEERING BHUBANESWAR  
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Contd.....

**TRUE COPY**

*(Signature)*

PRINCIPAL  
 College of Engineering Bhubaneswar

2x Bhanga kishore Bishoyi  
 30/11/21

2x Deepan kumar Bishoyi  
 30/11/2021



- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
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- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-party decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
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- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian

2x Bhanja Ki'shore Bis'la  
Parents/Guardian

I know the Deponent

Identifier

(x) Deepan Kumar Bishoyi  
DEPONENT  
30/11/21

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

*A. Bhuje*  
PRINCIPAL  
College of Engineering Bhubaneswar





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52AA 796789

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, SANTANU KUMAR BESRA S/o, D/o PITAMBAR BESRA

aged about 20 years, resident of SVNIRTAR, OLATPUR, PO-BAIROI  
PS-OLATPUR

bearing University Registration No. \_\_\_\_\_  
of CSE

branch provisionally selected to take admission in 4/3  
years B.TECH Degree in **COLLEGE OF ENGINEERING BHUBANESWAR (COEB)** do hereby affirm and  
undertake as under:

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I hereby undertake to abide by the following:

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  - 1.2 That I have read and understood the directives of the Hon'ble Supreme Court of Indian on anti ragging.
  - 1.3 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the Institute.
  - 1.4 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

Contd.....

**TRUE COPY**

*[Signature]*  
PRINCIPAL  
College of Engineering Bhubaneswar

*Pitambar Besra*  
29/11/2021

*Santanu Kumar Besra*  
29/11/2021



- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole -heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-party decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian  
*Pitamban Bema*  
Parents/Guardian 29/11/2021

*Sanjankuman Bema*  
29/11/2021  
DEPONENT

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

*A. Bhuj*  
PRINCIPAL  
College of Engineering Bhubaneswar





ଓଡ଼ିଶା ओडिशा ODISHA

50AA 910606

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, ANIL KUMAR BEHERA s/o, D/O PROFULA CHANDR BEHERA,  
aged about 19 years, resident of ASHPO - Nagaswaripur, P.O. 7510 Hamadapur.  
Kendrapara bearing University Registration No. \_\_\_\_\_  
of CSE branch provisionally selected to take admission in 4/3

years B.TECH Degree in **COLLEGE OF ENGINEERING BHUBANESWAR (COEB)** do hereby affirm and undertake as under:

On admission to the privilege of being a student of **COLLEGE OF ENGINEERING BHUBANESWAR** I hereby undertake to abide by the following:

1. I shall abide by the admissible rules and regulations of **COEB** and follow the code of conduct for students. I acknowledge that the Institute has the authority of taking disciplinary action on me for non-compliance of the same.
- 1.1 That I have read and understood the directives of the Hon'ble Supreme Court of Indian on anti ragging.
- 1.2 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the Institute.
- 1.3 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 1.4

Contd.....

**TRUE COPY**

*[Signature]*  
PRINCIPAL  
College of Engineering Bhubaneswar

Anil Kumar Behera  
Profula Chandra Behera



- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole-heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-parte decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian  
*Jitendra Behera*  
Parents/Guardian

*Anil Kumar Behera*  
DEPONENT

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

*A Bhuy*  
PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/94(1)

Date: 08/08/2022

## Notification

### Formation of Institute Level Anti-Ragging Committee and Anti- Ragging Squad: 2022-2023

A committee to prevent and prohibit ragging on the campus of the institution has been established immediately in response to the directives of the Hon'ble Apex Court in SLP No. 24295 of 2006, dated May 16, 2007, and in Civil Appeal No. 887 of 2009, dated May 8, 2009, as well as in AICTE Notification F. No. 337-3/ Legal/AICTE /2009, dated 01/07/ 2009. The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.





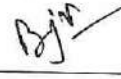
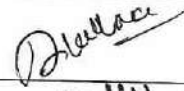
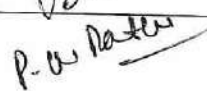
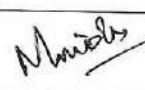
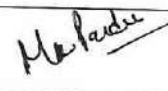
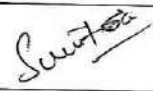

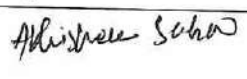
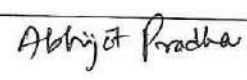
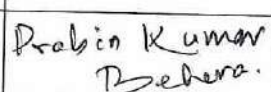
The Anti-Ragging Committee's responsibilities include monitoring and supervising the Anti-Ragging Squad's efforts to prevent ragging within the institution, as well as making sure that the provisions of any applicable laws, including those pertaining to ragging, are followed.

The committee comprises of the following members:

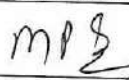


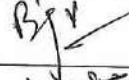
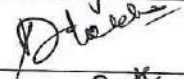
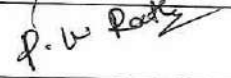
Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Sadashiv Dash, Registrar	Member	
4	Shri. Abhay Kumar Mohanty, Development Officer	Member	
5	Dr. Snehasis Dey, HOD, Department of Electronic & Communication Engineering	Member	
6	Dr. Sujit Kumar Khuntia, Department of Mechanical Engineering	Member	
7	Dr. Mamata Mohanty, HOD, Civil Engineering	Member	
8	Dr. Shanta Mohapatra, HOD, Mechanical Engineering	Member	

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9	Dr. Sibasish Panda , HOD, Electrical Engineering	Member	
10	Dr. Ashok Kumar Panda , HOD, Department of Computer Science & Engineering	Member	
11	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member	
12	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member	
13	Asst. Professor Biplab Kumar Mohapatra , Department of Mechanical Engineering	Member	
14	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	
15	Dr.Pravat Kumar Rath, Department of Basic Science & Humanities	Member	
16	Mr. Madhuri Mishra, OAS, DWO, Khordha, Local Civil Administration	Member	
17	Mr. Mihir Kumar Panda, IPS, Cuttack; Commissionarate Police	Member	
18	Mr.Sumitra Tripathy , Social Worker , Local NGO	Member	
19	Mr. Rasmi Ranjan Mohapatra , Journalist, Media	Member	
20	Mr.Abhishek Sahoo , 2 <sup>nd</sup> Year Student, Computer Science & Engineering	Member	
21	Mr. Abhijit Pradhan , 3 <sup>rd</sup> Year Student, Mechanical Engineering	Member	
22	Mr. Prabin Kumar Behera, 4 <sup>th</sup> Year student , Electrical Engineering	Member	

**Institute Level Anti-Ragging Squad :**

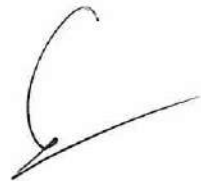
SI NO	NAME	DESIGANTYION	SIGANTURE
1	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Member	
2	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member	
3	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member	
4	Asst. Professor Biplab Kumar Mohapatra , Department of Mechanical Engineering	Member	
5	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	
6	Dr.Pravat Kumar Rath, Department of Basic Science & Humanities	Member	

  
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**NB: Students may inform / contact any member of the committee in case of need pertaining to any incidence of ragging, if any!**

The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute. The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations. The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the institute.

The tenure of the nominated members will be renewed /reviewed at any time. Further, the institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the institute Level Anti-Ragging Committee and oversee the implementation of the recommendations. All concerned officials of both committees are hereby requested to adhere to the stipulations and effectively monitor & compile with the provision made in the directives.



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**Copy to :**

1. Member Secretary AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary SDTE, Govt. of Odisha.
3. Registrar, BPUT, Rourkela.
4. Chairman, College Of Engineering Bhubaneswar
5. All Members Concerned, GF



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACU/2022/4(I)

Date: 08/08/2022

## NOTICE

To prevent the menace of ragging and maintain healthy interpersonal relations among students in the college campus of College of Engineering Bhubaneswar ragging is strictly forbidden in or outside the college campus. For this Purpose the Anti-Ragging Committee has been implemented. So all are advised to actively take efforts to maintain the calm and quite environment in college campus. The Anti-ragging committee will be formed for this academic year 2022-23.

Following are The Anti-Ragging Policy which was formed earlier as given below for the reference

### Objectives of Anti Ragging Committee:

The Anti-Ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging Free Environment in the college Campus. The student volunteers will work under the supervision of Anti Ragging committee and to engage in the works of checking places like Canteens, Classrooms and other places of student congregation. The Anti-Ragging committee will be involve in designing strategies and action plans for curbing the menace of ragging in the college by adopting an array of activities.

### Responsibilities of Anti Ragging Committee:

- ❖ To keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of student aggregation including, classrooms, canteen, grounds, lawns etc.
- ❖ Mandated Orientation Programme for freshers and parents to familiarize them with the institutional rules and regulations inclusive of anti-ragging measures, what constitutes ragging and the consequences to be faced.
- ❖ Prepare freshers not to oblige to such practices boldly. As a preventive measure a member of the committee is appointed during the admission procedure throughout.
- ❖ Regular policing by the committee members and student's volunteers in the beginning of the odd semester every year.
- ❖ To educate the students by adopting various means about the menace of ragging and related punishments there too.
- ❖ Assurance to maintain their confidentiality if reported.
- ❖ Make discrete random surveys.

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As per the guidelines of UGC and BPUT, ragging constitutes one or more of any intention by any student or group of students on:

- ❖ Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment.
- ❖ Handling, including rowdy, undisciplined activities which cause or likely to cause annoyance.
- ❖ Undue hardship, physical or psychological harms or raises apprehensive fear in fresher.
- ❖ Asking the students to do any act or perform something which any student would not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

#### **Punishment for Participation in/or Abetment of Ragging:**

- I. Cancellation of admission.
- II. Suspension from attending classes
- III. Withholding/withdrawing scholarship/fellowship and other benefits.
- IV. Debarring from appearing in any test/examination or other evaluation process.
- V. Withholding results.
- VI. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
- VII. Suspension/expulsion from the hostel.
- VIII. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
- IX. Expulsion from the institution and consequent debarring from admission to any other institution.

#### **Initiatives to prevent the menace of ragging:**

- ❖ Put up the posters on Anti ragging on notice boards and various vantage points in the college campus.
- ❖ Anti-Ragging complaint box will be installed at various places in the college so that students can freely and fearlessly contact the committee.
- ❖ Various competitions like essay writing, slogan writing, extempore and poster making on themes/topics related to ragging and anti-ragging will be organized to create awareness among students and sensitize the young minds on various aspects of ragging.
- ❖ Anti-ragging campaign/rallies will be organized within and outside the college campus to generate awareness. Enthusiastic students usually participate in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.
- ❖ Keeping in mind the present scenario to maintain and follow social distancing norms webinars will be organized (instead of seminar) to educate the students about various aspects of ragging and how it can be completely eradicated

#### **Anti-Ragging Policy:**

Anti-Ragging policy shall strictly implement in this institution. Based on the Guidelines of the UGC and the directions of the Hon'ble Supreme Court of India, all the steps and precautions to prevent ragging is to be effected in our institutions.

Any student studying or seeking admission should not involve or indulge in any sort of ragging in the campus, hostels or elsewhere. Ragging in any manner is a criminal offense and strictly policed & prohibited. Students found guilty of involving in ragging will be subjected to severe punishment as offence under IPC leading to expulsion from the institute without any notice. The course of action for the students proven guilty in ragging will be as per the rules and regulations on prevention of ragging imposed from time to time by the Government / Apex Courts or any other competent authorities.

  
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**AICTE Regulations As Per The Directives Of Supreme Court Ragging Constitutes One Or More Of Any Of The Following Acts:**

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
  2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
  3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
  4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
  5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
  6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
  7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
  8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
  9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
    - a. Suspension from attending classes
    - b. Withholding/withdrawing scholarship/fellowship and other benefits
    - c. Debarring from appearing in any test/examination or other evaluation process and/or withholding results
    - d. Fine with public apology
    - e. Suspension/expulsion from the hostel
    - f. Rustication from the institution for period ranging from 1 to 4 semesters
    - g. Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers. Directives of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging.



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**MYTH:**

- Ragging is against the concept of equality, student unity and civilized behaviour
- Ragging would always hurt fellow human beings.
- Ragging has claimed many innocent lives.
- Ragging will land you in jail.
- Ragging is a perverted act of a distorted mind.
- Ragging is inhuman; let us stop the cycle of ragging.
- Be a part of Ragging Free Campus.
- Goodbye ragging
- No fear on our campus.
- Say no to ragging.

**Future Plans:**

- ❖ Arrange for professional counselling sessions to prevent any untoward incidents to both seniors and freshers.
- ❖ Appoint mentoring cells involving senior students of college

**Copy to:**

1. All Members Concerned, GF
2. All notice boards for information

  
**PRINCIPAL****College of Engineering Bhubaneswar**  
**PRINCIPAL**  
**College of Engineering Bhubaneswar****PRINCIPAL**  
**College of Engineering Bhubaneswar**





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/102(A)

Date: 14/09/2022

## NOTICE

A meeting of the Anti-Ragging committee will be held in Room No.B-102 on 15/9/2022, at 4:30 PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

### Agenda:

- To guide the day scholar students about anti-ragging
- Guidance to Hosteller.
- Any other matter with the permission of the chair.

MPB  
Convener

Anti-Ragging Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information.
4. All Notice Boards for information.

*K Bhuy*

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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**ANTI RAGGING COMMITTEE****Minutes of the Meeting Date**

The meeting of Anti - Ragging Committee for the academic session 2022-23 was conducted on 15/09/2022 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Snehasis Dey, HOD, Department of Electronic & Communication Engineering	Member	
4	Dr. Sujit Kumar Khuntia , Department of Mechanical Engineering	Member	
5	Dr. Mamata Mohanty , HOD , Civil Engineering	Member	
6	Dr. Shanta Mohapatra , HOD, Mechanical Engineering	Member	
7	Dr. Sibasish Panda , HOD, Electrical Engineering	Member	
8	Dr. Ashok Kumar Panda , HOD, Department of Computer Science & Engineering	Member	
9	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member	
10	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member	
11	Asst. Professor Biplab Kumar Mohapatra , Department of Mechanical Engineering	Member	
12	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	

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The convener read welcomed all the Hon. Members of Anti-Ragging committee & read out the agenda of the meeting.

**Resolution-1**

An anti-ragging awareness program is to be conducted on campus for all the students to create awareness among them.

**Resolution-2**

All the members of the Anti-Ragging Committee and Squad visited all hostels in and out of the campus and guided students..

**Resolution-3**

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of Anti- Ragging committee for attending the meeting for making valuable suggestion for the overall development of the institution.

The Principal thanked all the members and the meeting ended at 5:13 pm as there were no other points for discussion.



Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2023/132(V)

Date: 06/01/2023

## NOTICE

A meeting of the Anti-Ragging committee will be held in Room No.B-102 on 07/01/2023, at 3:30 PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

### Agenda:

- Reviewing the grievances received and taking appropriate actions.
- Reviewing the effectiveness of the current anti ragging policies and procedures.
- Planning training sessions.
- Engaging with stakeholders.
- Any other matter with the permission of the chair.

  
Convener

Anti-Ragging Committee

### Copy to:

5. Principal, College of Engineering Bhubaneswar
6. All Members Concerned, GF
7. Staff Circular file for information.
8. All Notice Boards for information.

  
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College of Engineering Bhubaneswar



**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**ANTI RAGGING COMMITTEE****Minutes of the Meeting Date**

The meeting of Anti - Ragging Committee for the academic session 2022-23 was conducted on 07/01/2023 at 4:30 PM in Room No. B-102.

Following members were present in the meeting.

Sl No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities Engineering	Convener	
3	Dr. Snehasis Dey, HOD, Department of Electronic & Communication Engineering	Member	
4	Dr. Sujit Kumar Khuntia , Department of Mechanical Engineering	Member	
5	Dr. Mamata Mohanty , HOD , Civil Engineering	Member	
6	Dr. Shanta Mohapatra , HOD, Mechanical Engineering	Member	
7	Dr. Sibasish Panda , HOD, Electrical Engineering	Member	
8	Dr. Ashok Kumar Panda , HOD, Department of Computer Science & Engineering	Member	
9	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member	
10	Asst. Professor Pradepta Kishore Dehury, Department of Civil Engineering	Member	
11	Asst. Professor Biplab Kumar Mohapatra , Department of Mechanical Engineering	Member	
12	Asst. Professor Alekha Kumar Baliarsingh, Department of Basic Science & Humanities	Member	

PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

The convener read welcomed all the Hon. Members of Anti-Ragging committee & read out the agenda of the meeting.

## Resolution-1

Asst. Professor Mrutyunjay Padhi extended a warm welcome to all the members. He acknowledge the embers contribution in the developments of institution & extended hope that the institute shall continue to received their guidance, support & co-operation to achieve Zero ragging in the campus.

## Resolution-2

The committee should discuss and evaluate the existing measures in place to prevent and respond to ragging incidents. This may involve analyzing the frequency and severity of ragging incidents, reviewing the existing reporting mechanisms and sanctions for violators, and identifying areas for improvement.

## Resolution-3

The committee can plan to conduct a training session for students and faculty members to equip them with the necessary skills and knowledge to recognize and respond to ragging incidents.

## Resolution-4

The committee can engage with various stakeholders,including students, faculty members, and parents, to create aculture of zero tolerance towards ragging. This may involveconducting regular meetings with student representatives,involving parents in awareness campaigns, and seeking thesupport of faculty members in preventing and responding toragging incidents.

## Resolution-5

As no other issue came up for discussion afterwards, Dr. Subrat Kumar Mohanty concluded the meeting by thanking all Hon. Members of Anti- Ragging committee for attending the meeting for making valuable suggestion for the overall development of the institution and the meeting ended at 4:57 pm as there were no other points for discussion.

  
Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned ,GF
3. Staff Circular File For information
4. All Notice Boards for information.

  
PRINCIPAL  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. LOEB/ACA/2022/95(I)

Date: 11/03/2022

## NOTICE

This is a notice to all faculty, staff, and students that our institute is holding a "Anti Ragging Day" would be observed on 12/08/2022. This initiative is one of the tools of the college in increasing the awareness against ragging.

It is further desired to adopt the following activities during the celebration of anti ragging day.

- Orientation programme on Anti Ragging.
- Conduct various competition such as slogan & essay writing, logo designing.

Date: 11/03/2022

Time: 10:30PM

Venue: Conference Hall

Convener

Anti- Ragging Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



ANTI RAGGING DAY 12/08/2022

PRINCIPAL  
College of Engineering Bhubaneswar





[www.coeb.ac.in](http://www.coeb.ac.in)

# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



ANTI RAGGING DAY 12/08/2022

PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Anti - Ragging Awareness Programme Report

**Introduction:** The Anti-Ragging Cell of the College of Engineering conducted the "Anti-Ragging Awareness Program" on August 12, 2022, with the Circle Inspector of Cuttack Mr. Mihir Kumar Panda as the chief guest of the awareness program. The program commenced with the prayer song by 1st year students, and the guests were welcomed. The Chief Guest was formally greeted and welcomed by the Dr .Subrat Kumar Mohanty, Principal and Asst. Professor Mrutyunjay Padhi , anti-ragging committee convener.

**Program Content:** The "Anti-Ragging Day" program will feature awareness talks by experts, interactive workshops on conflict resolution, creative campaigns, legal awareness sessions, cultural performances, and community service projects. Additionally, peer support groups and mentorship programs will be established. The event will conclude with a pledge ceremony where students commit to creating a ragging-free campus environment, fostering respect and empathy among all members of the college community.

**Attendance:** The program was attended by over 89 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue. **Outcome :** The "Anti-Ragging Day" program resulted in heightened awareness among students about the negative impacts of ragging, fostering a culture of empathy and respect. Interactive workshops equipped students with conflict resolution skills, while legal awareness sessions clarified the consequences. Peer support groups and mentorship programs were established, promoting a safer, more inclusive campus environment. The event concluded with a collective pledge to eradicate ragging, ensuring a harmonious college community.

**Conclusion:** The "Anti-Ragging Day" program in college culminated in a resounding success, with increased awareness and understanding among students about the detrimental effects of ragging. Through various initiatives such as workshops, campaigns, and peer support groups, a strong message of zero tolerance towards ragging was conveyed. The program fostered a sense of unity and commitment among students, ensuring a safer and more respectful campus environment for all.

  
Convener

Anti- Ragging Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## ANTI-RAGGING CELL

### Annual Report 2022-23

The Anti-Ragging Committee submits its annual report for the academic year 2022-23, detailing our efforts and achievements in preventing and addressing incidents of ragging within our institution. This report encompasses our activities, initiatives, and outcomes aimed at creating a safe and conducive environment for all students.

Following are the summary of the resolution of the students and the action taken by the Committee during the academic year 2022-23.

SINO	DATE OF MEETING	AGENDA	RESOLUTION
01	15/09/2022	To guide the day scholar students about anti-ragging	An anti-ragging awareness program was conducted on campus for all the students to create awareness among them.
		Guidance to Hosteller.	All the members of the Anti-Ragging Committee and Squad visited all hostels in and out of the campus and guided students..
02	07/01/2023	Reviewing the effectiveness of the current anti ragging policies and procedures	The committee should discuss and evaluate the existing measures in place to prevent and respond to ragging incidents
		Planning training sessions	The committee can plan to conduct a training session for students and faculty members to equip them with the necessary skills and knowledge to recognize and respond to ragging incidents.
		Engaging with stakeholders	The committee can engage with various stakeholders, including students, faculty members, and parents, to create a culture of zero tolerance towards ragging.

  
PRINCIPAL  
College of Engineering Bhubaneswar

  
Convener  
Anti- Ragging Committee





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52AA 796509

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, Pratikshya Priyadarshini Lenka s/o, D/o Sauri Prasad Lenka  
 aged about 17 years, resident of At/PO:-Kuspangi Vias:-Dompada  
P.S.:-Banki Dist:-Cuttack bearing University Registration No. \_\_\_\_\_  
 of Comp. Science and engineering branch provisionally selected to take admission in 4/3  
 years B.TECH Degree in **COLLEGE OF ENGINEERING BHUBANESWAR (COEB)** do hereby affirm and  
 undertake as under:

On admission to the privilege of being a student of **COLLEGE OF ENGINEERING BHUBANESWAR**  
 I hereby undertake to abide by the following:

- 1.1 I shall abide by the admissible rules and regulations of **COEB** and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
- 1.2 That I have read and understood the directives of the Hon'ble Supreme Court of Indian on anti ragging.
- 1.3 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the institute.
- 1.4 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

Contd.....

**TRUE COPY**

*(Signature)*

**PRINCIPAL**  
 College of Engineering Bhubaneswar

Pratikshya Priyadarshini Lenka Sauri Prasad Lenka



- 1.5 That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time and follow the code of conduct for students.
- 1.6 I shall not indulge in any behavior of act, like asking of name, address physical torture, mental torture, derogatory remarks that may come under the definition of ragging.
- 1.7 I shall not participate in or abet or propagate ragging in any form.
- 2
- 2.1 That I shall participate fully and whole –heartedly in sport, games, extra-curricular activities as would be compatible with my traits and aptitude.
- 2.2 That I shall have minimum attendance of 75% in order to qualify for examinations provided that the period spent by me in hospital may be condoned on merit for this purpose.
- 2.3 that I shall never use violence or threat of violence or pressure, and in any disputes with other co-students, all means and methods shall only be of logic, persuasion, petition, appeal, revision, review and other legal and peaceful methods for the settlement of difference and disputes.
- 2.4 That in my disputes, if any, with fellow students of the college, I shall accept the judgment of the authorities constituted by the College for decision of settlement of the wrong doers.
- 2.5 I shall not resort to students strike nor instigate other co-students to resort to strike.
- 2.6 I shall abide by the admissible rules and regulations.
- 2.7 If I shall found to be indulged directly or indirectly in any irregular activities then Management has discretion to take ex-party decision, if I or my parent shall not appear /present before the disciplinary committee on the specified date.
- 2.8 I or my parents shall deposit the college fees/hostel fees and all other statutory dues on time and pay penalty/fine as per college rules for all such deferred payments.
- 2.9 I shall not violate the college rules and disciplinary code. If any damages to the properties of college/institution created by me directly or indirectly, then my caution money shall be forfeited.
- 2.10 I shall not demand for placement midway or after completion of my study.
- 3
- 3.1 I shall wear the dress code prescribed by the college authority along with Identity card for four years. Also I will never use the mobile phone in the college premises/during the classes.
- 3.2 I also declare that I am not suffering from any serious /contagious ailment including psychology related symptoms.

The undertaking/agreement will stand valid from the date of execution till the date he/she leaves the Institute. (i.e. the date of issue of Transfer Certificate).

Full signature of the Parent/Guardian

*Sauri Prerna A Lenka*  
Parents/Guardian

*Pratikshya Priyadarshini Lenka*  
DEPONENT

I know the Deponent

Identifier

On solemn affirmation before me  
First Class Magistrate/Notary public

TRUE COPY

*A Bhuy*  
PRINCIPAL  
College of Engineering Bhubaneswar





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52AA 796513

**UNDER TAKING FROM THE STUDENT AND PARENTS/GUARDIAN**

**AFFIDAVIT**

I, Kumar Aditya Singh S/o, D/o Shashi bhusan Singh  
aged about 18 years, resident of E.W.S-8/3, BDA Colony, CSPUR, BBSR  
bearing University Registration No. \_\_\_\_\_  
of CSE branch provisionally selected to take admission in 4/3  
years B.TECH Degree in **COLLEGE OF ENGINEERING BHUBANESWAR (COEB)** do hereby affirm and  
undertake as under:

On admission to the privilege of being a student of **COLLEGE OF ENGINEERING BHUBANESWAR**  
I hereby undertake to abide by the following:

- 1.
- 1.1 I shall abide by the admissible rules and regulations of **COEB** and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
- 1.2 That I have read and understood the directives of the Hon'ble Supreme Court of India on anti ragging.
- 1.3 That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and law will take its own course and I will be summarily expelled from the Institute.
- 1.4 That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

Contd.....

**TRUE COPY**

*(Signature)*

PRINCIPAL  
College of Engineering Bhubaneswar

Kumar Aditya Singh

Shashi Bhusan Singh





- HALL NO. B01
- HOD CHAMBER
- FACULTY ROOM
- HOD CHAMBER
- FACULTY ROOM



GPS Map Camera

Bhubaneswar, Odisha, India

Koustuv Technical Campus, Plot No, 1(A, Infocity Ave, Patia, Bhubaneswar, Odisha 751024, India

Lat 20.341601°

Long 85.81806°

08/02/24 12:23 PM GMT +05:30



*[Signature]*  
PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2018/363(II)

Date: 03/08/2018

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 22/08/2018 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. There is a shortage of water in the hostels.
2. Classroom management, which includes blackboards, fans, / lighting conditions in all classrooms.
3. Institute bus route finalization.
4. Any other agenda, if left out, will be discussed by the Chairman

  
Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 22/08/2018 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present


SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Tapas Kumar Chand , Department of Mechanical Engineering	Member	
5	Asst. Professor Epsita Sridevi , Department of Electrical Engineering	Member	
6	Asst. Professor Anugnya Prabha Manjari , Department of Computer Science Engineering	Member	
7	Asst. Professor Biswa Ranjan Tripathy , Department of Civil Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.


SI NO	AGENDA	RESOLUTION
1	Shortage of water in the hostels.	As the hostellers are facing shortage of water, it was decided to check all the water connections in the hostel and to see whether any leakage of water is there or not. Further it was decided to run the pump twice a day in order to avoid shortage of water in the hostels.
2	Classroom management which includes blackboard, fans, lights conditions in all classrooms..	It was instructed to the supervisor to check all lights, fans and blackboards in all classrooms and labs whether they are in working condition or not. The faulty items to be replaced as soon as possible for smooth functioning of classes and Labs.
3	Institute Bus Route finalization.	The Transport manager is instructed to prepare the final bus routes according to the pickup points of day scholar students. A notice is to be issued to the students to mention their respective pickup points in the format available at the reception.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 4:37 pm as there were no other points for discussion.

  
MPG  
Convener  
GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/436(I)

Date: 12/03/2019

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 16/03/2019 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. Reviewing the policies and procedures.
2. Evaluating the complaints received.
3. Monitoring the implementation of the redressal plan
4. Any other agenda, if left out, will be discussed by the Chairman.

Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 16/03/2019 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Tapas Kumar Chand , Department of Mechanical Engineering	Member	
5	Asst. Professor Epsita Sridevi , Department of Electrical Engineering	Member	
6	Asst. Professor Anugnya Pradyuman Manjari , Department of Computer Science Engineering	Member	
7	Asst. Professor Biswa Ranjan Tripathy , Department of Civil Engineering	Member	

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The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Reviewing the policies and procedures.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carrying out the plan..
2	Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
3	Monitoring the implementation of the redressal plan	The committee should monitor the implementation of the redressal plan to ensure that the actions outlined in the plan are being carried out in a timely and effective manner. The committee should also assess the effectiveness of the redressal plan and make any necessary adjustments to improve the redressal process in the future.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 5:00 pm as there were no other points for discussion

  
Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## STUDENTS GRIEVANCE REDRESSAL CELL

### Annual Report 2018-19

The goal of the Student Grievance Redressal Unit at the College of Engineering Bhubaneswar is to handle and settle concerns and grievances brought forth by students. Using a regular operating method, the cell addressed grievances and issues brought up by students during their academic journey.

The main objective of the yearly report on a student grievance cell is to evaluate the cell's performance in handling complaints from students and to pinpoint areas that need to be improved in order to guarantee a supportive and fruitful learning environment for all students.


Following are the summary of the grievances of the students and the action taken by the Committee during the academic year 2018-19.

SI NO	DATE OF JOINING	GRIVANCES	ACTION TAKEN
1	22/08/2018	Shortage of water in the hostels.	As the hostellers are facing shortage of water, it was decided to check all the water connections in the hostel and to see whether any leakage of water is there or not. Further it was decided to run the pump twice a day in order to avoid shortage of water in the hostels.
		Classroom management which includes blackboard, fans, lights conditions in all classrooms.	It was instructed to the supervisor to check all lights, fans and blackboards in all classrooms and labs whether they are in working condition or not. The faulty items to be replaced as soon as possible for smooth functioning of classes and Labs.
		Institute Bus Route finalization.	The Transport manager is instructed to prepare the final bus routes according to the pickup points of day scholar students. A notice is to be issued to the students to mention their respective pickup points in the format available at the reception.
		Reviewing the policies and procedures.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should

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2	16/03/2019		outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carrying out the plan..
		Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.

  
**Convenor**  
**GRC Cell**

  
**PRINCIPAL**  
**College of Engineering Bhubaneswar**



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/4A1(I)

Date: 6/09/2019

## Formation of Institute Level Grievance Redressal Committee: 2019-2020

As per public notice no. PG/08 (04)12016 of AICTE, New Delhi, and as per AICTE regulations notifications N. 37-31legaU2012 Dated 25.05.2012., the office of the Principal, College of Engineering Bhubaneswar have established the Grievance Redressal Committee (GRC) for redressal of grievances of students, parents, and others.

### Following are the members of the Committee

SI NO	NAME	DESIGNATION
1	Dr. Subrat Kumar Mohanty, Principal	Chairman
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities department	Convener
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member
4	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member
5	Asst. Professor Pradipta Kumar Rout, Department of Mechanical Engineering	Member
6	Asst. Professor Gopal Krishna Mohanty, Department of Electrical Engineering	Member
7	Asst. Professor Bivasa Ranjan Parida, Department of Computer Science Engineering	Member

The grievances of all aggrieved students, parents, and others relating to the following complaints only (As per AICTE regulations) shall be considered, i.e.

1. Making admission contrary to merit determined by in accordance with the declared admission policy of the institute.
2. Irregularity in the admission process adopted by the institute.
3. Refusing admission in accordance with the declared admission policy of the institute.
4. Withhold or refuse to return Any documents in the form of certificates of degree, diploma or any other award or document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee in respect of any course or institution, with a view to induce or compel such person does not intend to pursue.
5. Demand of money over that specified in the declared admission policy or approved by the competent authority to be charged by such institution.

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6. Breach of the policy for reservation in admission as may be applicable. Complaints of alleged discrimination of students from Scheduled Caste, Scheduled Tribe, OBC, Women, and Minorities of Disabled categories.
7. Nonpayment or delay in payment in scholarships to students that the institution is committed, to under the conditions imposed by AICTE, or by any authority.
8. Delay in conduct of examination or declaration of results beyond that specified in the academic calendar.
9. On provision of student amenities as may have been promised or required to be provide.
10. Dental of quality educations as promised at the time of admission or required to be provided.
11. Non-transparent or unfair evaluation practices.
12. Harassment or victimization of students including sexual harassment
13. Refund of fees on withdrawal of admission as per AICTE instructions from time to time.

To expedite the resolution of any grievances, the College of Engineering Bhubaneswar Grievance Redressal Committee will decide within 7 days of receiving the grievance and notify the party who filed the complaint.

In case any appeals complaint is not satisfied with the decision of the Grievance Redressal Committee College of Engineering Bhubaneswar may send their appeal directly to BPUT directly for justice

Cc :

1. Member Secretary, AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary, SDTE, Govt. Of Odisha
3. Registrar BPUT, Rourkela
4. Chairman, College of Engineering Bhubaneswar
5. All Members Concerned.

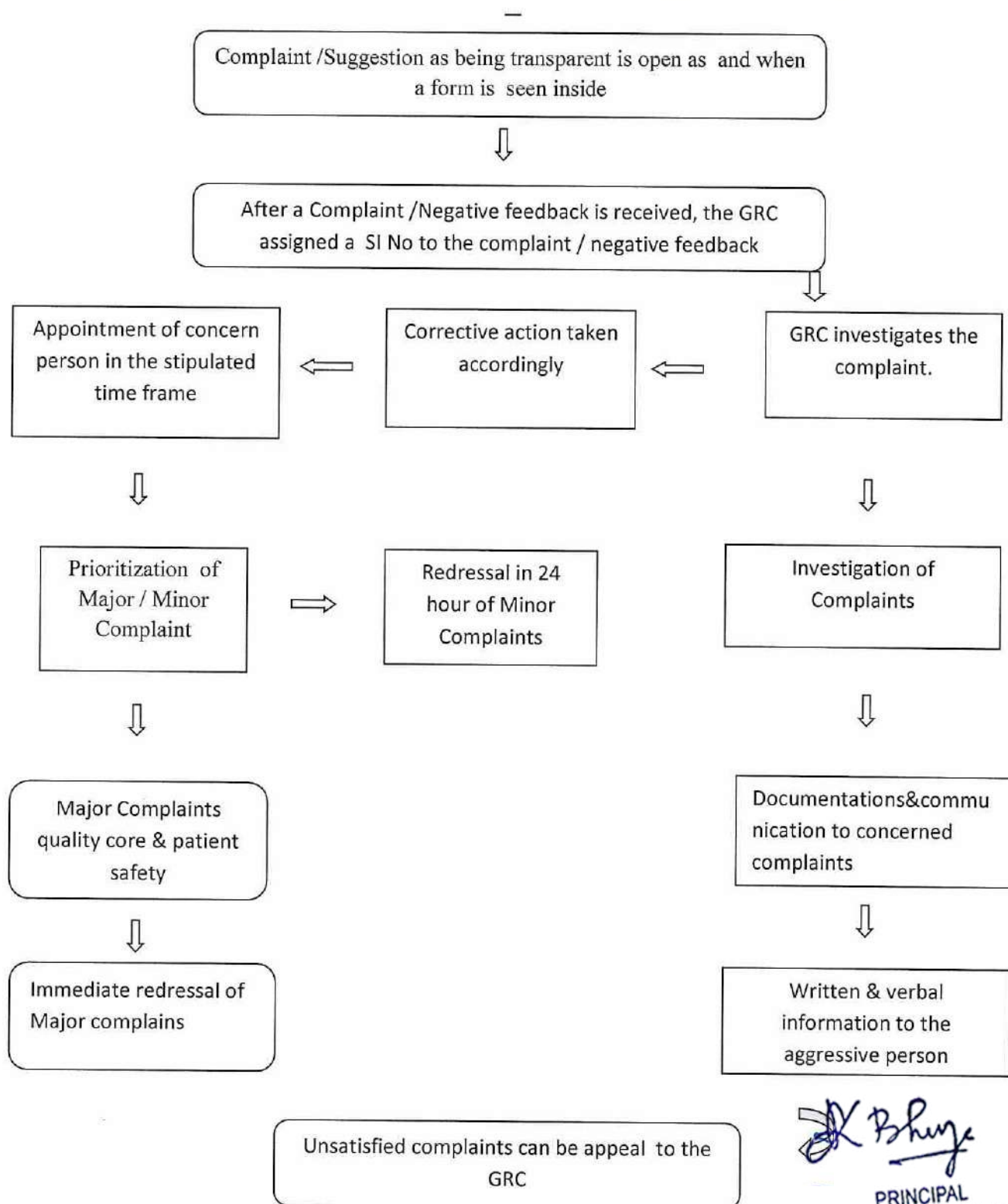
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## GRIEVANCE REDRESSAL PROCEDURE FLOW CHART



  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/553(II)

Date: 10/09/2019

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 13/09/2019 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. Maintenance of classroom and other college basic infrastructure.
2. Workshop on First Aid.
3. Orientation for River Engineering course registration.
4. Any other agenda, if left out, will be discussed by the Chairman

Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 13/09/2019 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Pradepta Kishore Dehury, Department of Civil Engineering	Member	
5	Asst. Professor Pradipta Kumar Rout, Department of Mechanical Engineering	Member	
6	Asst. Professor Gopal Krishna Mohanty, Department of Electrical Engineering	Member	
7	Asst. Professor Bivasa Ranjan Parida, Department of Computer Science Engineering	Member	

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The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Maintenance of classroom and other college basic infrastructure.	Asst. Professor Mrutyunjay Padhi welcomed all the members. He expressed about the students' request for regular maintenance of classroom infrastructure, shortage of water in the washrooms and improper lighting in some of the classrooms. He asked Mr. Pradipta Kumar Rout inform Sreedhar, Office Supdt. To keep a regular watch on the maintenance of basic infrastructure of the college.
2	Workshop on First Aid.	Principal said that students put up a request to organise First Aid workshop for students. He said that the health committee of the college could organise a workshop on First Aid
3	Orientation for River Engineering course registration	Principal mentioned that some of the students faced difficulties in the process of registration for River Engineering courses, as a result, they could not opt for the course they intended in time and they requested for an orientation/guidance for registration for River Engineering course. He also said that Asst. Professor Pradeepta Kishore Dehury has agreed to look into the matter by providing the necessary information.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 4:47 pm as there were no other points for discussion.

*MP 2*

Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

*A. Bhuy*

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/540(1)

Date: 17/03/2020

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 17/03/2020 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. Review the previous grievances registered by the students.
2. Evaluating the complaints received.
3. Request for drinking water point in the new block.
4. Any other agenda, if left out, will be discussed by the Chairman.

  
Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
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3. Staff Circular file for information

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 17/03/2020 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member	
5	Asst. Professor Pradipta Kumar Rout, Department of Mechanical Engineering	Member	
6	Asst. Professor Gopal Krishna Mohanty, Department of Electrical Engineering	Member	
7	Asst. Professor Bivasa Ranjan Parida, Department of Computer Science Engineering	Member	

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The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Review the previous grievances registered by the students.	Principal appreciated the faculty members for their efforts to make the college a better place for the students. He asked all the member to provide all the necessary support needed for the upkeep of clean and hygienic environment
2	Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
3	Request for drinking water point in the new block.	There was a request from students for mole water coolers and that college is purchasing 3 new coolers, they will be installed soon, one in new block' onereplacement in T&P cell under the supervision of Mr Prasad..
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 4:27 pm as there were no other points for discussion



Convener

GRC Cell

Copy to:

1. Chairman, College of Engineering Bhubaneswar
2. Principal, College of Engineering Bhubaneswar
3. All Members Concerned, GF
4. Staff Circular file for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## STUDENTS GRIEVANCE REDRESSAL CELL

### Annual Report 2019-20

The goal of the Student Grievance Redressal Unit at the College of Engineering Bhubaneswar is to handle and settle concerns and grievances brought forth by students. Using a regular operating method, the cell addressed grievances and issues brought up by students during their academic journey.

The main objective of the yearly report on a student grievance cell is to evaluate the cell's performance in handling complaints from students and to pinpoint areas that need to be improved in order to guarantee a supportive and fruitful learning environment for all students.

Following are the summary of the grievances of the students and the action taken by the Committee during the academic year 2019-20.

SI NO	DATE OF JOINING	GRIVANCES	ACTION TAKEN
1	13/09/2019	Maintenance of classroom and other college basic infrastructure.	Asst. Professor Mrutyunjay Padhi welcomed all the members. He expressed about the students' request for regular maintenance of classroom infrastructure, shortage of water in the washrooms and improper lighting in some of the classrooms. He asked Mr. Pradipta Kumar Rout inform Sreedhar, Office Supdt. To keep a regular watch on the maintenance of basic infrastructure of the college.
		Workshop on First Aid.	Principal said that students put up a request to organise First Aid workshop for students. He said that the health committee of the college could organise a workshop on First Aid
		Orientation for River Engineering course registration	Principal mentioned that some of the students faced difficulties in the process of registration for River Engineering courses, as a result, they could not opt for the course they intended in time and they requested for

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			an orientation/guidance for registration for GE course. He also said that Asst. Professor Pradeepta Kishore Dehury has agreed to look into the matter by providing the necessary information.
2	17/03/2020	Review the previous grievances registered by the students.	Principal appreciated the faculty members for their efforts to make the college a better place for the students. He asked Mr Sreedhar to provide all the necessary support needed for the upkeep of clean and hygienic environment
		Request for drinking water point in the new block.	There was a request from students for more water coolers and that college is purchasing 3 new coolers, they will be installed soon, one in new block' onereplacement in T&P cell under the supervision of Mr Prasad..

*MPG*

Convener

GRC Cell

*K Bhunia*

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/354(I)

Date: 15/09/2020

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 18/09/2020 at 3:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. Replacement of CPUs in the Computer lab
2. Consideration of attendance for students participating in cultural activities like sports
3. Instructions to keep the canteen open when functions are going on the campus as the organizers stay long hours and they need food.
4. Any other agenda, if left out, will be discussed by the Chairman

Convener

GRC Cell

### Copy to:

1. Chairman, College of Engineering Bhubaneswar
2. Principal, College of Engineering Bhubaneswar
3. All Members Concerned, GF
4. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 18/09/2020 at 3:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science& Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member	
5	Asst. Professor Pradipta Kumar Rout, Department of Mechanical Engineering	Member	
6	Asst. Professor Gopal Krishna Mohanty, Department of Electrical Engineering	Member	
7	Asst. Professor Bivasa Ranjan Parida, Department of Computer Science Engineering	Member	

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The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Replacement of CPUs in the Computer lab	Asst. Professor Anugnya Prabha Manjari , Department of Computer Science Engineering has been informed to monitor and get the CPUs replaced with the updated version.
2	Consideration of attendance for students participating in culturalactivities like sports	Attendance would be considered if students are selected for the nationallevel of participation out of a credible crowd.
3	Instructions to keep the canteen open when functions are goingon the campus as the organizers stay long hours and theyneed food	The canteen would be kept open for long hours on the days when thereare some special events in the college for student organizers.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 3:40 pm as there were no other points for discussion.



Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/613(A)

Date: 10/03/2021

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 12/03/2021 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. Review the previous grievances registered by the students.
2. Evaluating the complaints received.
3. Monitoring the implementation of the redressal plan
4. Any other agenda, if left out, will be discussed by the Chairman.

Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 12/03/2021 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Pradeepta Kishore Dehury, Department of Civil Engineering	Member	
5	Asst. Professor Pradipta Kumar Rout, Department of Mechanical Engineering	Member	
6	Asst. Professor Gopal Krishna Mohanty, Department of Electrical Engineering	Member	
7	Asst. Professor Bivasa Ranjan Parida, Department of Computer Science Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Review the previous grievances registered by the students	Principal appreciated the faculty members for their efforts to make the college a better place for the students. He asked all the member to provide all the necessary support needed for the upkeep of clean and hygienic environment
2	Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
3	Monitoring the implementation of the redressal plan	<ul style="list-style-type: none"> <li>• Installation of 2 more water coolers</li> <li>• Upgradation of computers in the labs</li> <li>• Expansion of space in the canteen</li> <li>• Regular checking up for the potability of the drinking water</li> </ul>
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 4:43 pm as there were no other points for discussion.



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GRC Cell



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Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust


## STUDENTS GRIEVANCE REDRESSAL CELL

### Annual Report 2020-2021

The goal of the Student Grievance Redressal Unit at the College of Engineering Bhubaneswar is to handle and settle concerns and grievances brought forth by students. Using a regular operating method, the cell addressed grievances and issues brought up by students during their academic journey.

The main objective of the yearly report on a student grievance cell is to evaluate the cell's performance in handling complaints from students and to pinpoint areas that need to be improved in order to guarantee a supportive and fruitful learning environment for all students.

Following are the summary of the grievances of the students and the action taken by the Committee during the academic year 2020-21.

SI NO	DATE OF JOINING	GRIVANCES	ACTION TAKEN
1	18/09/2020	Replacement of CPUs in the Computer lab	Asst. Professor Anugnya Prabha Manjari, Department of Computer Science Engineering has been informed to monitor and get the CPUs replaced with the updated version.
		Consideration of attendance for students participating in cultural activities like sports	Attendance would be considered if students are selected for the national level of participation out of a credible crowd.
		Instructions to keep the canteen open when functions are going on the campus as the organizers stay long hours and they need food	The canteen would be kept open for long hours on the days when there are some special events in the college for student organizers.
 PRINCIPAL College of Engineering Bhubaneswar		Review the previous grievances registered by the students	Principal appreciated the faculty members for their efforts to make the college a better place for the students. He asked all the member to provide all the necessary support needed for the upkeep of clean and hygienic environment
		Monitoring the implementation of	<ul style="list-style-type: none"><li>• Installation of 2 more water</li></ul>

2	12/03/2021	the redressal plan	coolers • Upgradation of computers in the labs • Expansion of space in the canteen • Regular checking up for the potability of the drinking water
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Convener

GRC Cell

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College of Engineering Bhubaneswar



**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/628(II)

Date: 3/09/2021

**Formation of Institute Level Grievance Redressal Committee: 2021-2022**

As per public notice no. PG/08 (04)12016 of AICTE, New Delhi, and as per AICTE regulations notifications N. 37-31legaU2012 Dated 25.05.2012., the office of the Principal, College of Engineering Bhubaneswar have established the Grievance Redressal Committee (GRC) for redressal of grievances of students, parents, and others.

**Following are the members of the Committee**

SI NO	NAME	DESIGNATION
1	Dr. Subrat Kumar Mohanty, Principal	Chairman
2	Asst. Professor Mrutyunjay Padhi, Department of Basic Science & Humanities department	Convener
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member
4	Asst. Professor Biswa Ranjan Tripathy, Department of Civil Engineering	Member
5	Asst. Professor Biplab Kumar Mohapatra, Department of Mechanical Engineering	Member
6	Asst. Professor Jagatjyoti Ranjan Das, Department of Electrical Engineering	Member
7	Asst. Professor Sasmita Mishra, Department of Computer Science Engineering	Member

The grievances of all aggrieved students, parents, and others relating to the following complaints only (As per AICTE regulations) shall be considered, i.e.

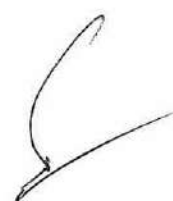
1. Making admission contrary to merit determined by in accordance with the declared admission policy of the institute.
2. Irregularity in the admission process adopted by the institute.
3. Refusing admission in accordance with the declared admission policy of the institute.
4. Withhold or refuse to return Any documents in the form of certificates of degree, diploma or any other award or document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee in respect of any course or institution, with a view to induce or compel such person does not intend to pursue.
5. Demand of money over that specified in the declared admission policy or approved by the competent authority to be charged by such institution.

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College of Engineering Bhubaneswar

6. Breach of the policy for reservation in admission as may be applicable. Complaints of alleged discrimination of students from Scheduled Caste, Scheduled Tribe, OBC, Women, and Minorities of Disabled categories.
7. Nonpayment or delay in payment in scholarships to students that the institution is committed, to under the conditions imposed by AICTE, or by any authority.
8. Delay in conduct of examination or declaration of results beyond that specified in the academic calendar.
9. On provision of student amenities as may have been promised or required to be provide.
10. Dental of quality educations as promised at the time of admission or required to be provided.
11. Non-transparent or unfair evaluation practices.
12. Harassment or victimization of students including sexual harassment
13. Refund of fees on withdrawal of admission as per AICTE instructions from time to time.

To expedite the resolution of any grievances, the College of Engineering Bhubaneswar Grievance Redressal Committee will decide within 7 days of receiving the grievance and notify the party who filed the complaint.

In case any appeals complaint is not satisfied with the decision of the Grievance Redressal Committee College of Engineering Bhubaneswar may send their appeal directly to BPUT directly for justice



PRINCIPAL

Cc :

1. Member Secretary, AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary, SDTE, Govt. Of Odisha
3. Registrar BPUT, Rourkela
4. Chairman, College of Engineering Bhubaneswar
5. All Members Concerned.

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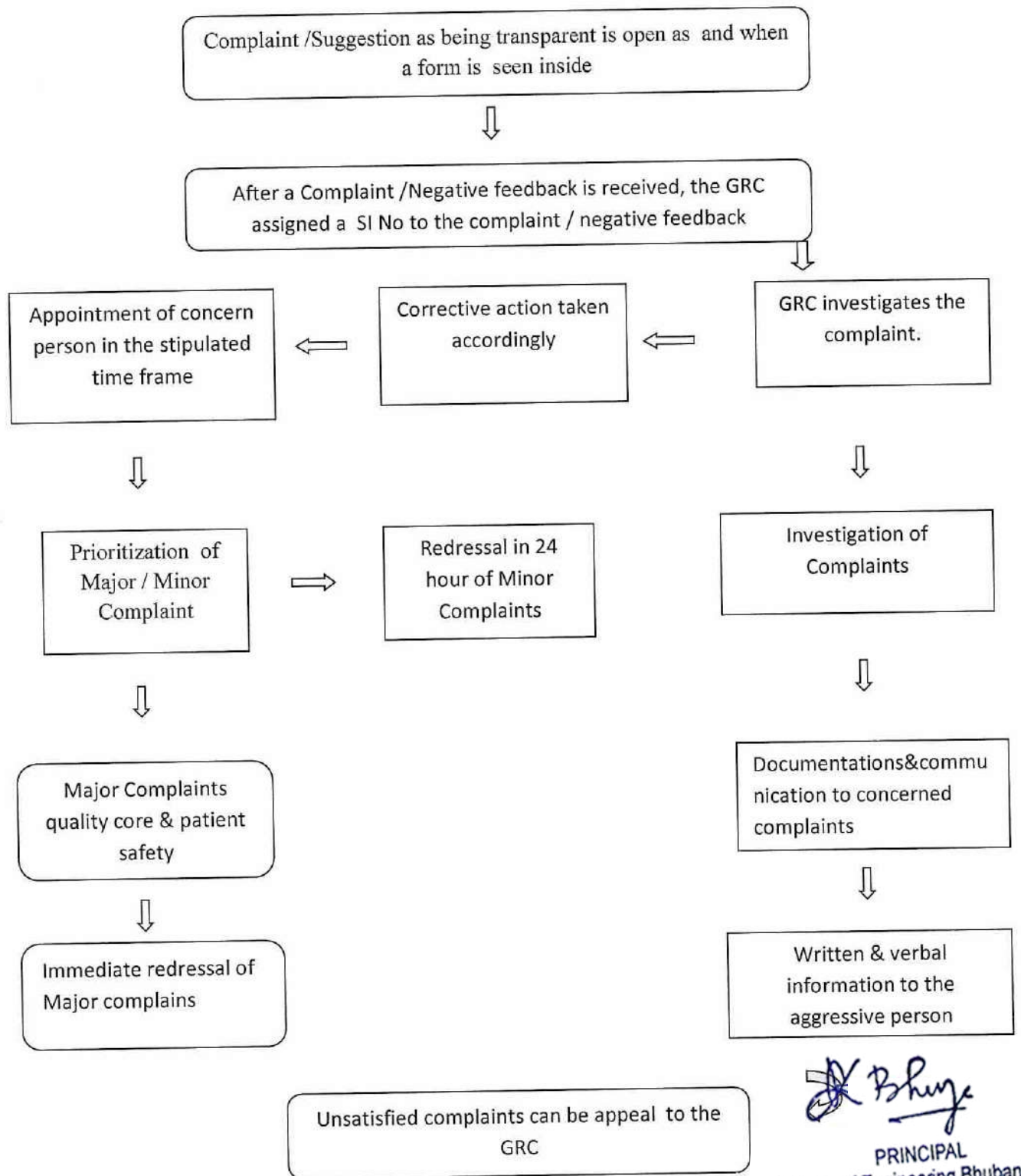




# COLLEGE OF ENGINEERING BHUBANESWAR

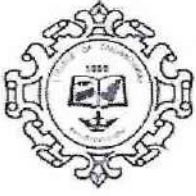
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## GRIEVANCE REDRESSAL PROCEDURE FLOW CHART



*[Signature]*

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/629(I)

Date: 09/09/2021

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 14/09/2021 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:

1. Wi-Fi signal is not adequate in some location
2. Requisition to increase speed of Wi-Fi
3. Change of Food items in hostel Menu.
4. Provide food on canteen to nominal rate
5. Any other agenda, if left out, will be discussed by the Chairman

Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 14/09/2021 at 4:00PM in the GRC cell of College of Engineering Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

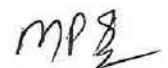
SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Biswa Ranjan Tripathy , Department of Civil Engineering	Member	
5	Asst. Professor Biplab Kumar Mohapatra, Department of Mechanical Engineering	Member	
6	Asst. Professor Jagatjyoti Ranjan Das , Department of Electrical Engineering	Member	
7	Asst. Professor Sasmita Mishra, Department of Computer Science Engineering	Member	

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College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Wi-Fi signal is not adequate in some location	Wi-Fi connectivity has been improved.
2	Requisition to increase speed of Wi-Fi	The speed of Wi-Fi increased from 125 Mbps to 155 Mbps
3	Change of Food items in hostel Menu.	Every Year, the hostel menu is revised by considering students feedback.
4	Provide food on canteen to nominal rate	The food rate is reasonable.
5	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 5:40 pm as there were no other points for discussion.



Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/18(I)

Date: 18/03/2022

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 22/03/2022 at 4:00 PM to discuss the following agenda. All Committee members are requested to make it convenient to attend the meeting.

### Agenda:

1. Review the previous grievances registered by the students.
2. Evaluating the complaints received.
3. Monitoring the implementation of the redressal plan
4. Any other agenda, if left out, will be discussed by the Chairman.

Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 22/03/2022 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Biswa Ranjan Tripathy , Department of Civil Engineering	Member	
5	Asst. Professor Biplab Kumar Mohapatra, Department of Mechanical Engineering	Member	
6	Asst. Professor Jagatjyoti Ranjan Das , Department of Electrical Engineering	Member	
7	Asst. Professor Sasmita Mishra, Department of Computer Science Engineering	Member	

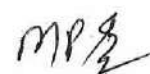
PRINCIPAL  
College of Engineering Bhubaneswar



The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Review the previous grievances registered by the students.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carving out the plan.
2	Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
3	Monitoring the implementation of the redressal plan	The committee should monitor the implementation of the redressal plan to ensure that the actions outlined in the plan are being carried out in a timely and effective manner. I. Steet lamps are provided in between girls hostel & B-block. II. Canteen is extended with some space & facilities. III. Additional dust bins are placed within the campus
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 5:15 pm as there were no other points for discussion.



Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## STUDENTS GRIEVANCE REDRESSAL CELL

### Annual Report 2021-2022

The goal of the Student Grievance Redressal Unit at the College of Engineering Bhubaneswar is to handle and settle concerns and grievances brought forth by students. Using a regular operating method, the cell addressed grievances and issues brought up by students during their academic journey.

The main objective of the yearly report on a student grievance cell is to evaluate the cell's performance in handling complaints from students and to pinpoint areas that need to be improved in order to guarantee a supportive and fruitful learning environment for all students.

Following are the summary of the grievances of the students and the action taken by the Committee during the academic year 2021-22.

SI NO	DATE OF JOINING	GRIVANCES	ACTION TAKEN
1	14/09/2021	Wi-Fi signal is not adequate in some location	Wi-Fi connectivity has been improved.
		Requisition to increase speed of Wi-Fi	The speed of Wi-Fi increased from 125 Mbps to 155 Mbps
		Change of Food items in hostel Menu.	Every Year, the hostel menu is revised by considering students feedback.
		Provide food on canteen to nominal rate	The food rate is reasonable.
2	22/03/2022	Review the previous grievances registered by the students.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carrying out the plan.
		Monitoring the implementation of the redressal plan	The committee should monitor the implementation of the redressal plan to ensure that the actions outlined in the plan are being carried out in a timely and effective manner. IV. Steet lamps are provided in

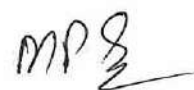
PRINCIPAL



			<p>between girls hostel &amp; B-block.</p> <p>V. Canteen is extended with some space &amp; facilities.</p> <p>VI. Additional dust bins are placed within the campus</p>
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PRINCIPAL  
College of Engineering Bhubaneswar



Convener

GRC Cell



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/150(I)

Date: 08/09/2022

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 08/09/2022 at 2:30 PM to discuss the following agenda. All Committee members are requested to make it convenient to attend the meeting.

### Agenda:

1. The Ground Floor Water doctor filter needs to be replaced
2. Mosquitoes as an issue in labs and Hostels
3. Bus route extension to Cuttack
4. 3rd Floor Water doctor tap got damaged and the hot water not working properly
5. Any other agenda, if left out, will be discussed by the Chairman

Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

PRINCIPAL  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 08/09/2022 at 2:30PM in the GRC cell of College of Engineering Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Biswa Ranjan Tripathy , Department of Civil Engineering	Member	
5	Asst. Professor Biplab Kumar Mohapatra, Department of Mechanical Engineering	Member	
6	Asst. Professor Jagatjyoti Ranjan Das , Department of Electrical Engineering	Member	
7	Asst. Professor Sasmita Mishra, Department of Computer Science Engineering	Member	

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College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	The Ground Floor Water doctor filter needs to be replaced	The Principal informed the committee that the institution has to provide a new filter replacement water doctor.
2	Mosquitoes as an issue in labs and Hostels	It was decided that labs and should have required pest control
3	Bus route extension to Cuttack	It was decided that the chairman of the committee suggest the transport officer extend the bus route up to Cuttack
4	3rd Floor Water doctor tap got damaged and the hot water not working properly	The Principal informed the committee that the institution has to provide new filter replacement water doctor
5	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 3:40 pm as there were no other points for discussion.



Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2023/142(I)

Date: 6/3/2023

## NOTICE

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on 07/03/2023 at 4:00 PM to discuss the following agenda. All Committee members are requested to attend the meeting.

### Agenda:


1. Review the previous grievances registered by the students.
2. Evaluating the complaints received.
3. Monitoring the implementation of the redressal plan
4. Any other agenda, if left out, will be discussed by the Chairman.

  
Convener

GRC Cell

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## GRIEVANCE REDRESSAL COMMITTEE (GRC)

### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 07/03/2023 at 4:00PM in the GRC cell of College of Engineering, Bhubaneswar, to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairman	
2	Asst. Professor Mrutyunjay Padhi , Department of Basic Science & Humanities department	Convener	
3	Asst. Professor Sandeep Kumar Mishra, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Professor Biswa Ranjan Tripathy , Department of Civil Engineering	Member	
5	Asst. Professor Biplab Kumar Mohapatra, Department of Mechanical Engineering	Member	
6	Asst. Professor Jagatjyoti Ranjan Das , Department of Electrical Engineering	Member	
7	Asst. Professor Sasmita Mishra, Department of Computer Science Engineering	Member	

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College of Engineering Bhubaneswar



The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

SI NO	AGENDA	RESOLUTION
1	Review the previous grievances registered by the students.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carving out the plan.
2	Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
3	Monitoring the implementation of the redressal plan	The committee should monitor the implementation of the redressal plan to ensure that the actions outlined in the plan are being carried out in a timely and effective manner.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

The Principal thanked all the members and the meeting ended at 4:51 pm as there were no other points for discussion.

  
Convener

GRC Cell

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## STUDENTS GRIEVANCE REDRESSAL CELL

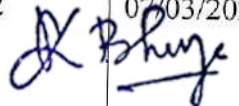
### Annual Report 2022-2023

The goal of the Student Grievance Redressal Unit at the College of Engineering Bhubaneswar is to handle and settle concerns and grievances brought forth by students. Using a regular operating method, the cell addressed grievances and issues brought up by students during their academic journey.

The main objective of the yearly report on a student grievance cell is to evaluate the cell's performance in handling complaints from students and to pinpoint areas that need to be improved in order to guarantee a supportive and fruitful learning environment for all students.

Following are the summary of the grievances of the students and the action taken by the Committee during the academic year 2022-23.

SI NO	DATE JOINING	OF	GRIVANCES	ACTION TAKEN
1	08/09/2022		The Ground Floor Water doctor filter needs to be replaced	The Principal informed the committee that the institution has to provide a new filter replacement water doctor.
			Mosquitoes as an issue in labs and Hostels	It was decided that labs and should have required pest control
			Bus route extension to Cuttack	It was decided that the chairman of the committee suggest the transport officer extend the bus route up to Cuttack
			3rd Floor Water doctor tap got damaged and the hot water not working properly	The Principal informed the committee that the institution has to provide new filter replacement water doctor
2	07/03/2023		Review the previous grievances registered by the students.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carrying out the plan.
			Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and

  
07/03/2023

PRINCIPAL


College of Engineering Bhubaneswar



		to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
--	--	---

  
Convener

GRC Cell

  
PRINCIPAL  
College of Engineering Bhubaneswar



### Lodge a Complaint

#### LODGE A COMPLAIN

Name of Student/Staff:

Upload Photo

No file chosen


Regd. No.:

Upload Video

No file chosen

Department:

Describe the Complaint in detail (What happened, when, where, and who was involved? Please provide as much detail as possible.)

  
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College of Engineering Bhubaneswar



# Student

- Dashboard
- Complaint Management
- Report Generation



## Lodge a Complaint

### LODGE A COMPLAIN

Name of Stakeholder : Bhawjit Swati

Upload Photo

No file chosen

for photo, png, gif, and jpeg, xMl

Regd. No : Reg1


Upload Video

No file chosen

for video, mp4, flv, h264, xMl

Department : cs

Subject :

  
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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2018/364(I)

Date: 8/8/2018

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2018-19 will be held on 10/08/2018 at 5.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

- ❖ Discussion on the Honorable Supreme Court judgment to protect the interests of women employees and students in the workplace.
- ❖ To create awareness among the students about the importance of justice, humanity and dignity at the workplace.
- ❖ Any other point to be discussed with the permission of the undersigned.

Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**Internal Complaints Committee****MINUTES OF THE MEETING**

A meeting of the Internal Complaints Committee for the academic year 2018-19 was held on 10/08/2018 at 5:00PM in the office of the Principal. Following members were present in the meeting:


SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sipra Mallick, Department of Civil Engineering	Member	
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	
8	Neha Dash, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	
9	Neha Kumari, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	


PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
	Welcome	Principal welcomed the members to the Meeting.
1	To read the guidelines	At the outset, the chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by the Ministry of Women and Child Development, all the organizations having more than 05 personnel/officials must constitute an ICC and in this context, this committee has been set in place. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
2	Discussion on the Honorable Supreme Court Judgment	In the meeting, it was discussed how to implement the judgment of the Supreme Court to protect the interests of women employees and students at the workplace.
3	To create awareness.	The members of the meeting suggested creating awareness among the employees and students about the Act of Protection and Prevention of Persons from Sexual Harassment on the college campus.
4	Any other point to be discussed with the permission of the Chairperson of the meeting	As there were no other points for discussion .

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra (Convener).

  
 PRINCIPAL  
 College of Engineering Bhubaneswar

  
 Chairperson  
 ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/426(C)

Date: 8/2/2019


## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2018-19 will be held on 11/02/2019 at 5.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Status updates on any pending investigations or complaints if any.
2. Review of the company's policies related to prevention of sexual harassment at workplace and update if needed.
3. Discussion of awareness sessions and training programs to be conducted for employees to prevent harassment at the workplace.
4. Any other point to be discussed with the permission of the undersigned.

  
PRINCIPAL  
College of Engineering Bhubaneswar

  
Chairperson  
ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### MINUTES OF THE MEETING

A meeting of the Internal Complaints Committee for the academic year 2018-19 was held on 11/02/2019 at 5:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sipra Mallick, Department of Civil Engineering	Member	
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	
8	Neha Dash, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	
9	Neha Kumari, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	


PRINCIPAL  
College of Engineering Bhubaneswar



The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
1	Welcome	Principal welcomed the members to the Meeting.
2	Status updates on any pending investigations or complaints if any.	There was no pending investigation or complaint to discuss.
3	Review of the institution's policies related to prevention of sexual harassment at workplace and update if needed.	The ICC has assigned the task of updating the policies to a designated member or team and set a deadline for completion. The updated policies should be communicated to all employees, ensuring their understanding and compliance with the policies.
4	Discussion of awareness sessions and training programs to be conducted for employees and students to prevent harassment at the workplace.	It was decided in the meeting that an awareness program will be conducted for employees and students to prevent harassment at the workplace.
5	Any other point to be discussed with the permission of the Chairperson of the meeting	As no other points are there for discussion, the meeting was ended with a vote of thanks to the chair.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra (Convener).

  
**PRINCIPAL**  
 College of Engineering Bhubaneswar

  
**Chairperson**  
**ICC**

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2018/406(I)

Date: 30/11/2018

## NOTICE

This is a notice to all faculty, staff, and students that our institute is holding a sexual harassment prevention awareness campaign on 04/12/2018. The purpose of this program is to educate our institute's staff and students about the detrimental effects of sexual harassment and the need of preserv a polite and safe atmosphere in the institution.

Sexual harassment is a serious infraction that can negatively impact the victim's physical and mental well-being. As accountable members of this institute, it is imperative that we take the required steps to stop these kinds of things from happening. The awareness campaign will address a number of topics pertaining to sexual harassment, such as what sexual harassment is, how it may be prosecuted, and the institute's function in stopping and dealing with instances of sexual harassment.

We kindly ask all staff members and students to attend this program and take part in the discussions. Together, we can make the institute's academic environment safe and healthy.

**Date: 04/12/2018**

**Time: 2:30PM**

**Venue: Conference Hall**

**Convener**

**ICC**

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

**PRINCIPAL**  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No.

COEB/ACA/2018/406(A)

Date: 4/12/2018

## Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** An awareness program on the prevention of sexual harassment was conducted by College of Engineering Bhubaneswar on 04/12/2018. The program aimed to create awareness among students about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute.

**Program Content:** The program covered various aspects related to sexual harassment, including what constitutes sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents. The program also included a panel discussion, where experts from various fields discussed the impact of sexual harassment on students and staff members and the measures that can be taken to prevent such incidents.

**Attendance:** The program was attended by over 135 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue. **Outcome:** The program was successful in creating awareness among the students about the harmful effects of sexual harassment. The students understood the importance of maintaining a safe and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.


**Conclusion:** The awareness program on prevention of sexual harassment conducted by our institute was a great success. It provided an opportunity for students and staff members to understand the gravity of sexual harassment and its impact on individuals and the institute as a whole. The institute is committed to creating a safe and inclusive learning environment for in the campus and will continue to such awareness programs in future.

  
Convener

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### Annual Report 2018-19

With an objective to create a safe and healthy workplace environment by addressing and preventing sexual harassment in the institution ICC was constituted in College of Engineering Bhubaneswar. The overall goal of an annual report of an Internal Complaints Committee (ICC) is to provide a comprehensive overview of the committee's activities and outcomes over the past year. The report highlights the preventive measures taken by the ICC to create awareness and prevent instances of sexual harassment in the institution. This information can be used to develop and implement new preventive strategies for the future.

SI NO	DATE OF MEETING	GRIVANCES	ACTION TAKEN
1	10/08/2018	Discussion on the Honorable Supreme Court Judgment	In the meeting, it was discussed to implement the judgment of the Supreme Court to protect the interest of the women employees and students at the workplace
		To create awareness.	The members of the meeting suggested to create awareness among the employees and students about the Act of Protection and Prevention of persons from sexual Harassment in the college campus.
2	11/02/2019	Review of the institution's policies related to prevention of sexual harassment at workplace and update if needed.	The ICC have assigned the task of updating the policies to a designated member or team and set a deadline for completion. The updated policies should be communicated to all employees and ensuring their understanding and compliance with the policies
		Discussion of awareness sessions and training programs to be conducted for employees and students to prevent harassment at the workplace.	It was decided in the meeting that an awareness program will be conducted for employees and students to prevent harassment at the workplace

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Convener

ICC





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/479(II)

Date: 2/10/2019

## Internal Complaints Committee

The Internal Complaints Committee (ICC) of the Institute is hereby constituted as per the provisions of Section 4 of the All Indian Council for Technical Education (Gender Sensitization, Prevention, and Prohibition of Sexual Harassment of Women Employees and Students and Redress of Grievances in Technical Institutions) Regulations, 2016 vide No: F. AICTE/ WH/ 2016/01 dated on 10th June 2016.

### Composition OF The Internal Complaint Committee (ICC)

The committee consists of the following members, as listed below

SI NO	NAME	DESIGNATION	GENDER
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	Male
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	Female
3	Asst.Profesor Sipra Mallick, Department of Civil Engineering	Member	Female
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	Female
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	Female
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	Male
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	Female
8	Neha Dash, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	Female
9	Neha Kumari, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	Female

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College of Engineering Bhubaneswar

As per law, it is mandatory for every workplace to have an internal complaints committee (ICC) that plays a critical role in the prevention, prohibition, and redressal of sexual harassment at the workplace.

It is the duty of ICC to set up a strong internal complaints process that includes:

- ❖ A guarantee that filing a complaint won't lead to victimization.
- ❖ The procedure is available, well-documented, and in formats that are easy to read.
- ❖ Members has extensive training in handling concerns.
- ❖ Language interpreters are available to assist parties to a complaint as needed.
- ❖ Making certain that the procedure is private, impartial, and founded on natural justice principles.
- ❖ Ensuring precise deadlines for the procedure.
- ❖ Every conflict of interest is handled properly.

Upon receiving a complaint, the ICC will initiate a preliminary investigation to gather documented evidence and record any potential witnesses, including the complainant, in order to determine whether the claims are true. After that, ICC will deliver the preliminary inquiry report to Convener/Disciplinary authority in addition to every original document submitted in the course of the preliminary inquiry. If the claims do not constitute sexual harassment, the ICC may forward the complaint to the Registrar or the Grievance Redressal Cell.

When an outsider or third party commits an act or omission that results in sexual harassment, the ICC will take all reasonable measures to help the victim and provide preventive measures.

In order to promptly investigate the allegation, ICC will adhere to the process outlined in the previously mentioned UGC Regulations 201-5 and the Sexual Harassment Act.

The complainant may face punishment in accordance with the applicable provisions of the previously mentioned UGC Regulations 2015 if the ICC determines that the accusations were malicious, false, or that the complaint was filed knowing it contained false or forged information.

On behalf of the ICC, the Member Secretary/Chairperson shall receive any allegations of sexual harassment and oversee the ICC's discussions regarding those complaints.

#### **Who can ask for assistance from ICC?**

Any female staff member, faculty member, or student at College of Engineering Bhubaneswar


#### **Definition of Sexual Harassment ?**

Sexual harassment refers to unwelcome or inappropriate sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature that creates a hostile or offensive environment.

"sexual Harassment" includes any unwelcome sexually inclined behavior whether directly or indirectly such as:

Physical contact and advances.

- ❖ Demand or request for sexual favors.
- ❖ Sexually colored remarks.
- ❖ Showing any pornography, or
- ❖ Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

  
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### **Possible actions that can be taken against the respondent:**

- ❖ Warning.
- ❖ Written apology.
- ❖ Bond of good behavior.
- ❖ Adverse remark in the Confidential Report.
- ❖ Stopping of increments/promotion.
- ❖ Suspension.
- ❖ Dismissal.
- ❖ Any other relevant actions.

### **Inquiry Process :**




- ❖ After the complaint date, the investigation must be finished within seven days. After the investigation is over, the ICC will give the employer a report with its conclusions.
- ❖ Within ten days of the investigation's conclusion, and the relevant parties will be given access to the report.
- ❖ If the accusations against the respondent are confirmed, it will advise the employer to take punitive measures against the respondent.
- ❖ The employer shall act upon the recommendation within 15 days of receiving it.
- ❖ The ICC communicates its findings and recommendations to the relevant authorities, such as senior management or the HR department, for appropriate action, which may include disciplinary measures, counseling, or other interventions.
- ❖ The ICC ensures that the recommendations are implemented and monitors the situation to prevent the recurrence of sexual harassment in the workplace.

### **Frequency of Meeting:**

According to the regulations framed by AICTE, the committee meets at least twice a year, and the decisions arrived are mandatory to be implemented. The committee functions under the Chairmanship of the Committee.

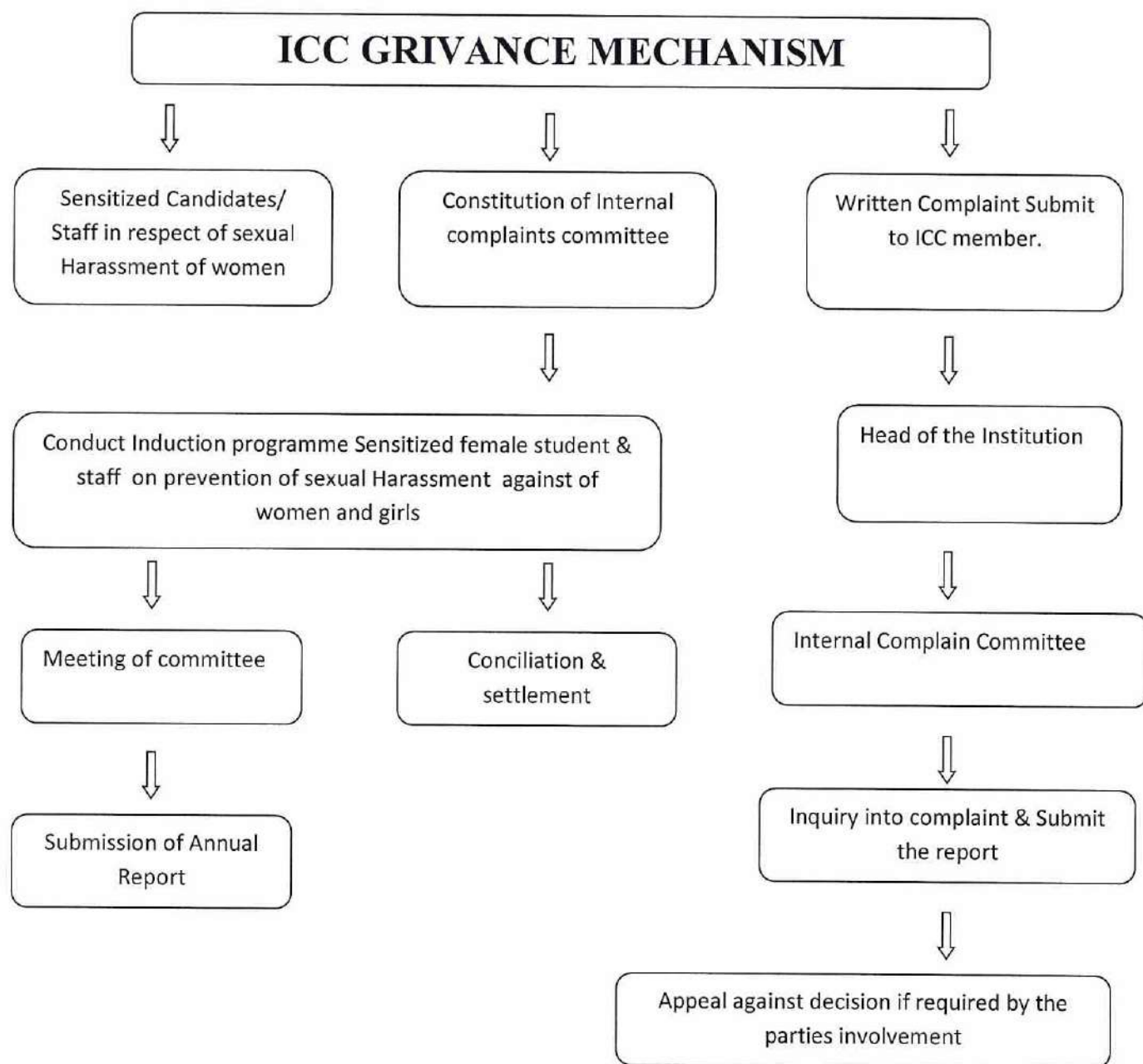
Copy to:

1. Member Secretary, AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary, SDTE, Govt. Of Odisha
3. Registrar BPUT, Rourkela
4. Chairman, College of Engineering Bhubaneswar
5. All Members Concerned.

  
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## Internal Complaints Committee Flow Chart



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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. CEGB/ACA/2019/499(IV)

Date: 3/10/2019

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2019-20 will be held on 04/10/2019 at 5.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

- ❖ Measures to be taken in the college for the prevention of Eve-Teasing and Sexual.
- ❖ Reporting Mechanism
- ❖ Any other point to be discussed with the permission of the undersigned.

Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

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College of Engineering Bhubaneswar

**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**Internal Complaints Committee****MINUTES OF THE MEETING**

A meeting of the Internal Complaints Committee for the academic year 2019-20 was held on 04/10/2019 at 5:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumat Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst. Professor Sipra Mallick, Department of Civil Engineering	Member	
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	
5	Asst. Professor Eepsita Shridevi, Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	
8	RojaliniSahoo , 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	
9	Riya Rawat , 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar



The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

**Resolutions:**

1. Resolved to conduct awareness sessions to educate students and staff on eve-teasing and sexual harassment issues.
2. Resolved to nominate class wise mentors to deal with the issues

**Action Taken:**

1. Awareness sessions conducted to the students and staff with the help of lawyers and police authorities.
2. Counseling sessions are conducted to all the students by senior academicians.
3. Class-wise mentors are appointed to deal with internal complaints.

**Report of Internal Complaints Committee for the year 2019-20**

No incidents of eve-teasing or sexual harassment were received from the students or female staff members of the college for the years 2019–20.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra.



**Chairperson**

**ICC**

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF



**PRINCIPAL**  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/537(II)/2020

Date: 14/02/2020

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2019-20 will be held on 17/02/2020 at 5.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.


### AGENDA OF THE MEETING

1. To educate the students on UGC circulars, rules and regulations on sexual harassments issues.
2. Display banners in the campus and create awareness through women empowerment cell and other forms of college.
3. Any other matter.

  
Chairperson  
ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### MINUTES OF THE MEETING

A meeting of the Internal Complaints Committee for the academic year 2019-20 was held on 17/02/2020 at 5:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. SubratKumatMohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst. Professor Sipra Mallick, Department of Civil Engineering	Member	
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	
5	Asst. Professor Eepsita Shridevi, Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	
8	RojaliniSahoo , 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

**Resolutions:**

1. Resolved to display UGC Circulars, rules and regulations on sexual harassments issues on the notice boards.
2. Resolved to display the banners in the campus.


**Action Taken:**

1. Awareness sessions conducted to the students and staff with the help of lawyers and police authorities.
2. Counseling sessions are conducted to all the students by senior academicians.
3. Class-wise mentors are appointed to deal with internal complaints.

**Report of Internal Complaints Committee for the year 2019-20**

No incidents of eve-teasing or Sexual harassment received from the students and women staff members of the college for the year 2019-20.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra.

  
**Chairperson**  
ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
**PRINCIPAL**  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/528(A)

Date: 03/02/2020

## NOTICE

This is a notice to all faculty, staff, and students that our institute is holding a “**Break the Cycle: Awareness Against Sexual Harassment**” programme on 04/02/2020. The purpose of this program is to educate our institute's staff and students about the detrimental effects of sexual harassment and the need of preserving a polite and safe atmosphere in the institution.

Sexual harassment is a serious infraction that can negatively impact the victim's physical and mental well-being. As accountable members of this institute, it is imperative that we take the required steps to stop these kinds of things from happening. The awareness campaign will address a number of topics pertaining to sexual harassment, such as what sexual harassment is, how it may be prosecuted, and the institute's function in stopping and dealing with instances of sexual harassment.

We kindly ask all staff members and students to attend this program and take part in the discussions. Together, we can make the institute's academic environment safe and healthy.

Date: 04/02/2020

Time: 10:30PM

Venue: Conference Hall

Convener

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/528(B)

Date: 4/6/2020

## Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** An awareness program on “Break the Cycle: Awareness against Sexual Harassment” was conducted by College of Engineering Bhubaneswar on 04/02/2020. The program aimed to create awareness among students about the harmful effects of cancer and the importance of maintaining a safe and respectful environment in the institute.

**Program Content:** Break the Cycle: Awareness Against Sexual Harassment” educates on recognizing, preventing, and addressing sexual harassment. Topics cover legal rights, impact, prevention strategies, and support resources. Emphasizing empathy and accountability, the program encourages action planning and commitment to fostering harassment-free environments.

**Attendance:** The program was attended by over 123 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue. Outcome: The students understood the importance of maintaining a safe and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

**Conclusion:** The awareness program on prevention of Sexual Harassment by our institute was a great success. It provides individuals with knowledge and strategies to combat harassment. By fostering empathy, accountability, and proactive action, participants are equipped to create safer, more respectful environments. Together, we can break the cycle of harassment and promote a culture of dignity and equality.

  
Convener

ICC

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### Annual Report 2019-20

With the objective of creating a safe and healthy workplace environment by addressing and preventing sexual harassment in the institution, the ICC was constituted in the College of Engineering Bhubaneswar. The overall goal of an annual report of the Internal Complaints Committee (ICC) is to provide a comprehensive overview of the committee's activities and outcomes over the past year. The report highlights the preventive measures taken by the ICC to create awareness and prevent instances of sexual harassment in the institution. This information can be used to develop and implement new preventive strategies for the future.

SI NO	DATE OF MEETING	RESOLUTION	ACTION TAKEN
1	4.10.2019	Resolved to conduct awareness sessions to educate students and staff on eve-teasing and sexual harassment issues	Awareness sessions conducted to the students and staff with the help of lawyers and police authorities.
		Resolved to nominate class wise mentors to deal with the issues.	Counseling sessions are conducted to all the students by senior academicians. Class-wise mentors are appointed to deal with internal complaints
2	17.2.2020	Resolved to display UGC Circulars, rules and regulations on sexual harassments issues on the notice boards	Awareness sessions conducted to the students and staff with the help of lawyers and police authorities.
		<ul style="list-style-type: none"><li>Resolved to create awareness of ICC through induction programme.</li><li>Resolved to display the banners in the campus</li></ul>	<ul style="list-style-type: none"><li>Counseling sessions are conducted to all the students by senior academicians.</li><li>Class-wise mentors are appointed to deal with internal complaints</li></ul>

Convener

ICC

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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/554(E)


Date: 16/09/2020

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2020-21 will be held on 18/09/2020 at 4:00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. To review the functioning of the Committee.
2. To discuss about the key responsibilities of the ICC for the year 2020-21.

  
Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### MINUTES OF THE MEETING

A meeting of the Internal Complaints Committee for the academic year 2020-21 was held on 18/09/2020 at 4:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sipra Mallick, Department of Civil Engineering	Member	
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	
8	Neha Dash, 3 <sup>RD</sup> Year Student , Department of Computer Science Engineering	Member	
9	Neha Kumari, 3 <sup>RD</sup> Year Student , Department of Computer Science Engineering	Member	

The following agenda items were discussed during the meeting, and it was unanimously resolved to implement them in the interest of the women employees and students of the college.

PRINCIPAL  
College of Engineering Bhubaneswar

SI N O	AGENDA	RESOLUTION	ACTION TAKEN
	Welcome	Principal welcomed the members to the Meeting.	
1	To discuss about the key responsibilities of the ICC for the year 2020-21	<ul style="list-style-type: none"> <li>• Be thoroughly prepared</li> <li>• Know the Act, Policy and/or relevant Service Rules</li> <li>• Gather and record all relevant information</li> <li>• Determine the main issues in the complaint</li> <li>• Prepare relevant interview questions</li> <li>• Conduct necessary interviews</li> <li>• Ensure parties are made aware of the process and their rights/responsibilities within it</li> </ul>	To create an awareness about, Vishaka Guidelines( <a href="http://gptsoraba.in/english/doc/vishakaguidelines.pdf">http://gptsoraba.in/english/doc/vishakaguidelines.pdf</a> ), applicable Service Rules, relevant laws and an understanding of workplace sexual harassment and related issues.
3	To review the functioning of the Committee		<ul style="list-style-type: none"> <li>• To dedicate a week (gender equality week) / to conduct events like photography, essay writing, poems, short film etc after the admission of first year students</li> <li>• The Handbook on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development Must be upload on college site</li> </ul>
4	Any other point to be discussed with the permission of the Chairperson of the meeting	As there were no other points for discussion .	

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra(Convener).

  
Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
PRINCIPAL  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/586(I)


Date: 16/02/2021

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2020-21 will be held on 18/02/2021 at 3.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Report on cases relating Sexual harassment for the academic year 2020-21
2. Events and programs to be organized.
3. Any other point with the permission of the Principal

  
Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
PRINCIPAL  
College of Engineering Bhubaneswar

**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**Internal Complaints Committee****MINUTES OF THE MEETING**

A meeting of the Internal Complaints Committee for the academic year 2020-21 was held on 18/02/2021 at 3:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sipra Mallick, Department of Civil Engineering	Member	
4	Asst. Professor Susri Sailaza Mishra, Department of Civil Engineering	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Dibyalekha Nayak, Department of Electrical & Telecommunication Engineering	Member	
8	Neha Dash, 3 <sup>RD</sup> Year Student , Department of Computer Science Engineering	Member	
9	Neha Kumari, 3 <sup>RD</sup> Year Student , Department of Computer Science Engineering	Member	

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College of Engineering Bhubaneswar



The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
1	Welcome	Principal welcomed the members to the Meeting.
2	Status updates on any pending investigations or complaints if any.	There was no pending investigation or complaint to discuss.
3	Report on cases relating Sexual harassment for the academic year 2020-21	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year
4	Events and programs to be organized	It was decided to conduct programs and activities about gender equity and gender sensitization.
5	Any other point to be discussed with the permission of the Chairperson of the meeting	As no other points is there for discussion the meeting was ended with a vote of thanks to the Chair

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra(Convener).

  
Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No.

Date: 18/02/2021

## Internal Complaints Committee

### Annual Report 2020-21

With the objective of creating a safe and healthy workplace environment by addressing and preventing sexual harassment in the institution, the ICC was constituted in the College of Engineering Bhubaneswar. The overall goal of an annual report of the Internal Complaints Committee (ICC) is to provide a comprehensive overview of the committee's activities and outcomes over the past year. The report highlights the preventive measures taken by the ICC to create awareness and prevent instances of sexual harassment in the institution. This information can be used to develop and implement new preventive strategies for the future.

SINO	DATE OF MEETING	GRIVANCES	ACTION TAKEN
1	18/09/2020	<ul style="list-style-type: none"><li>-Be thoroughly prepared</li><li>-Know the Act, Policy and/or relevant Service Rules</li><li>-Gather and record all relevant information</li><li>-Determine the main issues in the complaint</li><li>-Prepare relevant interview questions</li><li>-Conduct necessary interviews</li><li>-Ensure parties are made aware of the process and their rights/responsibilities within it</li></ul>	To create an awareness about, Vishaka Guidelines( <a href="http://gptsoraba.in/english/doc/vishakaguidelines.pdf">http://gptsoraba.in/english/doc/vishakaguidelines.pdf</a> ), applicable Service Rules, relevant laws and an understanding of workplace sexual harassment and related issues.
			<ul style="list-style-type: none"><li>-To dedicate a week (gender equality week) / to conduct events like photography, essay writing, poems, short film etc after the admission of first year students</li><li>-The Handbook on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development Must be upload on college site</li></ul>
2	18/02/2021	Report on cases relating Sexual harassment for the academic year 2020-21	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year.
		Events and programs to be organized	It was decided to conduct programs and activities about gender equity and gender sensitization.

PRINCIPAL  
College of Engineering Bhubaneswar

Convener  
ICC





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/634(II)

Date: 4/10/2021

## Internal Complaints Committee

The Internal Complaints Committee (ICC) of the Institute is hereby constituted as per the provisions of Section 4 of the All Indian Council for Technical Education (Gender Sensitization, Prevention, and Prohibition of Sexual Harassment of Women Employees and Students and Redress of Grievances in Technical Institutions) Regulations, 2016 vide No: F. AICTE/ WH/ 2016/01 dated on 10th June 2016.

### Composition OF The Internal Complaint Committee(ICC)

The committee consists of the following members, as listed below

SI NO	NAME	DESIGNATION	GENDER
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	Male
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	Female
3	Asst.Profesor Sagarika Dash , Department of Basic Science & Humanities	Member	Female
4	Asst.Profesor Ipsita Dhal , Department of Basic Science & Humanities	Member	Female
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	Female
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	Male
7	Asst. Professor Anugnya Pravamanjari, Department Computer Science Engineering	Member	Female
8	Smrutishree Panda , 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	Female
9	Arundhati Mishra, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	Female

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College of Engineering Bhubaneswar

As per law, it is mandatory for every workplace to have an internal complaints committee (ICC) that plays a critical role in the prevention, prohibition, and redressal of sexual harassment at the workplace.

It is the duty of ICC to set up a strong internal complaints process that includes:

- ❖ A guarantee that filing a complaint won't lead to victimization.
- ❖ The procedure is available, well-documented, and in formats that are easy to read.
- ❖ Members has extensive training in handling concerns.
- ❖ Language interpreters are available to assist parties to a complaint as needed.
- ❖ Making certain that the procedure is private, impartial, and founded on natural justice principles.
- ❖ Ensuring precise deadlines for the procedure.
- ❖ Every conflict of interest is handled properly.

Upon receiving a complaint, the ICC will initiate a preliminary investigation to gather documented evidence and record any potential witnesses, including the complainant, in order to determine whether the claims are true. After that, ICC will deliver the preliminary inquiry report to Convener/Disciplinary authority in addition to every original document submitted in the course of the preliminary inquiry. If the claims do not constitute sexual harassment, the ICC may forward the complaint to the Registrar or the Grievance Redressal Cell.

When an outsider or third party commits an act or omission that results in sexual harassment, the ICC will take all reasonable measures to help the victim and provide preventive measures.

In order to promptly investigate the allegation, ICC will adhere to the process outlined in the previously mentioned UGC Regulations 201-5 and the Sexual Harassment Act.

The complainant may face punishment in accordance with the applicable provisions of the previously mentioned UGC Regulations 2015 if the ICC determines that the accusations were malicious, false, or that the complaint was filed knowing it contained false or forged information.

On behalf of the ICC, the Member Secretary/Chairperson shall receive any allegations of sexual harassment and oversee the ICC's discussions regarding those complaints.

#### **Who can ask for assistance from ICC?**

Any female staff member, faculty member, or student at College of Engineering Bhubaneswar


#### **Definition of Sexual Harassment ?**

Sexual harassment refers to unwelcome or inappropriate sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature that creates a hostile or offensive environment.

"sexual Harassment" includes any unwelcome sexually inclined behavior whether directly or indirectly such as:

Physical contact and advances.

- ❖ Demand or request for sexual favors.
- ❖ Sexually colored remarks.
- ❖ Showing any pornography, or
- ❖ Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

  
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College of Engineering Bhubaneswar



### **Possible actions that can be taken against the respondent :**


- ❖ Warning.
- ❖ Written apology.
- ❖ Bond of good behavior.
- ❖ Adverse remark in the Confidential Report.
- ❖ Stopping of increments/promotion.
- ❖ Suspension.
- ❖ Dismissal.
- ❖ Any other relevant actions.

### **Inquiry Process :**

- ❖ After the complaint date, the investigation must be finished within seven days. After the investigation is over, the ICC will give the employer a report with its conclusions.
- ❖ Within ten days of the investigation's conclusion, and the relevant parties will be given access to the report.
- ❖ If the accusations against the respondent are confirmed, it will advise the employer to take punitive measures against the respondent.
- ❖ The employer shall act upon the recommendation within 15 days of receiving it.
- ❖ The ICC communicates its findings and recommendations to the relevant authorities, such as senior management or the HR department, for appropriate action, which may include disciplinary measures, counseling, or other interventions.
- ❖ The ICC ensures that the recommendations are implemented and monitors the situation to prevent the recurrence of sexual harassment in the workplace.

### **Frequency of Meeting:**

According to the regulations framed by AICTE, the committee meets at least twice a year, and the decisions arrived are mandatory to be implemented. The committee functions under the Chairmanship of the Committee.

  
**PRINCIPAL**

### **Copy to:**

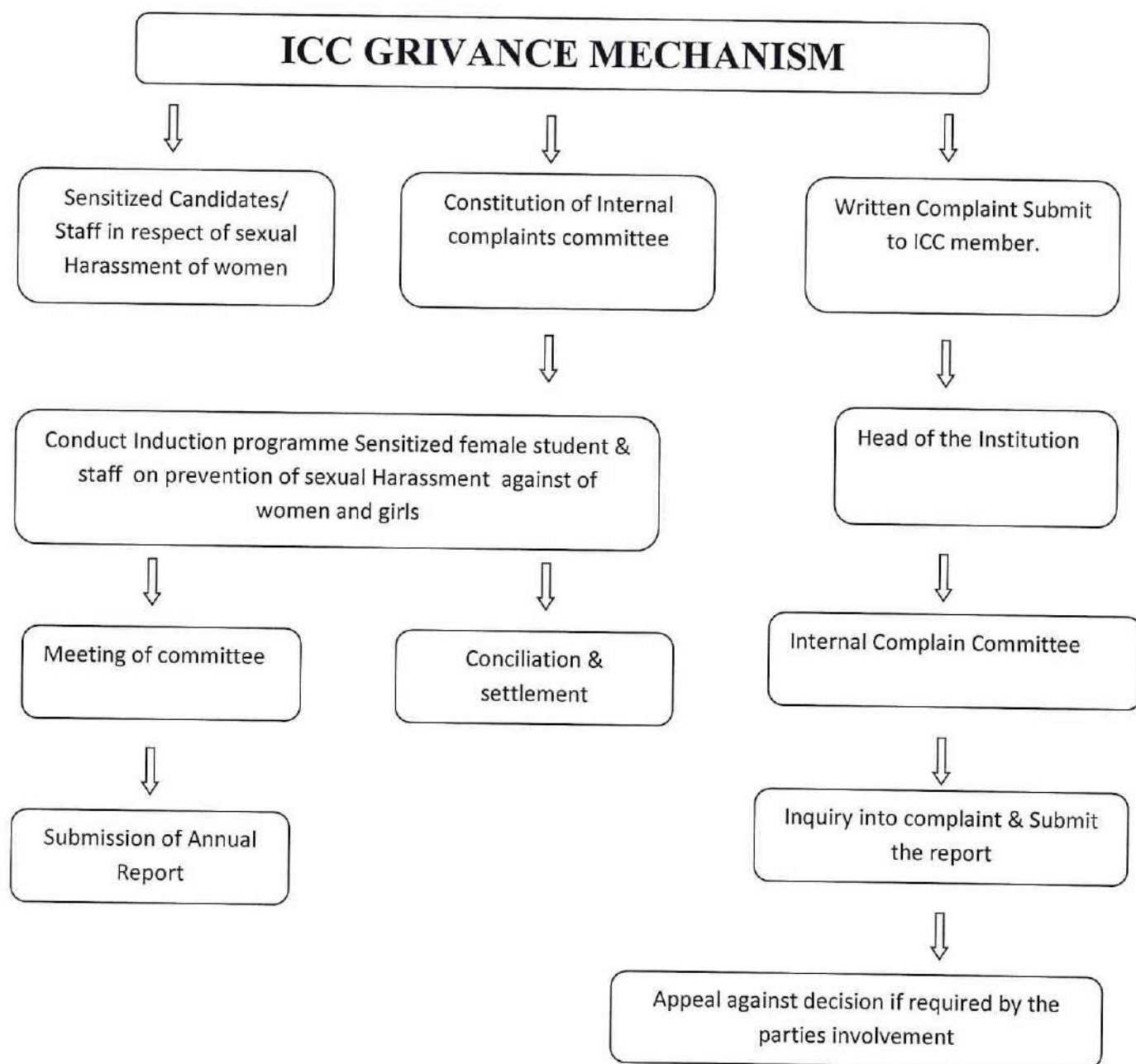
1. Member Secretary, AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary, SDTE, Govt. Of Odisha
3. Registrar BPUT, Rourkela
4. Chairman, College of Engineering Bhubaneswar
5. All Members Concerned.

  
**PRINCIPAL**  
College of Engineering Bhubaneswar

  
**PRINCIPAL**  
College of Engineering Bhubaneswar



## Internal Complaints Committee Flow Chart







# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. CEB/AC/2021/634(I)

Date: 12/10/2021

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2021-22 will be held on 14/10/2021 at 4:00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Awareness programs for both girls and boys
2. Other issues like gender sensitization

  
Chairperson

ICC

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### MINUTES OF THE MEETING

A meeting of the Internal Complaints Committee for the academic year 2021-22 was held on 14/10/2021 at 4:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sagarika Dash , Department of Basic Science & Humanities	Member	
4	Asst.Profesor Ipsita Dhal , Department of Basic Science & Humanities	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Anugnya Pravamanjari, Department Computer Science Engineering	Member	
8	Smrutishree Panda , 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	
9	Arundhati Mishra, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	

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College of Engineering Bhubaneswar

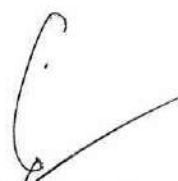


The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
1	Welcome	Principal welcomed the members to the Meeting.
2	Awareness programs for both girls and boys	Dr. Namita Mohapatra expressed that there is a smooth and friendly relationship among boys and girls in the <b>International Women's Day</b> celebration of 2021. She also stated that a large number of boys and girls were involved in the run-for-cause "Towards the World of Equals." During Orange Day celebrations, and there were campaigns on women's safety. The chairperson appreciated and congratulated all the members for involving both boys and girls in both the Orange Day celebrations and the International Women's Day celebration organized by the ICC cell.
3	Other issues like gender sensitization	Mrs. Eepsita Shridevi suggested that the ICC cell should take initiative in organizing programs involving both boys and girls. There should be a series of activities that emphasize gender equality and gender sensitization.
4	Any other point to be discussed with the permission of the Chairperson of the meeting	As there were no other points for discussion .

The meeting ended at 5:00 pm, as there were no other points for discussion.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra (convener).

  
Chairperson  
ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

RefNo. COEB/ACA/2022/16(I)


Date: 03/3/2022

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2021-22 will be held on 04/03/2022 at 3.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Report on cases relating Sexual harassment for the academic year 2021-22
2. Events and programs to be organized.
3. Any other point with the permission of the Principal

  
Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**Internal Complaints Committee****MINUTES OF THE MEETING**

A meeting of the Internal Complaints Committee for the academic year 2020-21 was held on 04/03/2022 at 3:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst. Professor Sagarika Dash , Department of Basic Science & Humanities	Member	
4	Asst. Professor Ipsita Dhal , Department of Basic Science & Humanities	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Anugnya Pravamanjari, Department Computer Science Engineering	Member	
8	Smrutishree Panda , 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	
9	Arundhati Mishra, 2 <sup>nd</sup> Year Student , Department of Computer Science Engineering	Member	


PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
1	Welcome	Principal welcomed the members to the Meeting.
2	Status updates on any pending investigations or complaints if any.	There was no pending investigation or complaint to discuss.
3	Report on cases relating Sexual harassment for the academic year 2021-22	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year
4	Events and programs to be organized	It was decided to conduct programs and activities about gender equity and gender sensitization.
5	Any other point to be discussed with the permission of the Chairperson of the meeting	As no other points is there for discussion the meeting was ended with a vote of thanks to the Chair

The meeting ended at 3:45 pm as there were no other points for discussion.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra(Convener).

  
**Chairperson**  
ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

RefNo. COEB/ACA/2021/608(I)

Date: 7/3/2021

## NOTICE

This is a notice to all faculty, staff, and students that our institute is holding an International Women's Day awareness campaign on 08/03/2021. The purpose of this program is to educate our institute's staff and students about the detrimental effects of sexual harassment and the need to preserve a polite and safe atmosphere in the institution.

Sexual harassment is a serious infraction that can negatively impact the victim's physical and mental well-being. As accountable members of this institute, it is imperative that we take the required steps to stop these kinds of things from happening. The awareness campaign will address a number of topics pertaining to sexual harassment, such as what sexual harassment is, how it may be prosecuted, and the institute's function in stopping and dealing with instances of sexual harassment.

We kindly ask all staff members and students to attend this program and take part in the discussions. Together, we can make the institute's academic environment safe and healthy.

**Date: 08/03/2021**

**Time: 2:30PM**

**Venue: Conference Hall**

  
Convener

ICC

**Copy to:**

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

  
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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** An awareness program on International Women Day was conducted by College of Engineering Bhubaneswar on 08/03/2021. The program aimed to create awareness among students about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute.

**Program Content:** The Women's Day program celebrates the achievements and contributions of women while addressing ongoing challenges. It includes inspirational speeches, panel discussions on gender equality, workshops on empowerment and self-care, and cultural performances highlighting women's talents. Through reflection and solidarity, we honor women's resilience, advocate for equal rights, and inspire positive change toward a more inclusive society.

**Attendance:** The program was attended by over 89 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue. **Outcome:** The program was successful in creating awareness among the students about the harmful effects of sexual harassment. The students understood the importance of maintaining a safe and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

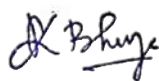
**Conclusion:** In conclusion, our Women's Day program has been a powerful tribute to women's achievements and a call to action for gender equality. As we reflect on the progress made and the challenges ahead, let us carry the spirit of empowerment and solidarity forward. Together, we can continue to advocate for women's rights, support each other's journeys, and strive for a world where every woman can thrive.

  
Convener

ICC

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

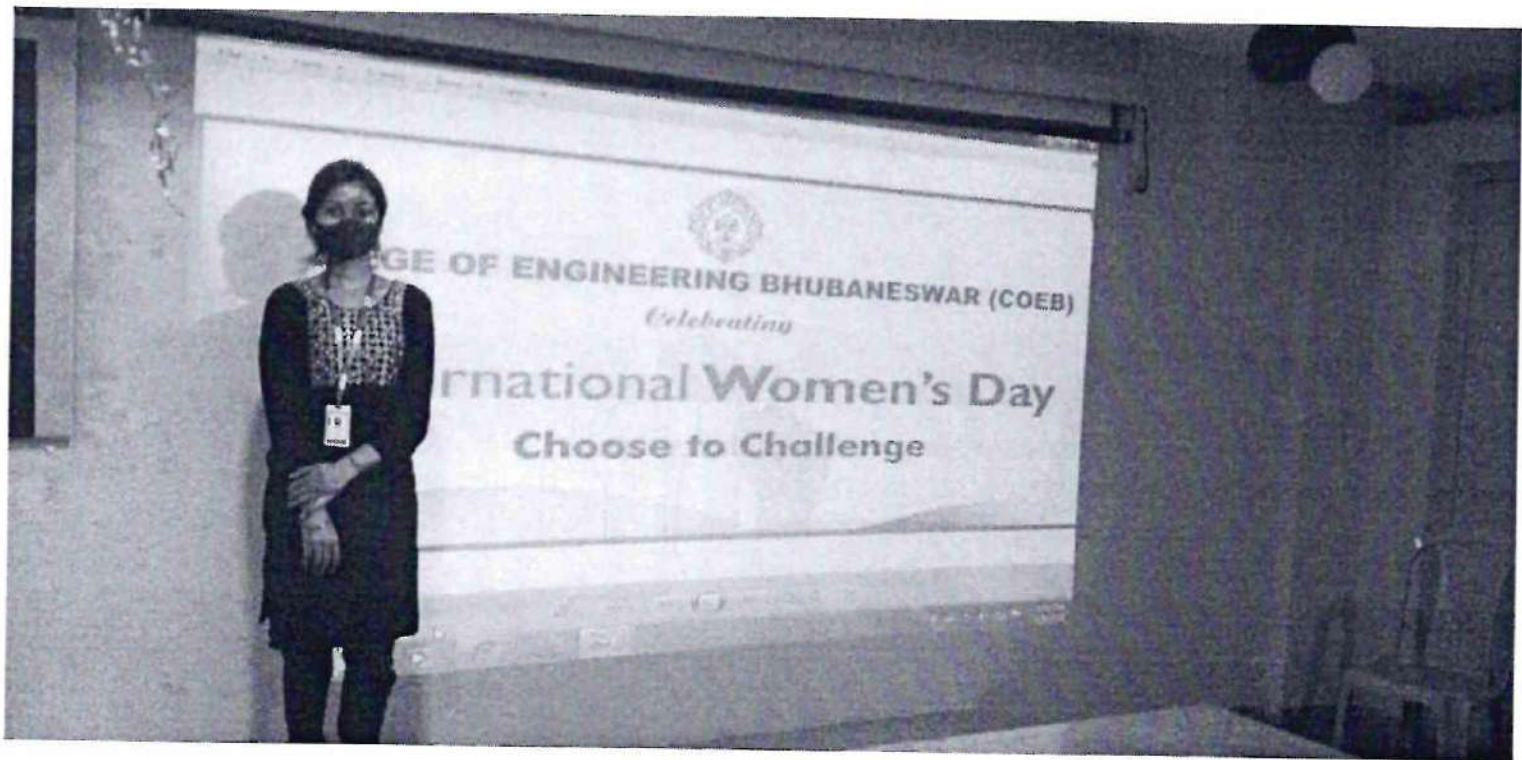
  
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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



International Women Day on 08/03/2021

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College of Engineering Bhubaneswar



[www.coeb.ac.in](http://www.coeb.ac.in)

# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



International Women Day on 08/03/2021

  
PRINCIPAL  
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# COLLEGE OF ENGINEERING BHUBANESWAR

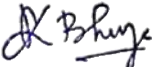
Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### Annual Report 2021-22

With an objective to create a safe and healthy workplace environment by addressing and preventing sexual harassment in the institution ICC was constituted in College of Engineering Bhubaneswar. The overall goal of an annual report of an Internal Complaints Committee (ICC) is to provide a comprehensive overview of the committee's activities and outcomes over the past year. The report highlights the preventive measures taken by the ICC to create awareness and prevent instances of sexual harassment in the institution. This information can be used to develop and implement new preventive strategies for the future.

SINO	DATE OF MEETING	GRIVANCES	ACTION TAKEN
1	14/10/2021	Awareness programs for both girls and boys	Dr. Namita Mohapatra expressed that there is a smooth and friendly relationship among boys and girls in the <b>International Women's Day</b> celebration of 2021. She also stated that a large number of boys and girls were involved in the run-for-cause "Towards the World of Equals.", during Orange Day celebrations, and there were campaigns on women's safety. The chairperson appreciated and congratulated all the members for involving both boys and girls in both the Orange Day celebrations and the International Women's Day celebration organized by the ICC cell.
		Other issues like gender sensitization	Mrs. Eepsita Shridevi suggested that ICC cell should take initiative in organizing programs involving both boys and girls, there should be a series of activities that emphasizes on gender equality and gender sensitization
2	04/03/2022	Report on cases relating Sexual harassment for the academic year 2021-22	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year.
		Events and programs to be organized	It was decided to conduct programs and activities about gender equity and gender sensitization.

  
PRINCIPAL  
College of Engineering Bhubaneswar

  
Convener  
ICC



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/102(I)

Date: 16/9/2022

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2022-23 will be held on 19/09/2022 at 4:00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Discussion on the Govt. Hand book on sexual harassment of women, November 2015
2. Other issues, if any

Chairperson

ICC

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

PRINCIPAL  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Internal Complaints Committee

### MINUTES OF THE MEETING

A meeting of the Internal Complaints Committee for the academic year 2022-23 was held on 19/09/2022 at 4:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sagarika Dash , Department of Basic Science & Humanities	Member	
4	Asst.Profesor Ipsita Dhal , Department of Basic Science & Humanities	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Anugnya Pravamanjari, Department Computer Science Engineering	Member	
8	Smrutishree Panda , 3 <sup>rd</sup> Year Student , Department of Computer Science Engineering	Member	
9	Arundhati Mishra, 3 <sup>rd</sup> Year Student , Department of Computer Science Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
1	Welcome	Principal welcomed the members to the Meeting.
2	Discussion on the Govt. Hand book on sexual harassment of women, November 2015	The members discussed the provisions in the Government Hand book on sexual harassment of women, released in November 2015 [ <i>Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013</i> ]. All the members present agreed in consensus that programmes should be organized to create awareness among both boys and girls about the provisions in the book like the act, implementing authorities, redress aspects, etc (LINK- <a href="https://wcd.nic.in/sites/default/files/Handbook%20on%20Sexual%20Harassment%20of%20Women%20at%20Workplace.pdf">https://wcd.nic.in/sites/default/files/Handbook%20on%20Sexual%20Harassment%20of%20Women%20at%20Workplace.pdf</a> )
3	Any other point to be discussed with the permission of the Chairperson of the meeting	The members expressed that there were no cases of complaints against sexual harassment in the college campus and the male and the female students have a healthy and friendly relationship; they team up together and perform their academic work and participate in co-curricular and extra-curricular activities without any gender disparity.

The meeting ended at 5:00 pm as there were no other points for discussion.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra(Convener).

  
Chairperson

ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2023/148(I)


Date: 10/03/2023

## NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2022-23 will be held on 13/03/2023 at 3.00 PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Report on cases relating Sexual harassment for the academic year 2022-23
2. Conduct of programmes for girl students
3. Any other point with the permission of the Principal

  
Chairperson

ICC

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**Internal Complaints Committee****MINUTES OF THE MEETING**

A meeting of the Internal Complaints Committee for the academic year 2022-23 was held on 13/03/2023 at 3:00PM in the office of the Principal. Following members were present in the meeting.

SI NO	NAME	DESIGNATION	SIGANTURE
1	Dr. Subrat Kumar Mohanty , Principal	Chairperson	
2	Dr. Namita Mohapatra ,HOD, Department of Basic Science & Humanities	Convener	
3	Asst.Profesor Sagarika Dash , Department of Basic Science & Humanities	Member	
4	Asst.Profesor Ipsita Dhal , Department of Basic Science & Humanities	Member	
5	Asst. Professor Eepsita Shridevi , Department of Electrical Engineering	Member	
6	Dr. Santosh Ku. Acharya , Department of Basic Science & Humanities	Member	
7	Asst. Professor Anugnya Pravamanjari, Department Computer Science Engineering	Member	
8	Smrutishree Panda , 3 <sup>rd</sup> Year Student , Department of Computer Science Engineering	Member	Smrutishree Panda
9	Arundhati Mishra, 3 <sup>rd</sup> Year Student , Department of Computer Science Engineering	Member	A. Mishra

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The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the college.

SI NO	AGENDA	RESOLUTION
1	Welcome	Principal welcomed the members to the Meeting.
2	Status updates on any pending investigations or complaints if any.	There was no pending investigation or complaint to discuss.
3	Report on cases relating Sexual harassment for the academic year 2022-23	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year
4	Conduct of programme for girl students	The college conduct a awarness programmes on the Topic of <b>"Role of Youth Creating Violence Against Women"</b> for the protection of girls. Dr. Santosh Ku. Acharya expressed his opinion that workshop on self-defense should be made mandatory for all the girl students and all the members agreed
5	Any other point to be discussed with the permission of the Chairperson of the meeting	The members discussed about the healthy and congenial environment in the campus as there were no complaints on sexual harassment against girls.

The meeting ended at 3:25 pm as there were no other points for discussion.

The meeting was concluded with a vote of thanks by Dr. Namita Mohapatra(Convener).

  
Chairperson  
ICC

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF

  
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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No.

LOED/ACA/2023/148(II)

Date:

10/03/2023

## NOTICE

This is a notice to all faculty, staff, and students that our institute is holding a "Role of Youth Creating Violence Against Women" awareness campaign on 11/03/2023. The purpose of this program is to educate our institute's staff and students about the detrimental effects of harassment and the need of preserving a polite and safe atmosphere in the institution.

Sexual harassment is a serious infraction that can negatively impact the victim's physical and mental well-being. As accountable members of this institute, it is imperative that we take the required steps to stop these kinds of things from happening. The awareness campaign will address a number of topics pertaining to sexual harassment, such as what sexual harassment is, how it may be prosecuted, and the institute's function in stopping and dealing with instances of sexual harassment.

We kindly ask all staff members and students to attend this program and take part in the discussions. Together, we can make the institute's academic environment safe and healthy.

**Date: 11/03/2023**

**Time: 10:30PM**

**Venue: Conference Hall**

Convener

ICC

**Copy to:**

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** An awareness program on “Role of Youth Creating Violence Against Women” was conducted by College of Engineering Bhubaneswar on 11/03/2023. The program aimed to create awareness among students about the harmful effects of harassment and the importance of maintaining a safe and respectful environment in the institute.

**Program Content:** The program addresses the crucial role young people play in combating gender-based violence. Through workshops, discussions, and interactive sessions, participants explore the root causes of violence, challenge harmful attitudes and behaviours, and learn strategies for promoting respect and equality. By empowering youth as allies and advocates, the program seeks to foster a generation committed to ending violence against women.

**Attendance:** The program was attended by over 89 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue. Outcome: The program was successful in creating awareness among the students about the harmful effects of sexual harassment. The students understood the importance of maintaining a safe and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

**Conclusion:** In conclusion, our program on the "Role of Youth in Creating Violence Against Women" underscores the importance of youth engagement in combating gender-based violence. By raising awareness, challenging harmful attitudes, and fostering respectful behaviors, we empower young people to become catalysts for positive change in their communities. Together, let us continue to advocate for gender equality and work towards a future free from violence against women.

Convener

ICC

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. Staff Circular file for information.
3. All Notice Boards.

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



Awareness Program on "Role of Youth Creating Violence Against Women on March 11, 2023

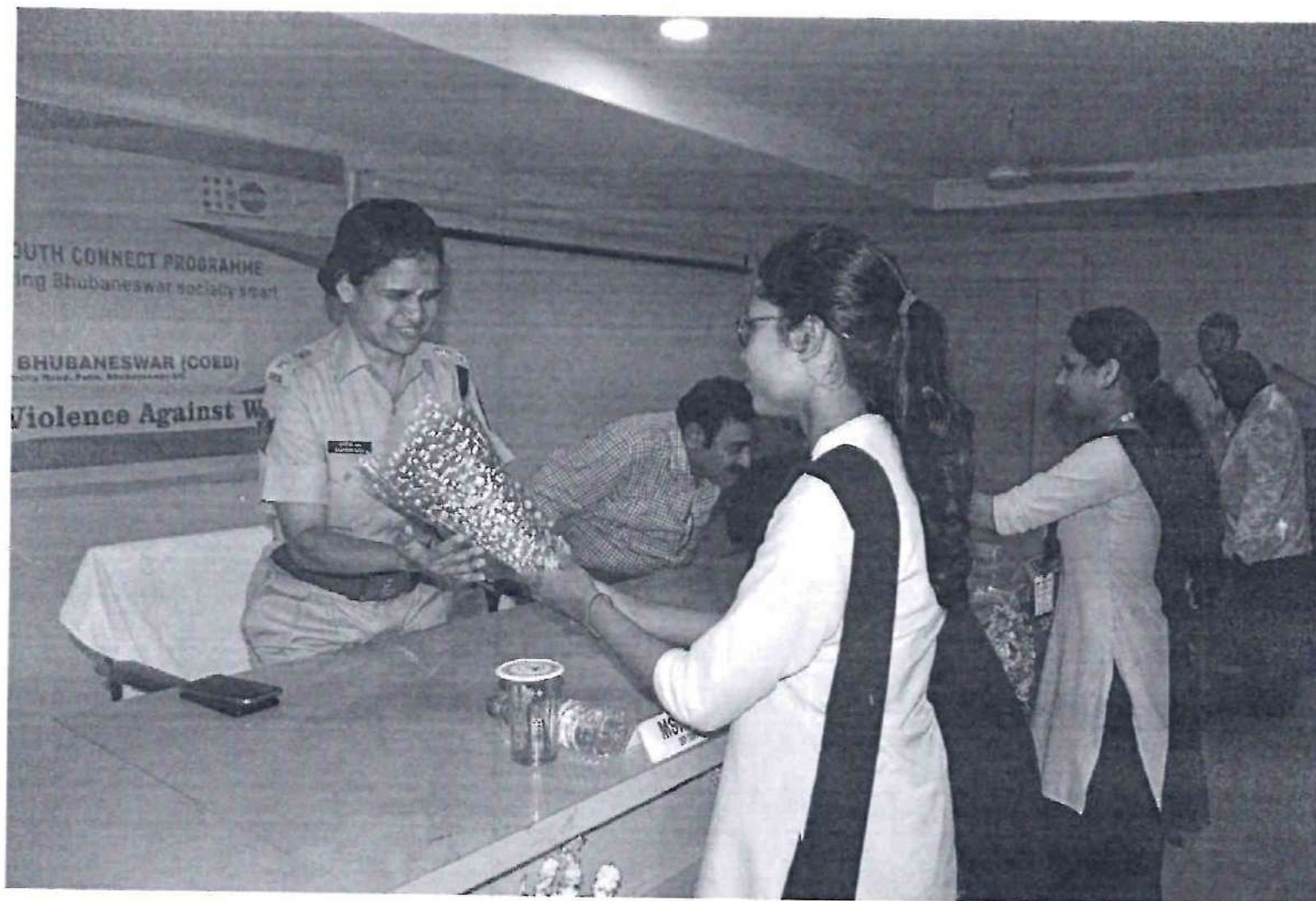
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



Awareness Program on "Role of Youth Creating Violence Against Women"

PRINCIPAL  
College of Engineering Bhubaneswar



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Under the aegis of the Nabadigant Educational Trust



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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**Internal Complaints Committee**  
**Annual Report 2022-23**

With an objective to create a safe and healthy workplace environment by addressing and preventing sexual harassment in the institution ICC was constituted in College of Engineering Bhubaneswar. The overall goal of an annual report of an Internal Complaints Committee (ICC) is to provide a comprehensive overview of the committee's activities and outcomes over the past year. The report highlights the preventive measures taken by the ICC to create awareness and prevent instances of sexual harassment in the institution. This information can be used to develop and implement new preventive strategies for the future.

SINO	DATE OF MEETING	GRIVANCES	ACTION TAKEN
1	19/09/2022	Report on cases relating Sexual harassment for the academic year 2022-23	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year
		Discussion on the Govt. Hand book on sexual harassment of women, November 2015	The members discussed the provisions in the Government Hand book on sexual harassment of women, released in November 2015 [ <i>Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013</i> ]. All the members present agreed in consensus that programmes should be organized to create awareness among both boys and girls about the provisions in the book like the act, implementing authorities, redress aspects, etc
2	13/03/2023	Report on cases relating Sexual harassment for the academic year 2022-23	Mrs. Eepsita Shridevi submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year
		Conduct of programme for girl students	The college conduct a awarness programmes on the Topic of " <b>Role of Youth Creating Violence Against Women</b> " for the protection of girls. Dr. Santosh Ku. Acharya expressed his opinion that workshop on self-defense should be made mandatory for all the girl students and all the members agreed

  
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College of Engineering Bhubaneswar

  
Convener  
ICC



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. WEB/ALA/2018/371(I)

Date: 12/8/2018

## NOTICE

A meeting of the SC/ST Cell will be held in Room No. A-101 on 14/08/2018 at 3:00 PM to discuss the following agenda. All the member are requested to attend the meeting.

### Agenda:

1. Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
2. Submission of scholarship forms of all the eligible students with proper documentation.
3. Grievances of students facing difficulty in obtaining documentation for scholarships.
4. Any other Caste Based Discrimination Redressal

Convener

SC/ST Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting of the SC/ST Cell with all the committee members on 14/08/2018 at 3:00 PM in Room No. A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Asst.Prof. Tapas Kumar Chand , Department of Mechanical Engineering	Convener	
3	Asst. Prof. Anwesa Halder ,Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member	
5	Asst. Prof. Asish Kumar Nayak , Department of Mechanical Engineering	Member	
6	Divyanshi Lakra, ST student, 3 <sup>rd</sup> year Electronics & Telecommunication Engineering	Member	Divyanshi Lakra
7	Ranjan Majhi, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	Ranjan Majhi

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.	Asst. Prof. Prasanta Sethi was asked to conduct an interactive session for the concerned students regarding the SC/ST Scholarship Policies offered by the Govt. of Odisha as well as the GOI and also to guide the students about the filing of scholarship forms online..
2	Submission of scholarship forms of all the eligible students with proper documentation.	Asst. Prof. Tapas Kumar Chand was asked to post the list of documents required for the scholarship application in all the student groups.

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3	Grievances of students facing difficulty in obtaining documentation for scholarships.	Mr.Asish Kumar Nayak also presented the following before the committee members. i. List of students whose scholarship forms had been rejected and the reason for it. ii. The amounts received against the pending bills. iii. List of students whose amounts had been reimbursed.
4	Any other Caste Based Discrimination Redressal	No other caste Based Discriminations found.

The principal thanked all the members, and the meeting ended at 3:37 pm as there were no other points for discussion.




Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



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College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No.

COEB/AC/A/2019/426(C)

Date: 2/2/2019

## NOTICE

A meeting of the SC/ST Cell will be held in Room No. A-101 on 12/02/2019 at 4:00 PM to discuss the following agenda: All the members are requested to attend the meeting.

### Agenda:

1. Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
2. Review of the benefits and support provided to SC/ST students, such as scholarships and other welfare schemes.
3. Discussion of any challenges faced by SC/ST students in the institution and steps that can be taken to address those challenges.
4. Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.

  
Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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**COLLEGE OF ENGINEERING BHUBANESWAR**

Under the aegis of the Nabadigant Educational Trust

**SC/ST COMMITTEE****MINUTES OF THE MEETING**

Minutes of the meeting of the SC/ST Cell with all the committee members on 12/02/2019 at 4:00 PM in Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Asst.Prof. Tapas Kumar Chand , Department of Mechanical Engineering	Convener	
3	Asst. Prof. Anwesa Halder ,Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member	
5	Asst. Prof. Asish Kumar Nayak , Department of Mechanical Engineering	Member	
6	Divyanshi Lakra, ST student, 3 <sup>rd</sup> year Electronics & Telecommunication Engineering	Member	
7	Ranjan Majhi, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.	Asst. Prof. Prasanta Sethi was asked to conduct an interactive session for the concerned students regarding the SC/ST Scholarship Policies offered by the Govt. of Odisha as well as the GOI and also to guide the students about the filing of scholarship forms online.
2	Review of the benefits and support provided to SC/ST	Asst.Prof. Tapas Kumar Chand read out the list of students who were benefited by the different scholarships and

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College of Engineering Bhubaneswar



	students, such as scholarships and other.	welfare schemes of state and central government
3	Discussion of any challenges faced by SC/ST students in the institution and steps that can be taken to address those challenges.	Mr.Asish Kumar Nayak presented the following challenges faced by the students: i. List of students whose scholarship forms had been rejected and the reason for it. ii. The amounts received against the pending bills.
4	Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.	Since it was found that the committee is performing well and no discrepancy exists, it is decided that the committee and its policies will remain unchanged.

The principal thanked all the members, and the meeting ended at 4:37 p.m. as there were no other points for discussion.



**Convener**

SC/ST Committee



**PRINCIPAL**  
College of Engineering Bhubaneswar

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/363(A)

Date: 1/8/2019

## SC/ST Committee

With immediate effect, a committee for Scheduled Castes and Scheduled Tribes (prevention of atrocities) under the Scheduled Castes and Scheduled Tribes (prevention of atrocities) Act, 1989, is being established to advance the unique interests of students in the reserved category and to advise students on how to best take advantage of the government of India's programs. The College of Engineering Bhubaneswar established SC/ST cell follows the government of India's guidelines as disseminated by the AICTE and MHRD regarding the advancement of employees and students who fall into the SC/ST and other underprivileged categories. The Liaoning Officer of the Cell is available to assist SC/ST students with any grievances they may have about academic, administrative, or social problems.

### Following are the members of the Committee

SI NO	NAME	DESIGNATION
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener
3	Asst. Prof. Anwesa Halder, Department of Electronics & Telecommunication Engineering	Member
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member
5	Asst. Prof. Asish Kumar Nayak, Department of Mechanical Engineering	Member
6	Bosen Birua, ST student, 3 <sup>rd</sup> year Electronics & Telecommunication Engineering	Member
7	Bibhas Kumar Sethy, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member

### Objectives:

- ❖ SC/ST cell has been constituted in the college campus to resolve all the affairs and problems related to the SC/ST students and faculties.
- ❖ The cell will conduct regular remedial coaching classes on life skills and personality development, writing assignments and making presentations, as well as Hindi and local language classes.
- ❖ The cell will also organize interactive sessions and informal meetings with students to address their personal, social, and academic problems.
- ❖ To bring the students into the SC/ST community on par with the mainstream student body.
- ❖ To create a platform where students can point out their problems regarding academic and non-academic matters.
- ❖ To monitor the implementation of the reservation policy in the institution.

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- ❖ Analyse information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.
- ❖ Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.
- ❖ To promote higher education among these those communities suffering economic, social and educational deprivations

### **Role of SC/ST Committee:**

The SC/ST (Scheduled Castes/Scheduled Tribes) Committee plays a crucial role in safeguarding the rights and interests of these marginalized communities within the framework of India's constitutional provisions and legal framework. Comprising members from diverse backgrounds, including representatives from SC/ST communities, civil society, and government officials, the committee serves several key functions.

Firstly, it acts as a platform for addressing grievances and complaints related to discrimination, harassment, and violation of rights faced by individuals belonging to SC/ST communities. Through a systematic approach, the committee investigates such complaints, provides a forum for affected individuals to voice their concerns, and recommends appropriate actions to rectify injustices.

Secondly, the committee plays an advisory role in formulating policies and programs aimed at promoting the socio-economic development and empowerment of SC/ST communities. By analyzing existing challenges and barriers faced by these communities, the committee offers recommendations to policymakers to design inclusive initiatives that address specific needs and bridge existing gaps.

Furthermore, the SC/ST Committee engages in advocacy efforts to raise awareness about the issues confronting SC/ST communities and advocates for their rights and entitlements. This includes organizing workshops, seminars, and awareness campaigns to educate the public and stakeholders about the historical injustices, discrimination, and socio-economic disparities faced by these communities.

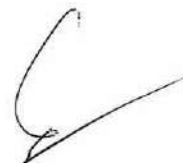
Overall, the SC/ST Committee serves as a vital mechanism for promoting social justice, equality, and inclusivity by advocating for the rights and welfare of SC/ST communities, ensuring their voices are heard, and facilitating their meaningful participation in decision-making processes. Through its multifaceted roles, the committee contributes to building a more equitable and just society where all individuals, regardless of caste or tribe, can thrive and realize their full potential.

### **Frequency of Meeting:**

The AICTE regulations stipulate that the committee convenes at least twice a year and that the decisions made must be carried out. The committee chairman oversees the committee's operations.

Cc :

1. Member Secretary, AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary, SDTE, Govt. Of Odisha
3. Registrar BPUT, Rourkela
4. Chairman, College of Engineering Bhubaneswar
5. All Members Concerned.



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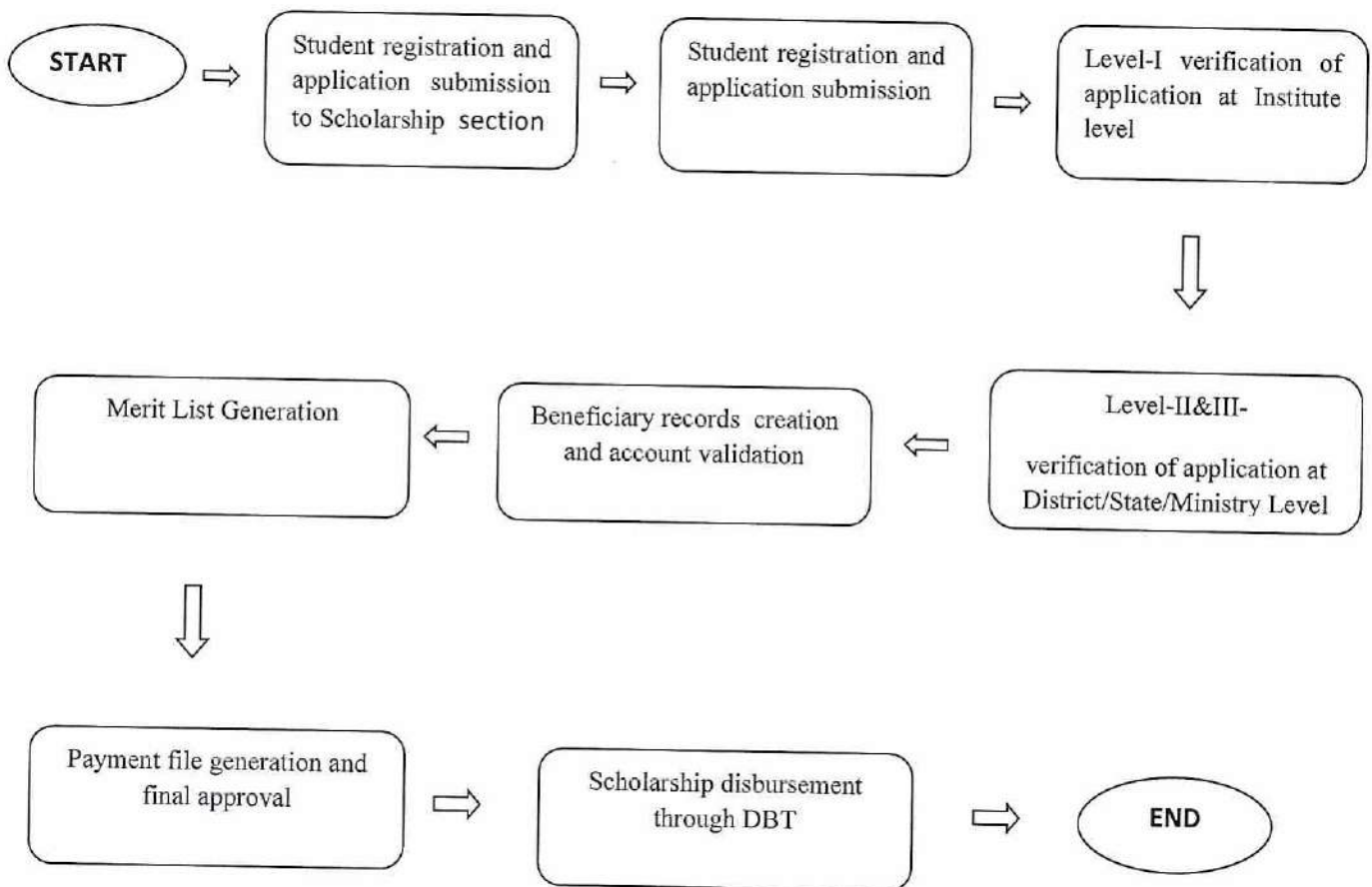
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SCHOLARSHIP FLOW CHART



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2019/466(I)


Date: 3/8/2019

## NOTICE

A meeting of the SC/ST Cell will be held in Room No A-101 on 07/08/2019 at 3:00 PM to discuss the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. Discuss how to provide career guidance and psychological counselling for capacity building to those who are in need of such counselling.
2. Discuss about internship program for 3<sup>rd</sup> year students
3. Any other Caste Based Discrimination Redressal

  
Convener

SC/ST Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting SC/ST Cell with all the Committee members on 07/08/2019 at 3:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst. Prof. Anwesa Halder, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member	
5	Asst. Prof. Asish Kumar Nayak, Department of Mechanical Engineering	Member	
6	Bosen Birua, ST student, 3 <sup>rd</sup> year Electronics & Telecommunication Engineering	Member	
7	Bibhas Kumar Sethy, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	


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The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	Discuss how to provide career guidance and psychological counseling for capacity building to those who are in need of such counseling.	The committee decided to provide career guidance and psychological counseling for capacity building to those who are in need of such counseling.
2	Discuss about internship program for 3 <sup>rd</sup> year students	The committee decided to pursue the various companies that offer stipend-based internships for poor students belonging to the SC/ST community.
3	Any other Caste Based Discrimination Redressal	No other caste Based Discriminations found.


The principal thanked all the members, and the meeting ended at 3:47 p.m. as there were no other points for discussion.

  
Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACB/2020/528(B)

Date: 6/2/2020

## NOTICE

A meeting of the SC/ST Cell will be held in Room No A-101 on 08/02/2020 at 4:00 PM to discuss the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. Celebration of Dr. B.R.Ambedkar Jayanti on 14<sup>th</sup> April.
2. Committee – Students interaction .
3. Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.

Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting of the SC/ST Cell with all the committee members on 08/02/2020 at 4:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst. Prof. Anwesa Halder, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member	
5	Asst. Prof. Asish Kumar Nayak, Department of Mechanical Engineering	Member	
6	Bosen Birua, ST student, 3 <sup>rd</sup> year Electronics & Telecommunication Engineering	Member	
7	Bibhas Kumar Sethy, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved by the college.

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SI NO	AGENDA	RESOLUTION
1	Celebration of Dr. B.R.Ambedkar Jayanti on 14 <sup>th</sup> April	The committee unanimously decided to celebrate Dr. B.R. Ambedkar Jayanti on April 14..
2	Committee –Students interaction	<p>I. Students of all departments were attend the meeting along with the committee members ,where the students discuss their studies related Atrocity Act.</p> <p>II. Some of the students explained about proper use of scholarship given to the students</p> <p>III. More than 9 students gave their feedback</p>
3	Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.	Since it was found that the committee is performing well and no discrepancy exists, it is decided that the committee and its policies will remain unchanged.

The principal thanked all the members, and the meeting ended at 4:49 p.m. as there were no other points for discussion.

  
Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



Dr. B.R. Ambedkar Jayanti on 14/04/2019

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Dr. B.R.Ambedkar Jayanti on 14/04/2019

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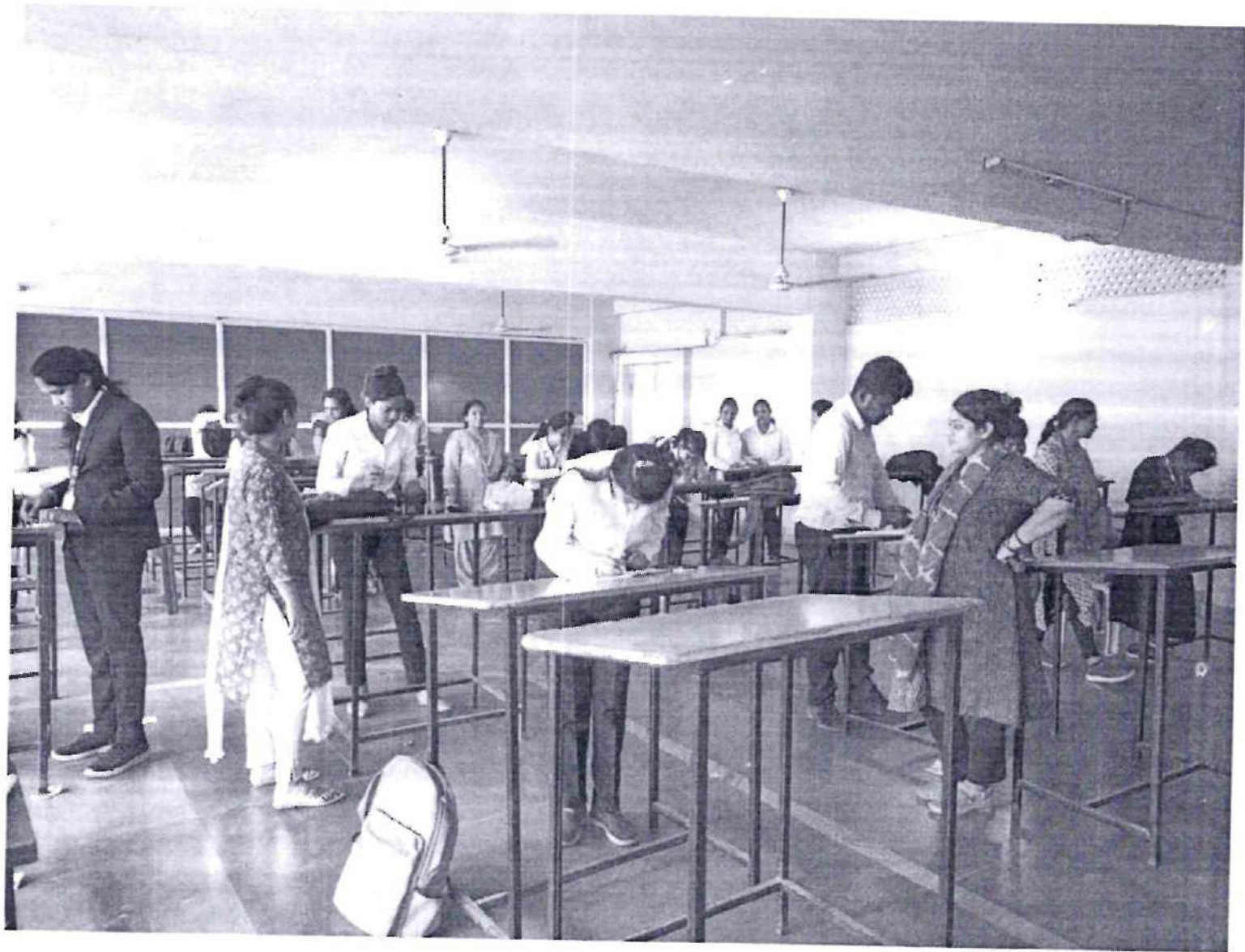




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Event on Dr. B.R.Ambedkar Jayanti on 14/04/2019

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# COLLEGE OF ENGINEERING BHUBANESWAR

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Event on Dr. B.R. Ambedkar Jayanti on 14/04/2019

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



Event on Dr. B.R. Ambedkar Jayanti on 14/04/2019

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/546(I)

Date: 13/08/2020

## NOTICE

A meeting of the SC/ST Cell will be held in Room No. A-101 on 18/08/2020 at 3:00 PM to discuss the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. A discussion was made regarding book distribution given by funding agencies.
2. It was also suggested to give guideline of the scholarship and various programmes conducted by college.
3. Information was taken about seats available and actual admission of SC and ST students
4. Any other Caste Based Discrimination Redressal

Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting of the SC/ST Cell with all the committee members on 18/08/2020 at 3:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst. Prof. Anwesha Halder, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member	
5	Asst. Prof. Asish Kumar Nayak, Department of Mechanical Engineering	Member	
6	Bosen Birua, ST student, 4th year Electronics & Telecommunication Engineering	Member	
7	Bibhas Kumar Sethy, ST student, 3rd Year Civil Engineering	Member	

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	Discussion was made regarding book distribution given by funding agencies	<ul style="list-style-type: none"><li>Strategies for collaboration with local libraries, colleges, and community centers should be explored to enhance the reach of distributed books.</li><li>Agencies providing funding for book distribution should prioritize partnerships with publishers and distributors committed to fair pricing and accessibility principles.</li></ul>

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2	It was also suggested to give guideline of the scholarship and various programmes conducted by college. counseling	<ol style="list-style-type: none"> <li>1. The committee shall prioritize inclusivity and diversity in the design and implementation of scholarships and programs, ensuring equitable access for all students, regardless of background or circumstances.</li> <li>2. Counselling resources, including individual counselling sessions, group workshops, and online resources, should be made readily accessible to students seeking assistance.</li> <li>3. Collaboration with external organizations, alumni networks, and industry partners should be encouraged to expand the scope and reach of scholarships and programs.</li> </ol>
3	Information was taken about the seats available and the actual admission of SC and ST students.	<ol style="list-style-type: none"> <li>I. The institution shall allocate adequate resources and funding to support the implementation of initiatives aimed at addressing the disparity in SC and ST admissions.</li> <li>II. An immediate review of the admission process and policies pertaining to SC and ST students should be conducted to identify any systemic issues contributing to the disparity between available seats and actual admissions.</li> </ol>
4	Any other Caste Based Discrimination Redressal	No other caste Based Discriminations found.

The principal thanked all the members, and the meeting ended at 3:43 pm as there were no other points for discussion.

  
Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2020/540(I)

Date: 4/03/2020

## NOTICE

A meeting of the SC/ST Cell will be held in Room No. A-101 on 06/03/2021 at 4:00 PM to discuss the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. SC/ST-Scholarship awareness with the help of proctor
2. Welfare of SC/ST students
3. Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.

Convener

SC/ST Committee

Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting of the SC/ST Cell with all the committee members on 06/03/2021 at 4:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst. Prof. Anwesa Halder, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Prasanta Sethi, Department of Electronics & Telecommunication Engineering	Member	
5	Asst. Prof. Asish Kumar Nayak, Department of Mechanical Engineering	Member	
6	Bosen Birua, ST student, 4 <sup>th</sup> year Electronics & Telecommunication Engineering	Member	
7	Bibhas Kumar Sethy, ST student, 3 <sup>rd</sup> Year Civil Engineering	Member	

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	SC/ST Scholarship awareness with the help of proctor 	<ul style="list-style-type: none"><li>Cell discuss about PMSS scholarship given to the students.</li><li>Diacuss about the government &amp; non government</li></ul>

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		scholarship for SC/ST students
2	Welfare of SC/ST students	The committee members collect the total number of SC/ST students for the entire 1 <sup>st</sup> year.
3	Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.	Since it was found that the committee is performing well and no discrepancy exists, it is decided that the committee and its policies will remain unchanged. The plan for the next academic year was made.

The principal thanked all the members, and the meeting ended at 4:32 pm as there were no other points for discussion.

  
**Convener**  
 SC/ST Committee

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1. Principal, College of Engineering Bhubaneswar
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Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2021/623(I)

Date: 30/08/2021

**SC/ST Committee**

With immediate effect, a committee for Scheduled Castes and Scheduled Tribes (prevention of atrocities) under the Scheduled Castes and Scheduled Tribes (prevention of atrocities) Act, 1989, is being established to advance the unique interests of students in the reserved category and to advise students on how to best take advantage of the government of India's programs. The College of Engineering Bhubaneswar established SC/ST cell follows the government of India's guidelines as disseminated by the AICTE and MHRD regarding the advancement of employees and students who fall into the SC/ST and other underprivileged categories. The Liaoning Officer of the Cell is available to assist SC/ST students with any grievances they may have about academic, administrative, or social problems.

**Following are the members of the Committee**

SI NO	NAME	DESIGNATION
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener
3	Asst.Prof. Prasant Sethi, Department of Electronics & Telecommunication Engineering	Member
4	Asst. Prof. Sipra Mallick, Department Civil Engineering	Member
5	Asst. Prof. Ranjan Kishore Mohanty, Department of Electrical Engineering	Member
6	Ramesh Chandra Raita, ST student, 2 <sup>nd</sup> year Electronics & Telecommunication Engineering	Member
7	Alok Kiro, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member

**Objectives:**

- ❖ SC/ST cell has been constituted in the college campus to resolve all the affairs and problems related to the SC/ST students and faculties.
- ❖ The cell will conduct regular remedial coaching classes on life skills and personality development, writing assignments and making presentations, as well as Hindi and local language classes.
- ❖ The cell will also organize interactive sessions and informal meetings with students to address their personal, social, and academic problems.
- ❖ To bring the students into the SC/ST community on par with the mainstream student body.
- ❖ To create a platform where students can point out their problems regarding academic and non-academic matters.
- ❖ To monitor the implementation of the reservation policy in the institution.
- ❖ Analyse information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.

  
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- ❖ Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.
- ❖ To promote higher education among these those communities suffering economic, social and educational deprivations

### **Role of SC/ST Committee:**

The SC/ST (Scheduled Castes/Scheduled Tribes) Committee plays a crucial role in safeguarding the rights and interests of these marginalized communities within the framework of India's constitutional provisions and legal framework. Comprising members from diverse backgrounds, including representatives from SC/ST communities, civil society, and government officials, the committee serves several key functions.

Firstly, it acts as a platform for addressing grievances and complaints related to discrimination, harassment, and violation of rights faced by individuals belonging to SC/ST communities. Through a systematic approach, the committee investigates such complaints, provides a forum for affected individuals to voice their concerns, and recommends appropriate actions to rectify injustices.

Secondly, the committee plays an advisory role in formulating policies and programs aimed at promoting the socio-economic development and empowerment of SC/ST communities. By analyzing existing challenges and barriers faced by these communities, the committee offers recommendations to policymakers to design inclusive initiatives that address specific needs and bridge existing gaps.

Furthermore, the SC/ST Committee engages in advocacy efforts to raise awareness about the issues confronting SC/ST communities and advocates for their rights and entitlements. This includes organizing workshops, seminars, and awareness campaigns to educate the public and stakeholders about the historical injustices, discrimination, and socio-economic disparities faced by these communities.

Overall, the SC/ST Committee serves as a vital mechanism for promoting social justice, equality, and inclusivity by advocating for the rights and welfare of SC/ST communities, ensuring their voices are heard, and facilitating their meaningful participation in decision-making processes. Through its multifaceted roles, the committee contributes to building a more equitable and just society where all individuals, regardless of caste or tribe, can thrive and realize their full potential.

### **Frequency of Meeting:**

The AICTE regulations stipulate that the committee convenes at least twice a year and that the decisions made must be carried out. The committee chairman oversees the committee's operations.

Cc :

1. Member Secretary, AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary, SDTE, Govt. Of Odisha
3. Registrar BPUT, Rourkela
4. Chairman, College of Engineering Bhubaneswar
5. All Members Concerned.

  
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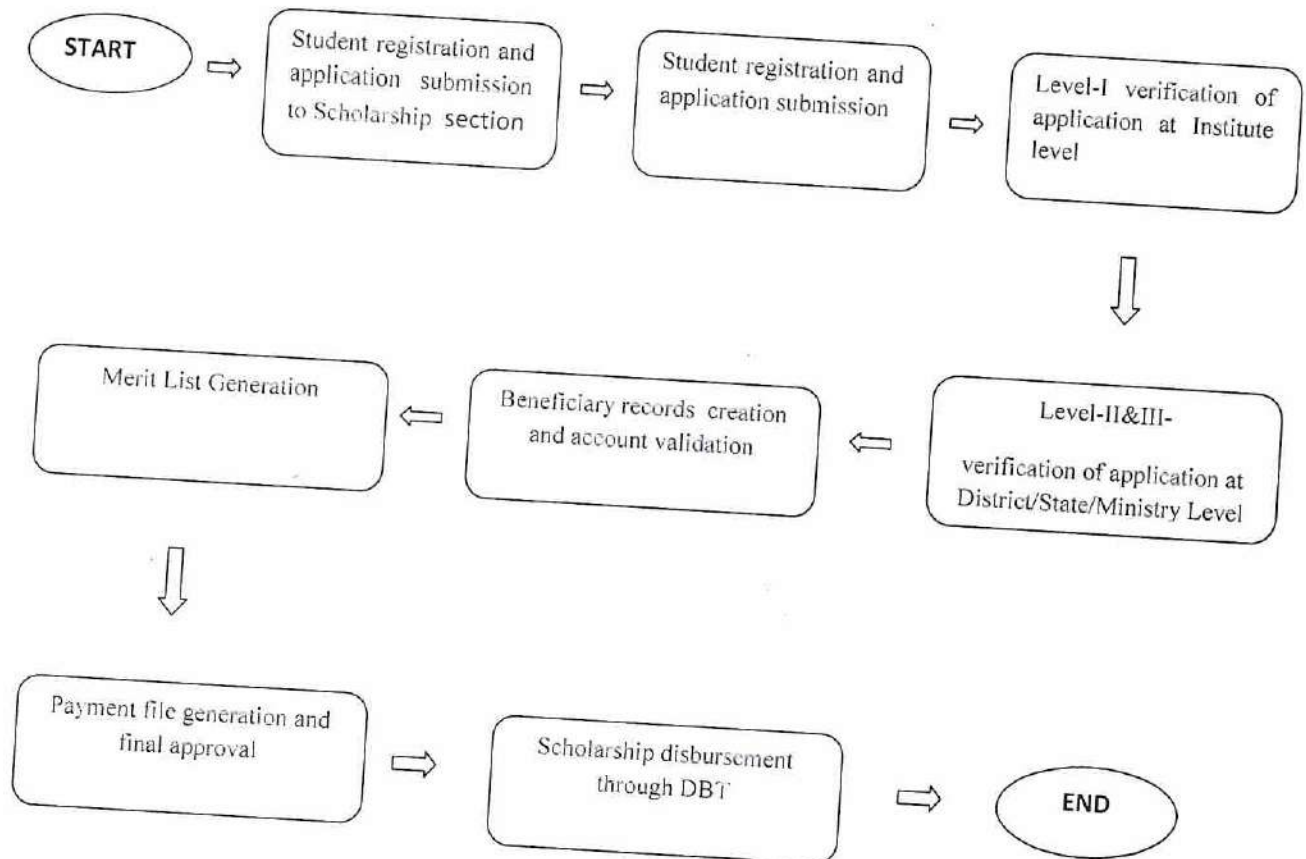
Plot No. 1(A), CNI Complex, Patia, Bhubaneswar - 751024, Odisha, India  
info@coeb.ac.in/ principal@coeb.ac.in | 0674-2740133/ 2740386 | 0674-2740828



# COLLEGE OF ENGINEERING BHUBANESWAR

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## SCHOLARSHIP FLOW CHART



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. WEB/ACA/2021/628(II)

Date: 2/9/2021

## NOTICE

A meeting of the SC/ST Cell will be held in Room No A-101 on 07/09/2021 at 3:00 PM to discuss the following agenda. All the member are requested to attend the meeting.

### Agenda:

1. Placement information for the purpose of admission
2. Counselling / Consultation services.
3. Any other Caste Based Discrimination Redressal

*[Signature]*

Convener

SC/ST Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

*[Signature]*

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting SC/ST Cell with all the Committee members on 07/09/2021 at 3:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst.Prof. Prasant Sethi, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Sipra Mallick, Department Civil Engineering	Member	
5	Asst. Prof. Ranjan Kishore Mohanty, Department of Electrical Engineering	Member	
6	Ramesh Chandra Raita, ST student, 2 <sup>nd</sup> year Electronics & Telecommunication Engineering	Member	
7	Alok Kiro, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	

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The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	Placement information for the purpose of admission	The member of committee discussed about providing placement information to the students and decides to collaborate with the placement cell.
2	Counselling / Consultation services	The chairperson of the cell discussed about the counselling for the students and decide to approached psychology person from other college to do the needful guidance .
3	Any other Caste Based Discrimination Redressal	No other caste Based Discriminations found.

- The grivances repored as a Nil from SC/ST stduents.

The meeting was concluded by vote of thanks ended at 3:43 pm as there were no other points for discussion.



Convener

SC/ST Committe

**Copy to:**

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information



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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/15(I)

Date: 2/03/2022

## NOTICE

A meeting of the SC/ST Cell will be held in Room No A-101 on 04/03/2022 at 4:00 PM to discuss the following agenda. All the member are requested to attend the meeting.

### Agenda:

1. To implement the reservation policy in M.Tech admission in our college.
2. Discuss about conducting the FDP for improved the academic skills & linguistic proficiency of students in various subjects
3. To decentralized the incharge posts & meber of various admisstative position in our college
4. Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.

Convener

SC/ST Committee

### Copy to:

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting SC/ST Cell with all the Committee members on 04/03/2022 at 4:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst.Prof. Prasant Sethi, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Sipra Mallick, Department Civil Engineering	Member	
5	Asst. Prof. Ranjan Kishore Mohanty, Department of Electrical Engineering	Member	
6	Ramesh Chandra Raita, ST student, 2 <sup>nd</sup> year Electronics & Telecommunication Engineering	Member	
7	Alok Kiro, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

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SI NO	AGENDA	RESOLUTION
1	To implement the reservation policy in M.Tech admission in our college	To note that the M.Tech admission scheme & scenario differ from that of other programmes as to follow aspects- Full time ,government scholars , through OJEE counseling, longer duration , besides other factors.
2	Discuss about conducting the FDP for improved the academic skills & linguistic proficiency of students in various subjects	The committee planned to conduct FDP to improve the academic skills and linguistic proficiency of students in various subjects.
3	To decentralized the incharge posts & meber of various admisstative position in our college	To decentralized the in charge responsibility of various admisstative position in our college, duly adopting on roatation basis , to restrict the tenure of three years only with "one-person one-post" stipulation.
4	Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.	Since it was found that the committee is performing well and no discrepancy is found, it is decided that the committee and its policies will remain unchanged.The planning for next academic year was made

- The grivances repored as a Nil from SC/ST stduents.

The meeting was concluded by vote of thanks ended at 4:43 pm as there were no other points for discussion.

  
**Convener**  
 SC/ST Committee

**Copy to:**

1. Principal, College of Engineering Bhubaneswar
2. All Members Concerned, GF
3. Staff Circular file for information

  
**PRINCIPAL**  
 College of Engineering Bhubaneswar





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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust



TWO DAYS FDP PROGRAMME ON 8TH & 9TH APRIL 2022

PRINCIPAL  
College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/93(I)


Date: 03/08/2022

## NOTICE

A meeting of the SC/ST Cell will be held in Room No. A-101 on 06/08/2022 at 3:00 PM to discuss the following agenda: All the members are requested to attend the meeting.

### Agenda:

1. To recruit All the Teaching And Non Teaching post in our college
2. It was decided to give information about competitive examination.
3. Any other Caste Based Discrimination Redressal

  
Convener

SC/ST Committee

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# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting of the SC/ST Cell with all the committee members on 06/08/2022 at 3:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst.Prof. Prasant Sethi, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Sipra Mallick, Department Civil Engineering	Member	
5	Asst. Prof. Ranjan Kishore Mohanty, Department of Electrical Engineering	Member	
6	Ramesh Chandra Raita, ST student, 3 <sup>rd</sup> year Electronics & Telecommunication Engineering	Member	
7	Alok Kiro, ST student, 3 <sup>rd</sup> Year Civil Engineering	Member	


PRINCIPAL  
College of Engineering Bhubaneswar

The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	To recruit of SC/ST the Teaching And Non Teaching post in our college	The recruit of SC/ST Teaching and Non Teaching post in our college be taken up.
2	It was decided to give information about competitive examination	Organizations that conduct competitive exams often review and revise the exam patterns, syllabus, and procedures periodically to ensure relevance and fairness.
3	Any other Caste Based Discrimination Redressal	No other caste Based Discriminations found.

- The grievances reported as a Nil from SC/ST students.

The meeting was concluded by vote of thanks ended at 4:13 pm as there were no other points for discussion.

  
Convener

SC/ST Committee

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PRINCIPAL  
College of Engineering Bhubaneswar





# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

Ref No. COEB/ACA/2022/137(I)

Date: 07/02/2023

## NOTICE

A meeting of the SC/ST Cell will be held in Room No. A-101 on 10/02/2023 at 4:00 PM to discuss the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. SC/ST-Scholarship awareness with the help of proctor
2. It was decided to give information about competitive examination
3. Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.

Convener

SC/ST Committee

### Copy to:

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College of Engineering Bhubaneswar



# COLLEGE OF ENGINEERING BHUBANESWAR

Under the aegis of the Nabadigant Educational Trust

## SC/ST COMMITTEE

### MINUTES OF THE MEETING

Minutes of the meeting SC/ST Cell with all the Committee members on 10/02/2023 at 4:00 PM in the Room No-A-101.

The following members were present

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr. Subrat Kumar Mohanty, Principal	Chairperson	
2	Prof. Anjan Kumar Sahu, Department of Electrical Engineering	Convener	
3	Asst.Prof. Prasant Sethi, Department of Electronics & Telecommunication Engineering	Member	
4	Asst. Prof. Sipra Mallick, Department Civil Engineering	Member	
5	Asst. Prof. Ranjan Kishore Mohanty, Department of Electrical Engineering	Member	
6	Ramesh Chandra Raita, ST student, 2 <sup>nd</sup> year Electronics & Telecommunication Engineering	Member	
7	Alok Kiro, ST student, 2 <sup>nd</sup> Year Civil Engineering	Member	

PRINCIPAL  
College of Engineering Bhubaneswar



The following agenda items were discussed to implement them in the interest of students during the meeting and unanimously resolved of the college.

SI NO	AGENDA	RESOLUTION
1	SC/ST-Scholarship awarness wth the help of proctor	i. Cell discuss about HDFC scholarship given to the students. ii. Cell discuss about LIC & IOCL scholarship given to the students.
2	It was decided to give information about competitive examination	The organizing body conducts a thorough investigation to assess its validity. This may involve reviewing question papers, answer scripts, and other relevant documents, as well as consulting subject matter experts if necessary.
3	Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.	Since it was found that the committee is performing well and no discrepancy exists, it is decided that the committee and its policies will remain unchanged. The plan for the next academic year was made.

- The grivances reported as a Nil from SC/ST stduents.

The meeting was concluded by vote of thanks ended at 4:23 pm as there were no other points for discussion.

  
Convener  
SC/ST Committee

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